

Karen Harkness

From: Steve <sbozzay@innercircleus.com>
Sent: Thursday, October 12, 2017 12:02 PM
To: Karen Harkness
Cc: Stephen Nalley; Joe Gillespie
Subject: Appleton Project

Karen,

Per our discussion we anticipate mobilizing next week and starting the following week on the overall project.

We are focusing on the lobby, the front entrance, the walkway to the fly over, the meeting space including ballrooms (carpet/paint), front desk, and associated furniture. Our secondary focus will be the rooms and we have a plan for that once we have completed the common areas. The schedule is filling up with the CC so we opted to focus on the most most disruptive aspects of the renovation first which is the arrival and common areas.

This is our focus relative to the PIP.

The PIP is the same as last year, however we have not finalized the PIP with Radisson at this time so we will release that once it is finalized.

Thanks
Steve