



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, July 18, 2017

4:30 PM

225 N. Oneida Street

1. Call meeting to order

2. Roll call of membership

Others Present: Travis Bartels, Jessica Brittnacher, Beth Carpenter, Tina Krueger, Adriana McCleer, Tanya Misselt, Michael Nitz, Jan Quinlan, Tasha Saecker

Present: 10 - Bergman, Hietpas, Looker, Peterson, Dannecker, Kellner, Exarhos, Brault Pagel, Bloedow and Scheuerman

Others : 1 - Panella

3. Approval of minutes from previous meeting

[17-1068](#)

June 20th 2017 Meeting Minutes

Attachments: [June 20 2017 Meeting Minutes.pdf](#)

Dannecker moved, seconded by Bloedow, that the June 20th 2017 Meeting Minutes be approved. Voice Vote. Motion Carried. (10:0)

4. Public Participation and Communication

[17-1069](#)

Trustee reappointments

Attachments: [Trustee Reappointment letters - Bloedow Brault Pagel Scheuerman.pdf](#)

Establish Order of the Day

President Scheuerman moved Action Item C. Report of the Personnel and Policy Committee to the end of the meeting agenda to discuss in Closed Session.

5. Action Items

A. [17-1070](#) June 2017 Bill Register

Attachments: [June Bill Register.pdf](#)

Looker moved, seconded by Dannecker, that the June 2017 Bill Register be approved. Voice Vote. Motion Carried. (10:0)

B. [17-1071](#) Report of the Finance Committee

Attachments: [Finance Committee Meeting Minutes 7-17-2017.pdf](#)
[2018 Budget for Library Board.pdf](#)
[2018 Library Narrative to Finance Committee 0717.pdf](#)
[2018 Building Envelope CIP.pdf](#)
[2018 Interior Finishes and Furniture CIP.pdf](#)
[2018 Safety Security CIP.pdf](#)
[2018 Library Grants.pdf](#)

Hietpas moved, seconded by Exarhos, that the Report of the Finance Committee Meeting Minutes be approved. Voice Vote. Motion Carried. (10:0)

Peterson moved, seconded by Dannecker, that the Report of the Finance Committee Capital Improvement Plans be approved. Voice Vote. Motion Carried. (10:0)

Dannecker moved, seconded by Exarhos, that the Report of the Finance Committee Special Revenue Funds be approved. Voice Vote. Motion Carried. (10:0)

D. [17-1073](#) Recommendations on moving forward with mixed use RFPs for the library

Attachments: [Recommendations on mixed use RFPs July 2017.pdf](#)

Looker moved, seconded by Bloedow, that the Recommendations on moving forward with mixed use RFPs for the library be approved. Voice Vote. Motion Carried. (10:0)

6. Information Items

A. Director's Report

i. [17-1088](#) Frequently Asked Questions from 2014-15 Building Process

Attachments: [Frequently Asked Questions 2015.pdf](#)

ii. [17-1074](#) Older Adult Community Center Phase 2 Task Force

iii. [17-1075](#) Wisconsin Trustee Training Week August 21-25, 2017

B. President's Report

- i. [17-1089](#) City of Appleton's proposed creation of new Tax Incremental Financing Districts
- ii. [17-1076](#) Nominating Committee Meeting July 24 at 11am
- iii. [17-1077](#) August Organizational Meeting

C. Assistant Director's Report

- i. [17-1078](#) Hiring Processes
- ii. [17-1079](#) ALA Conference Report

D. Friends Report

- i. [17-1080](#) Staff Announcements

E. Staff Updates

- i. [17-1081](#) Public Library System Redesign Steering Committee Update
- ii. [17-1082](#) Artist in Residence
- iii. [17-1083](#) Mash-Up Con
- iv. [17-1084](#) City Parking App
- v. [17-1090](#) Independence Day Celebration
- vi. [17-1091](#) Children's Summer Outreach and Programming
- vii. [17-1092](#) Pride Fest

viii. [17-1093](#) Storycatchers

Closed Session

Dannecker moved, seconded by Peterson that the Board meet in Closed Session pursuant to Wi statute 19.85(f)(c) to discuss personnel matters and then resume meeting in Open Session. Voice Vote. Motion Carried. (10-0)
Roll Call was taken.

The meeting moved into Closed Session at 5:53 pm.

Peterson moved, seconded by Bloedow that the Board resume meeting in Open Session Voice Vote. Motion Carried. (10-0)
Roll Call was taken.

The meeting resumed Open Session at 6:04 pm.

C. [17-1072](#) Report of the Personnel and Policy Committee

Attachments: [Personnel and Policy Committee Meeting Minutes 6-26-2017.pdf](#)

Peterson moved, seconded by Bloedow, that the Report of the Personnel and Policy Committee meeting be approved. Voice Vote. Motion Carried. (10:0)

7. Adjournment

Bergman moved, seconded by Dannecker, that the meeting be adjourned.
Voice Vote. Motion Carried. (10:0)
The meeting was adjourned at 6:05pm