



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Community & Economic Development Committee

---

Wednesday, May 11, 2016

5:00 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

**Meeting called to order at 5:05 p.m.**

2. Roll call of membership

**Present:** 5 - Coenen, Baranowski, Mann, Reed and Siebers

*Others present:*

*Aldersperson Jeff Jirschele, District #15*

*Dorothy Silha, 210 W. Edgewood Drive*

*Tom Werth, Coldwell Banker - TREG, Inc.*

*John Elrick, Keller, Inc.*

*Carl Romenesko, R.D.I.*

*Phil Romenesko, Romenesko Developments*

3. Approval of minutes from previous meeting

[16-722](#)

CEDC Minutes from 4-27-16

**Attachments:** [CEDC Minutes 4-27-16.pdf](#)

**Siebers moved, seconded by Baranowski, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Coenen, Baranowski, Mann, Reed and Siebers

4. Public Hearings/Appealances

[16-777](#)

Appearance by Phil and Carl Romenesko, from CDR6, LLC and John Elrick, from Keller, Inc. regarding a variance request to the Declaration of Covenants and Restrictions pertaining to 3100 E. Capitol Drive (Associated with Action Item #16-776)

**This Appearance was presented.**

5. Action Items

[16-776](#)

Request to approve a variance to the Declaration of Covenants and Restrictions, Item 3.C.6 for Plat 4 in the Northeast Industrial Park, allowing for the currently installed "plank embossed profile" exterior material to remain at 3100 E. Capitol Drive

**Attachments:** [Memo to CEDC on Variance to Covenants for 3100 E Capitol Dr.pdf](#)  
[City Letter Request for Variance.pdf](#)  
[Keller letter regarding 3100 E Capitol Drive.pdf](#)  
[Photo 1 of 3100 E. Capitol Drive.pdf](#)  
[Photo 2 of 3100 E. Capitol Drive.pdf](#)  
[NEIP Covenants and Restrictions.pdf](#)

**Siebers moved, seconded by Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Coenen, Baranowski, Mann, Reed and Siebers

[16-757](#)

Request to apply to Wisconsin Economic Development Corporation (WEDC) for a Site Assessment Grant (SAG) for \$150,000 to investigate contamination and understand and create a mitigation plan for 618 S. Olde Oneida Street (Metso property)

**Attachments:** [Memo to CEDC on Site Assessment Grant from WEDC.pdf](#)  
[Grant Tracking Form Signed WEDC Site Assessment Grant.pdf](#)

**Siebers moved, seconded by Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Coenen, Baranowski, Mann, Reed and Siebers

[16-751](#)

The Community and Economic Development Committee may go into closed session according to State Statute 19.85(1)(e) for the purpose of deliberating or discussing the purchasing of property on the northwest side of the City of Appleton and then reconvene into open session

*The Community & Economic Development Committee went into Closed Session.*

*Discussion was held.*

*The Committee reconvened into Open Session.*

**Baranowski moved, seconded by Mann, to convene in Closed Session. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Coenen, Baranowski, Mann, Reed and Siebers

## 6. Information Items

[16-724](#)

Organizational Matters:

1. Elect a Vice-Chair
2. Set Meeting Date and Time

*Alderperson Baranowski will be the Vice-Chair.*

*The Community & Economic Development Committee will meet at 5:00 p.m. on Wednesdays the week following Council.*

**This Presentation was received and filed.**

[16-725](#)

Fox Cities Visitor Spending 2015 Summary of Key Findings

**Attachments:** [Fox Cities Visitor Spending 2015\\_Summary.pdf](#)

**This Presentation was presented.**

[16-780](#)

Appleton Downtown & Trails Plan Design Workshop on May 16-18

**Attachments:** [Appleton Downtown Design Workshops Poster May 16-18.pdf](#)

**This Presentation was presented.**

## 7. Adjournment

**Baranowski moved, seconded by Mann, that the meeting be adjourned at 5:35 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Coenen, Baranowski, Mann, Reed and Siebers