



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, August 15, 2017

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Scheuerman called the meeting to order at 4:31 pm

2. Roll call of membership

Others Present: Beth Carpenter, Tina Krueger, Adriana McCleer, Tanya Misselt, Michael Nitz, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Present: 10 - Bergman, Hietpas, Looker, Peterson, Dannecker, Kellner, Exarhos, Brault, Bloedow and Scheuerman

Others : 1 - Panella

3. Approval of minutes from previous meeting

[17-1258](#)

July 18, 2017 Meeting Minutes

Attachments: [July 18 2017 Meeting Minutes.pdf](#)

Dannecker moved, seconded by Bloedow, that the July 18, 2017 Meeting Minutes be approved. Voice Vote. Motion Carried. (10-0)

4. Public Participation and Communication

Establish Order of the Day

5. Action Items

A. [17-1259](#)

July 2017 Bill Register

Attachments: [July Bill Register.pdf](#)
[July Revenue and Expense Summary.pdf](#)
[July Subledger Summary.pdf](#)

Dannecker moved, seconded by Exarhos, that the July 2017 Bill Register be approved. Voice Vote. Motion Carried. (10-0)

B. [17-1260](#) Budget Amendment - August 2017

Attachments: [August Budget Amendment.pdf](#)

Bergman moved, seconded by Dannecker, that the August 2017 Budget Amendment in the amount of \$17,000 be approved. Voice Vote. Motion Carried. (10-0)

C. [17-1261](#) Report of the Nominating Committee

Attachments: [Nominating Committee Meeting Minutes July 24 2017.pdf](#)

Bloedow moved, seconded by Looker, that the Nominating Committee's recommendation of slate of Board officers: President - Pat Exarhos, Vice President - Don Hietpas, Secretary - Rebecca Kellner be approved. Voice Vote. Motion Carried. (10-0)

D. [17-1262](#) City AED Policy

Attachments: [AED Policy strike and bold.pdf](#)

Dannecker moved, seconded by Peterson, that the City AED Policy be approved pending one minor administrative change on page 3. item V. 7. (stike the word AND after CPR) Voice Vote. Motion Carried. (10-0)

6. Information Items**A. Director's Report****i. [17-1269](#) Update on Library Building Process****iii. [17-1264](#) Friends Quarterly Grant Funded Programs Summary - 2nd Quarter**

Attachments: [Friends Grant Funded Program Summaries 2nd Quarter 2017 FINAL.pdf](#)

B. President's Report**ii. [17-1263](#) Wisconsin Trustee Training Week August 21-25, 2017**

Attachments: [Trustee Training Week Flier 2017.pdf](#)

i. [17-1265](#) Trustee Essentials - Chapter 18: Library Board Appointments and Composition and Chapter 27: Trustee Orientation and Continuing Education

Attachments: [Trustee Essentials Chapter 18.pdf](#)
[Trustee Essentials Chapter 27.pdf](#)

C. Assistant Director's Report

- i. [17-1266](#) APL Hiring Processes

D. Staff Updates

- i. [17-1267](#) Public Library System Redesign Steering Committee Update
- ii. [17-1268](#) Summer Outreach and Programming
- iii. [17-1270](#) Boopsie App Update
- iv. [17-1271](#) Homeless Connections Library
- v. [17-1272](#) Partnership Community Health Center / FISC
- vi. [17-1273](#) ELL Club Partnerships
- vii. [17-1275](#) Fall Children's Programming Sneak Peak

7. Adjournment

Dannecker moved, seconded by Bergman that the meeting be adjourned. Voice
Vote. Motion Carried. (10-0)
The meeting was adjourned at 5:18 pm