

## Library Grants

[illegible]

# CITY OF APPLETON 2018 BUDGET

## SPECIAL REVENUE FUNDS

**Library Grants**

**Business Unit 2550**

### PROGRAM MISSION

This program accounts for the receipt of Library grants and other revenues, along with the corresponding program expenditures.

### PROGRAM NARRATIVE

**Link to Strategy:**

Implements Key Strategy # 4: "Proactively pursue collaborative and cooperative agreements to meet the needs of the community".

**Objectives:**

Reach Out and Read (ROR) is a research-based and evidence-based national program that puts books in the hands of families and children through their pediatricians. The doctors use the books to help facilitate developmental screenings and also to provide families information on how important it is to read to their small children. The books are provided to children age birth to five and the program in the Fox Cities includes Appleton, Neenah, Menasha and the surrounding region.

**Major changes in Revenue, Expenditures, or Programs:**

The Reach out and Read program (ROR), which supports a half-time physician liaison position and the purchase of age-appropriate books to be distributed by medical staff at well-child visits, is supported by a grant from the United Way. ROR has been budgeted in the Children's Services program in the Library's general fund budget since its inception in 2016 but the growth of ROR has led to a decision to move it to this special revenue fund to better account for revenues and related expenditures.

The library has applied to become a United Way Agency for the Reach Out and Read program. A strategic planning process with the clinics is also being done with a professional facilitator. This process will clarify the ongoing funding model of the program.

### PERFORMANCE INDICATORS

Actual 2015   Actual 2016   Target 2017   Projected 2017   Target 2018

Note: Since this program exists solely to account for receipt and expenditure of various grants, there are no continuing performance measures.

### DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			% Change *
Unit	Title	2015	2016	Adopted 2017	Amended 2017	2018	
<b>Program Revenues</b>		\$ -	\$ -	\$ -	\$ -	\$ 98,218	N/A
<b>Program Expenses</b>		\$ -	\$ -	\$ -	\$ -	\$ 98,218	N/A
<b>Expenses Comprised Of:</b>							
	Personnel	-	-	-	-	23,719	N/A
	Administrative Expense	-	-	-	-	74,499	N/A
	Supplies & Materials	-	-	-	-	-	N/A
	Purchased Services	-	-	-	-	-	N/A
	Utilities	-	-	-	-	-	N/A
	Repair & Maintenance	-	-	-	-	-	N/A
	Capital Expenditures	-	-	-	-	-	N/A
<b>Full Time Equivalent Staff:</b>							
	Personnel allocated to programs	-	-	-	-	0.50	

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**Library Grants**

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## PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2015	2016	Adopted 2017	Amended 2017	2018
Revenues					
5035 Other Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ 98,218
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ 98,218
Expenses					
6101 Regular Salaries	\$ -	\$ -	\$ -	\$ -	\$ 22,138
6105 Overtime	-	-	-	-	-
6108 Part Time	-	-	-	-	-
6150 Fringe Benefits	-	-	-	-	1,581
6201 Training / Conferences	-	-	-	-	1,160
6301 Office Supplies	-	-	-	-	73,339
6315 Books & Library Materials	-	-	-	-	-
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 98,218

## DETAILED SUMMARY OF 2018 PROPOSED EXPENDITURES > \$15,000

### Office Supplies







**CITY OF APPLETON 2018 BUDGET**  
**LIBRARY GRANTS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)**

	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget
<b>Revenues</b>					
Donations	\$ -	\$ -	\$ -	\$ -	\$ 98,218
Total Revenues	-	-	-	-	98,218
<b>Expenses</b>					
Program Costs	-	-	-	-	98,218
Total Expenses	-	-	-	-	98,218
<b>Other Financing Sources (Uses)</b>					
Other	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Revenues over (under) Expenses	-	-	-	-	-
Fund Balance - Beginning	-	-	-	-	-
Fund Balance - Ending	\$ -	\$ -	\$ -	\$ -	\$ -