



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Tuesday, December 13, 2016

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

3. Approval of minutes from previous meeting

[16-1929](#)

Minutes from November 15, 2016.

Attachments: [Minutes from November 15, 2016.pdf](#)

Coenen moved, seconded by Martin, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

4. Public Hearings/Appearances

5. Action Items

[16-1930](#)

Approve City of Appleton Sidewalk Painting Policy.

Attachments: [Sidewalk Painting Policy.pdf](#)

Item #16-1930 held until 1/10/17 meeting.

Martin moved, seconded by Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1931](#)

Award 2017 Materials Testing Contract (M-17) to OMNNI Associates, Inc. in an amount not to exceed \$100,000.

Attachments: [2017 Materials Testing Contract.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

16-1932

Award 2017 Contract for Operation, Maintenance and Monitoring at the Closed City of Appleton Landfill to SCS Engineers, in an amount not to exceed \$70,140.

Attachments: [2017 Contract for Operation, Maintenance and Monitoring.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

16-1933

Approved proposed Truck Route changes as recommended in the Downtown Mobility Study.

Attachments: [Truck Route changes-Downtown Mobility Study.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

16-1934

Approve proposed parking change on Kamps Avenue between Locust Street and Bennett Street.

Attachments: [Kamps Ave between Locust St and Bennett St..pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

16-1935

Approve proposed parking changes on Eighth Street/Walnut Street/Sixth Street/Elm Street related to the Fox Cities Exhibition Center.

Attachments: [Parking changes-Fox Cities Exhibition Center.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

16-1936

Approve proposed parking changes on Hancock Street between Lawe Street and Meade Street.

Attachments: [Hancock St between Lawe St and Meade St.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

16-1937

Request from the Far East Restaurant for a permanent street occupancy permit for their existing sign and canopy at 1330 S Oneida Street.

Attachments: [Far East Restaurant.pdf](#)

Item 16-1937 be held until 1/10/17 meeting.

Coenen moved, seconded by Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

16-1948

Award of Contract for the design and construction related services for the northbound Oneida Street Bridge Reconstruction Project over Jones Park to Patrick Engineering, in an amount not to exceed \$228,861.

Attachments: [Oneida Street Bridge Reconstruction Project.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

16-1950

Amendment to the scope of services & contract amount for the Railroad Quiet Zone Feasibility & Implementation Plan consulting services contract.

Attachments: [Railroad Quiet Zone Feasibility & Implementation Plan.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

6. Information Items

[16-1938](#)

Inspection Division Permit Summary Report for November, 2016.

Attachments: [Inspection Division Permit Summary Report-November 2016.pdf](#)

[16-1777](#)

Approve proposed expansion of Article IV. Right-of-Way Management, Section 16 Municipal Code.

Attachments: [Proposed expansion of Right-of-Way Management Ord.pdf](#)

[16-1939](#)

Parking Utility Condensed Income Statement for November, 2016.

Attachments: [Parking Utility Statement November 30, 2016.pdf](#)

[16-1940](#)

DPW Great Ideas Implemented in 2016 List.

Attachments: [Great Ideas Implemented 2016.pdf](#)

[16-1941](#)

Proposed Modification to the Department of Public Works Table of Organization-Parking Utility.

Attachments: [Parking Utility Table of Organization.pdf](#)

[16-1943](#)

Update on Street light energy efficiency upgrade project.

[16-1951](#)

Change Order No. 2 to Baycom, Inc. contract for 2 additional portable radios, 2 speaker microphones, subscriber licenses and desktop licenses resulting in a decrease of contingency from \$10,670.21 to \$7,919.01. No change to the overall not to exceed contract amount of \$137,265.32.

Attachments: [Baycom Inc. contract.pdf](#)

7. Adjournment

Coenen moved, seconded by Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann