

## **Memo**

To: Colleen Rortvedt, Library Director  
Tasha Saecker, Assistant Director

From: Paula Wright, Public Services Supervisor

Date: Tuesday, January 21, 2016

RE: GEAC Fines

The Appleton Public Library is currently owed an estimated \$291,500 in fines and bills from when the library used GEAC as our integrated library system to track checkouts and monies owed due to fines and bills.

For several years now it has been the practice of the Appleton Public Library to waive these GEAC fines and bills for returning patrons on an individual basis.

It has now been 10 years since we left the GEAC system the Library should to consider waiving the entirety of the monies owed from GEAC fines and bills, en masse, for the following reasons:

The Library is not currently recouping the monies owed from GEAC.

Patrons are often very surprised to find they still have open accounts from 10 years ago that have monies owed on them. While we are waiving these fines, it change the tone of the interaction and can be off-putting for returning patrons.

It would allow us to clean up the library card database by removing old accounts that are only still in the system because of the GEAC fines and bills.