

September 26, 2017

Colleen Rortvedt Director
Appleton Public Library
225 North Oneida Street
Appleton, WI 54911



Dear Colleen:

On behalf of United Way Fox Cities' Developing Children and Youth Impact Area, the Community Impact Council and the Board of Directors, I am pleased to inform you that the Appleton Public Library and Reach Out and Read have been approved for admission.

Per United Way policy, all new admissions are approved with probationary status. The probationary status will be in effect for a two year period, allowing time for both the Appleton Public Library and United Way Fox Cities to evaluate the relationship and determine if the partnership is a good fit. At any time during the probationary period the partnership may be dissolved by either party without any negative implications. During the probationary period, the Appleton Public Library must comply with all partner agency requirements. The change from probationary to full partnership must be approved by the Impact Area and Community Impact Council.

The Appleton Public Library is eligible to submit a funding proposal to the Impact Area for Reach Out and Read on January 16, 2018 for the 2018 community investment process. This will determine possible funding for 2019 and 2020.

Please acknowledge United Way Fox Cities' investment in all publications and correspondence as "Reach Out and Read, a United Way supported program" and include United Way's logo on your web site.

Mary Wisnet will contact you within the next couple of weeks to provide an orientation to United Way Fox Cities. You will also be invited to the agency meetings in November for orientation to the 2018 community investment process.

United Way Fox Cities supports 93 health and human services programs provided by 40 agencies. We are pleased to add the Appleton Public Library as a partner agency and commend your organization for the valuable services you provide.

Sincerely,

A blue ink signature of Peter C. Kelly, written in a cursive style.

Peter C. Kelly
President/CEO
United Way Fox Cities