



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Historic Preservation Commission

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Tuesday, March 15, 2016

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 3:02 p.m.**

2. Roll call of membership

*1st Alternate Werth arrived at 3:06 p.m.*

**Present:** 5 - Duba, Peregrine, 1st Alternate Werth, 2nd Alternate Peterson and Alderperson Meltzer

*Others present:  
Katrina Mazier, Xavier High School student*

3. Approval of minutes from previous meeting

[16-380](#)

HPC Minutes from 2-16-16

**Attachments:** [HPC Minutes 2-16-16.pdf](#)

**2nd Alternate Peterson moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Duba, Peregrine, 2nd Alternate Peterson and Alderperson Meltzer

**Excused:** 1 - 1st Alternate Werth

4. Public Hearings/Appealances

5. Action Items

6. Information Items

[16-381](#)

Discuss Historic Preservation Month ideas for May 2016  
Create bookmarks that feature Appleton historic buildings/sites  
Mayor Proclamation at first Council meeting in May  
Historic Preservation awards  
Display case ideas for Public Library and 6th floor of City Hall

**Attachments:**     [Historic Preservation Event Ideas Staff Report 3-15-16.pdf](#)  
                              [Historic Bookmark.pdf](#)

This Presentation was discussed, and it was decided to hold a house and structure genealogy workshop in May, date and location to be determined, with Peregrine giving an update on the planning progress at the next meeting. Peregrine volunteered to draft language for the Mayor Proclamation to be at the first Council meeting in May. Peterson and Duba volunteered to start work on the historic bookmarks (different series for different locations) and provide an update at the next meeting.

[16-383](#)

Discuss the 2016 Workshop "The Art of Exterior Building Restoration"

This Presentation was discussed, and it was determined that the previous item would replace this workshop.

[16-382](#)

Update on Historic Structure Survey

This Presentation was presented.

## 7. Adjournment

Duba moved, seconded by Alderperson Meltzer, that the meeting be adjourned at 3:34 p.m. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Duba, Peregrine, 1st Alternate Werth, 2nd Alternate Peterson and Alderperson Meltzer