

Managers' Report

Fox Cities Transit Commission

February 08, 2017

1. Valley Transit Staffing:

- a. **Community Relations Specialist:** Vacant-under review
- b. **Maintenance Supervisor:** Conducting reference and background checks
- c. **Communications Technician:** FT employee resigned. Position likely filled by a current PT employee. Will seek approval and recruit for subsequent PT position. New Hire: PT Comm. Tech Jessica Wisneski
- d. **Road Supervisor:** Justin "Bubba" Dreger promoted. Michelle Knox resigned.
- e. **Bus Driver Vacancies:** 4 PT positions open. 2 FT positions filled
- f. **Union:** Despite the Union bargaining committee recommending ratification of the provisions of the part-time driver memorandum of understanding (MOU), the provision was voted down yesterday.

2. Theda Care:

- a. Amy Erickson and I attended a meeting with Theda Care staff to discuss potential service to their new facility if it comes to fruition.

3. Grand Chute:

- a. Amy Erickson and I had discussions with officials to discuss potential service needs related to business relocation.

4. Transit Development Plan (TDP):

- a. ECWRPC to conduct TDP in 2017-2018. Developing steering committee. Interest in participation?

5. FCTC Meetings:

- a. With two meeting per month, VT mailing expense will be approaching \$80-100/month. We'd like to primarily use electronic means of forwarding meeting information. Hard copies can be made available at the meeting.
- b. VT staff has been calling Commissioners prior to each meeting to verify their attendance. We'd like to assume Commissioners will be attending and subsequently anticipate each Commissioner will contact VT if unable to make a specific meeting.