



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final-revised Fox Cities Transit Commission

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Wednesday, April 26, 2017

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 9 - Kasimor, Detienne, Buckingham, Lobner, Gregozeski, Englebert,  
Dvorachek, Nau and Dearborn

**Excused:** 2 - Chairperson Rundquist and McCabe

3. Approval of minutes from previous meeting

[17-567](#)

Approval of minutes from March 8, 2017

**Attachments:** [MeetingMinutes 03-08-17.pdf](#)

Commissioner Dearborn moved, seconded by Commissioner Englebert, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[17-568](#)

Public Participation on Agenda Items

*There was no public participation on the agenda items.*

5. Action Items

[17-571](#)

Approve Valley Transit Rules of Conduct and Exclusion Policy

**Attachments:** [Valley Transit Exclusion Policy Memo.pdf](#)  
[Valley Transit Rules of Conduct and Exclusion Policy.pdf](#)

Commissioner Detienne moved, seconded by Alderperson Dvorachek, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[17-569](#) Election of Chair and Vice-Chair, Meeting Dates and Time

*This action item was moved to information items.*

**Commissioner Rundquist elected as Chairman and Alderperson Lobner elected as Vice-Chairman. Meeting dates will be the second and fourth Wednesday of each month at 3:00 PM.**

[17-570](#) Approval of Payments

**Attachments:**     [2017 Feb Check Register.pdf](#)  
                              [2017 Feb P-card Statement.pdf](#)  
                              [2017 March Check Register.pdf](#)  
                              [2017 March P-card Statement.pdf](#)

*This action item was moved to information items.*

**Commissioner Gregozeski moved, seconded by Commissioner Nau, that the Report Action Item be approved. Voice Vote. Motion Carried.**

[17-572](#) 2017 1st Quarter Dashboard (KPI)

**Attachments:**     [Q1-Dashboard 2017.pdf](#)

**This Presentation was presented.**

[17-573](#) February and March Ridership and Revenue

**Attachments:**     [February and March Ridership and Revenue.pdf](#)  
                              [2017 February and March Comp Ridership by Route.pdf](#)  
                              [2017 February and March PM by Route.pdf](#)

**This Presentation was presented.**

[17-574](#) February and March Financials

**Attachments:**     [February 2017 FCTC Monthly Income Statement.pdf](#)  
                              [March 2017 FCTC Monthly Income Statement.pdf](#)  
                              [February 2017 FCTC Purchased Transportation.pdf](#)  
                              [March 2017 FCTC Purchased Transportation.pdf](#)

**This Presentation was presented.**

[17-575](#)

## Manager's Report

**Attachments:**    [04.26.2017 Managers Report.pdf](#)  
                              [Updated T.O. as requested by FCTC 04.2017 \(002\).pdf](#)  
                              [VT-2016 By The Numbers.pdf](#)

**This Presentation was presented.**

[17-576](#)

## Pending Items

**Attachments:**    [Pending Items.pdf](#)

**This Presentation was presented.**

7.     Adjournment

**Commissioner Nau moved, seconded by Commissioner Gregozeski, that the meeting be adjourned. Voice Vote. Motion Carried.**