



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Utilities Committee

---

Tuesday, December 13, 2016

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.*

**Present:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

2. Roll call of membership

**Present:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

3. Approval of minutes from previous meeting

[16-1858](#)

Approval of the November 15, 2016 Utilities Committee Meeting minutes.

**Baranowski moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

4. Public Hearings/Appealances

5. Action Items

[16-1914](#)

Amend the 2016C contract for Leona Pond Final Design and Permitting contract to Brown & Caldwell in an amount not to exceed \$27,410.

**Meltzer moved, seconded by Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

[16-1912](#)

Award 2017C Northland Pond Construction Related Services Contract to Brown & Caldwell in an amount not to exceed \$77,110.

**Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

[16-1947](#) Approve contract for the Bar Screen #1 Channel Butterfly Valve Rebuild to August Winter and Sons, Inc. for \$111,250 with a contingency of \$13,750 and a project total not to exceed \$125,000.

**Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

[16-1859](#) Intergovernmental Cooperation Agreement between the City of Appleton and the City of Neenah for Solicitation of Chemical Quotations.

**Baranowski moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

## 6. Information Items

[16-1860](#) 2017 Joint Chemical Consortium Quotation Awards.

*Discussed.*

[16-1861](#) Change Order #2 to the Howard Grote and Sons Softener Coatings Projects for a reduction in contract costs of \$3,545 resulting in a decrease to the project contract from \$497,612 to \$494,067.

*Reviewed.*

[16-1862](#) Change Order #2 to Caldwell Tank in the amount of \$23,238 for the Glendale Water Tower Project resulting in the construction contract being reduced from \$2,647,000 to \$2,443,762. This item will also be an Information Item at the Finance Committee.

*Reviewed.*

[16-1913](#) Stormwater Utility Credit Policy Update

*Reviewed.*

[16-1863](#) Monthly Reports for October 2016  
- Water Distribution and Meter Team Monthly Report

*Reviewed.*

## 7. Adjournment

**Baranowski moved, seconded by Reed, that the Utilities Committee meeting be adjourned at 6:02 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele