



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, June 7, 2016

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee Meeting to order at 5:30 p.m.

2. Roll call of membership

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

3. Approval of minutes from previous meeting

[16-897](#)

Approval of the May 24, 2016 Utilities Committee Meeting minutes.

Jirschele moved, seconded by Meltzer, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 4 - Dannecker, Meltzer, Reed and Jirschele

Abstained: 1 - Baranowski

4. Public Hearings/Appearances

5. Action Items

[16-909](#)

Approve Amendment #1 to Robert E. Lee and Associates for the Water Clarifier Coating Contract to increase field inspections services resulting in an increase of \$16,000.

Baranowski moved, seconded by Jirschele, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

[16-910](#)

Preliminary Resolution 3-P-16 for Sanitary Sewer, Storm Sewer, Sanitary Laterals & Storm Laterals be adopted and refer the matter to Finance Committee to determine the assessment rate.

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

16-822

Approve May 2016 Revisions to Stormwater Utility Credit Policy.

Motion by Baranowski, seconded by Meltzer to amend the rain barrel minimum size for single family residences to 40 gallons. Motion carried. 5-0

Motion by Baranowski, seconded by Reed to amend the property owner certification language on the pledge form. Motion carried. 5-0

The updated policy, including the amendments, is attached.

Meltzer moved, seconded by Jirschele, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

[16-902](#)

Request approval of electronic Compliance Maintenance Annual Report (eCMAR) for 2015 and request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton has successfully been operating a biosolids compost program in cooperation with the Outagamie Department of Solid Waste; and

Whereas, Outagamie County has committed to continue allowing biosolids composting during the next five years on over five acres of County property; and

Whereas, the City of Appleton has applied for re-issuance of the Wisconsin Pollution Discharge Elimination System (WPDES) permit; and

Whereas, the WPDES permit application requests for biosolids compost program and outfall; and

Whereas, the City of Appleton will meet requirements of NR 204 for biosolids storage when WDNR reissues the WPDES permit allowing storage on the County property; and,

Whereas, the WDNR continues supporting and providing guidance for the City of Appleton's biosolids compost program.

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continues supporting an active biosolids program.

Article 2. Within the next five years provide for long term biosolids storage planning.

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

6. Information Items

7. Adjournment

Baranowski moved, seconded by Jirschele, that the Utilities Committee meeting be adjourned at 5:50 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele