



*"...meeting community needs...enhancing quality of life."*

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Effective Date:

## **CITY OF APPLETON SIDEWALK PAINTING POLICY For SAFE ROUTES TO SCHOOL**

The objective of this policy is to establish the guidelines in which sidewalks may be painted in Appleton. This policy does not apply to sidewalk painting for utility locates or for temporary sidewalk chalk. Requests for painting sidewalks and trails within City Parks and other City-owned property shall be directed to the Parks, Recreation & Facilities Management Director.

### **GUIDELINES**

1. Sidewalk painting is only allowed to identify official safe routes to school.
2. Sidewalk painting requires a Street Occupancy Permit through the Department of Public Works and associated fee as established by Council.
3. The Principal of the requesting school must sign the Street Occupancy Permit Application Form.
4. Applicant is responsible for notifying all affected property owners along proposed route.
5. The Department of Public Works shall be provided a map of the proposed sidewalk to be painted, name and type of painting material, symbol and maintenance plan as part of the application process.
6. Symbol shall not exceed a size of 8" x 8".
7. No advertising may be part of the symbol painted on the sidewalk.
8. Any symbols not maintained must be removed by Applicant in a method approved by the Department of Public Works.
9. All applications will be reviewed pursuant to standards on file with the Department of Public Works.

### **APPEAL PROCESS**

Anyone denied a Street Occupancy Permit for painting sidewalks may appeal the decision to the Common Council through the Municipal Services Committee.

### **ENFORCEMENT**

This Policy will be enforced by City staff. Any school not following the guidelines established above may lose the right for said sidewalk painting within the street right-of-way.