

Workshop Announcement:

# Trustee 101 Workshop

This workshop is ideal both as an **introduction** to the job for new trustees, and a **refresher** for people who have been on the board for a while.

Date: **Wednesday, March 14, 2018**

Time: 5:30 – 7:30 pm

Location: Waupaca Area Public Library, 107 South Main St., Waupaca

Mark Arend, Assistant Director of Winnefox Library System, will discuss the different aspects of the Trustee's job, and you'll have a chance to meet and network with trustees from other area libraries.

Topics that will be covered include:

- an overview of the library trustee's job
- legal issues (open meetings, policies, liability)
- library advocacy
- topics from the floor (local issues you'd like to discuss)

A complimentary light dinner will be provided.

Register online at <https://extranet.winnefox.org/ce/Trustee101-Waupaca> or by mailing the form below.

This workshop is sponsored by Winnefox Library System and Outagamie Waupaca Library System.

-----detach and mail the form below-----

## Trustee 101 Workshop registration form

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Library with which you're affiliated: \_\_\_\_\_

Joining us for a complimentary light dinner? yes ☐ no ☐

If yes, any dietary restrictions? \_\_\_\_\_

Mail this registration form to:

Joy Schwarz

Winnefox Library System

106 Washington Ave.

Oshkosh, WI 54901-4985

Or you may register online: <https://extranet.winnefox.org/ce/Trustee101-Waupaca>

Questions? Contact Mark Arend at [arend@winnefox.org](mailto:arend@winnefox.org) 920-236-5222