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DEPARTMENT OF PUBLIC WORKS

Operations Division

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MEMO

To: CEA Review Committee

From: Nate Loper, Deputy Director of Public Works

Date: March 17, 2017

Subject: Request to upgrade pickup truck #59 to 4WD when replaced in 2018

The Department of Public Works (DPW) is requesting approval to upgrade pickup truck #59 to a four wheel drive (4WD) pickup when it's replaced in 2018.

Truck #59 is a 2010 rear wheel drive, compact pickup with an extended cab. When this truck was purchased in 2010 it was downsized from a 4WD truck to the current 2 wheel drive as a cost saving measure. Since making that change in 2010 we have realized the importance of having 4WD on this vehicle for increased safety and mobility in winter months.

Adding the 4WD capability back to this truck would allow DPW supervisory staff to more effectively provide supervision and customer service during periods when hazardous road conditions are present, and increase the safety of staff required to drive during those times. In addition, Public Works has agreed to provide the Appleton Police Department with 4WD trucks when needed during snow events. Therefore, adding 4WD back to this truck will not only help Public Works but could also help the Police Department respond to emergency situations as well.

The estimated additional cost to replace truck #59 with 4WD is \$1,000. If approved, the additional cost for the upgrade will be included in the Public Works - Sanitation budget request for 2018.

Thank you for your consideration in this matter.