



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Utilities Committee

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Tuesday, November 15, 2016

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.*

2. Roll call of membership

**Present:** 4 - Dannecker, Baranowski, Meltzer and Reed

**Excused:** 1 - Jirschele

[16-1782](#)

Approval of the October 25, 2016 Utilities Committee Meeting minutes.

**Baranowski moved, seconded by Reed, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Dannecker, Baranowski, Meltzer and Reed

**Excused:** 1 - Jirschele

4. Public Hearings/Apearances

[16-1791](#)

Nick Sollena to review water consumption billed on quarterly City Service billing dated 7/31/16 for property located at 1835 E. Edgewood Drive, Suite 104.

5. Action Items

[16-1788](#)

Request from Nick Sollena to review water consumption billed on quarterly City Service billing dated 7/31/16 for property located at 1835 E. Edgewood Drive, Suite 104.

**Dannecker moved, seconded by Meltzer, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Dannecker, Meltzer and Reed

**Nay:** 1 - Baranowski

**Excused:** 1 - Jirschele

[16-1783](#)

Authorization to contract with RA Smith National for 2017 Stormwater Management Plan Review without an RFP process in an amount Not to Exceed \$75,000 and to negotiate Stormwater Plan Review Services through 2018.

**Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Dannecker, Baranowski, Meltzer and Reed

**Excused:** 1 - Jirschele

[16-1784](#)

Authorization to contract with RA Smith National for 2017 Wetland Delineation Services without an RFP process in an amount Not to Exceed \$11,000 and to negotiate wetland delineation services through 2018 with RA Smith National.

**Baranowski moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Dannecker, Baranowski, Meltzer and Reed

**Excused:** 1 - Jirschele

## 6. Information Items

[16-1786](#)

Contract Amendment #2 to Strand and Associates for Engineering Services pertaining to the Glendale Water Tower Project in the amount of \$10,780.

*Discussed.*

[16-1787](#)

Wisconsin Pollution Discharge Elimination System (WPDES) Permit Status for the AWWTP.

*Discussed.*

[16-1794](#)

Acceptance of the Focus on Energy Grant of \$22,694.94 for the Digester Mixing Project.

*Discussed.*

## 7.

## Adjournment

**Baranowski moved, seconded by Reed, that the Utilities Committee meeting be adjourned at 6:19 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Dannecker, Baranowski, Meltzer and Reed

**Excused:** 1 - Jirschele