

Return to: Department of Public Works
Inspection Division
100 North Appleton Street
Appleton, Wisconsin 54911
(920) 832-6411

City of Appleton Application for Administrative Appeal

Application Deadline August 28, 2017 Meeting Date Sept. 18, 2017 at 7pm

Please write legibly and also submit a complete reproducible site plan (maximum size 11" x 17"). A complete site plan includes, but is not limited to, all structures, lot lines and streets with distances to each. There is a non-refundable \$125.00 fee for each variance application. The non-refundable fee is payable to the City of Appleton and due at the time the application is submitted.

Property Information	
Address of Property (Variance Requested) 2508 N. Richmond St.	Parcel Number 31-6-7695-00
Zoning District C2	Use of Property Residential
Applicant Information	
Owner Name Jack Voight	Owner Address 2508 N. Richmond St. Appleton, WI 54911
Owner Phone Number 475-0777	Owner E Mail address (optional) voightinsurance@aol.com
Variance Information	
Municipal Code Section(s) Section 23-68 of the Zoning Ordinance, Administrative Appeal. Appealing the decision of the Inspection Supervisor who is considering the proposed butterfly enclosure to be a structure. The applicant does not consider the butterfly enclosure a structure. Section 23-43(f)(2)(a) of the Zoning Ordinance requires accessory structures to be at least five (5) feet from the north property line and ninety eight (98) inches from the east property line. The proposed butterfly enclosure will be on the property lines.	
Brief Description of Proposed Project It is being proposed that a twenty-four (24) foot by twenty-four (24) foot butterfly enclosure that is eight (8) feet tall is allowed to be constructed on the north and east property line without permits, plan review and is not subject to the standards in the Zoning Ordinance.	

Owner's Signature (Required): _____ **Date:** _____

In order to be granted a variance each applicant must be able to prove that an unnecessary hardship would be created if the variance were not granted. The burden of proving an unnecessary hardship rests upon the applicant. The attached sheet provides information on what constitutes a hardship. (Attach additional sheets, if necessary, to provide the information requested. Additional information may be requested as needed.)

1. Explain your proposed plans and why you are requesting a variance:
2. Describe how the variance would not have an adverse impact on the surrounding properties:
3. Describe the special conditions that apply to your lot or structure that do not apply to surrounding lots or structures:
4. Describe the hardship that would result if your variance were not granted:

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