

Managers' Report

Fox Cities Transit Commission

January 25, 2017

1. **Discussion of FCTC meetings**, whether 1 or 2 is appropriate monthly.
2. **Triennial Review**: Continuing to update policies and prepare response.
3. **Valley Transit Staffing**:
 - a. **Community Relations Specialist**: Nikki resigned to pursue lifelong dream. Evaluation and recruitment soon.
 - b. **Maintenance Supervisor**: Declined invitation. Interviews 01/30/17. Three candidates will be invited for an interview.
 - c. **Communications Technician**: Conducting background check
 - d. **Bus Driver Vacancies**: 4 PT & 1 FT positions open. Meet w/union about hiring problems
 - e. **AGM**: Amy Erickson promoted to AGM
 - f. **Paratransit Coordinator/Operations Supervisor**: Todd Schaefer promoted
 - g. **Road Supervisor**: Position currently vacant
4. **Procurement**:
 - a. **Bus Procurement**: on the FCTC Agenda next month. Piggyback procurement through Connect Transit in Normal, IL. New Flyer buses.
 - b. **Bus Wash Procurement**: Hoping to refurbish in-lieu of replacement.
 - c. **Radio System**: Will need to upgrade in 2017. Intend to utilize DPW infrastructure.
5. **Policies**:
 - a. **Rules of Conduct and Exclusion Policy**: Emily is working with staff to develop
 - b. **Support Animal Policy**: Emily will be working with staff for development