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Department of Public Works – Engineering Division

MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works

DATE: December 5, 2016

RE: Award of 2017 Materials Testing Contract (M-17) to OMNNI Associates, Inc. in an amount not to exceed \$100,000.

The Department of Public Works recommends award of the 2017 Materials Testing Contract to OMNNI Associates, Inc. in an amount not to exceed \$100,000. Funding for this contract is from individual project budgets.

In January 2015 a Request for Proposals (RFP) was sent to three (3) consulting firms and three (3) proposals were received. A Quality Based Selection process was used. As indicated in the memo recommending award of the 2015 Materials Testing contract, staff indicated that with satisfactory performance by the consultant, it was anticipated that the 2016 and 2017 Materials Testing Contracts would be awarded to OMNNI without an RFP process.

Several projects are on-going and changing consultants at this time could cause delays. These projects include the Exposition Center soil disposal at the Mackville quarry site, Northland Pond, the Cotter Street Pond, the Oneida Street bridge and the Spartan Drive area.

In addition to the projects listed above, this contract includes:

- Material testing for concrete, asphalt and soils,
- Contaminated material response, analysis, permitting and disposal,
- Performing Phase I and Phase II environmental assessments, and
- Performing geotechnical investigations for other DPW projects and for other departments, if needed.

No specific Phase I or Phase II assessments are known at this time and, should the need arise, separate contracts will be negotiated for these services. Geotechnical investigations anticipated for 2017 include Leona Pond and Spartan Drive stormwater practices. The details of these investigations are still being developed and detailed costs are not available at this time.

Based on an estimated number of concrete and asphalt tests, and an estimate of the testing protocols needed for the projects listed above, staff recommends a not to exceed budget of \$100,000 for this contract. Expenditures will be for services actually used and may be less than the awarded amount. A contract amendment would be brought to committee in the event that additional funding is necessary.