



# City of Appleton

225 N. Oneida Street  
Appleton WI, 54911

## Meeting Minutes Library Board

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Monday, July 25, 2016

11:00 AM

225 N. Oneida Street

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### Personnel & Policy Committee

#### 1. Call meeting to order

Chairperson John Peterson called the meeting to order at 11:03 am.

#### 2. Roll call of membership

**Others Present:** Colleen Rortvedt, Emily Truman

**Present:** 3 - Bergman, Hietpas and Peterson

**Others :** 1 - Scheuerman

#### 3. Action Items

##### A. [16-1153](#) APL Children's Room Appropriate Use Policy

**Attachments:** [Childrens Room Appropriate Use August 2016 markup.pdf](#)

Peterson moved, seconded by Bergman, that the APL Children's Room Appropriate Use Policy be approved. Voice Vote. Motion Carried. (3-0)

##### B. [16-1154](#) APL Security Policy

**Attachments:** [Security Policy August 2016 draft redline.pdf](#)

Bergman moved, seconded by Hietpas, that the APL Security Policy be approved as amended. Voice Vote. Motion Carried. (3-0)

#### Closed Session

Bergman moved, seconded by Hietpas that the Committee go into Closed Session pursuant to WI statute 19.85(f)(c) to discuss personnel matters. Voice Vote. Motion Carried. (3-0)

Roll call was taken.

The Committee went into Closed Session at 11:27 am.

Hietpas moved, seconded by Bergman that the Committee reconvene in Open Session. Voice Vote. Motion Carried. (3-0)

Roll call was taken.

The Committee reconvened in Open Session at 12:10 pm.

C. [16-1155](#)

Library Director's 2016 mid-year performance review

**Bergman moved, seconded by Hietpas, that the Personnel and Policy Committee's recommendation to accept the 2016 mid-year performance evaluation of the Library Director be approved. Voice Vote. Motion Carried. (3-0)**

4. Adjournment

**Bergman moved, seconded by Hietpas that the meeting be adjourned. Voice Vote. Motion Carried. (3-0)**  
**The meeting adjourned at 12:13 pm.**