

**RECRUITMENT STATUS REPORT
UPDATES THRU 4-08-16**

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	Laborer	DPW	2/8/15 3/4/16	1/18/16 (Prev. RTF from Op I –Street process) 3/22/16	2 + Elig. List	Retirement of Bryan VandenBoogard Internal posting down on 4/3/16 Blake Blaskowski starting on 4/18/16
	2 nd Shift Laborer	DPW	2/8/16	1/18/16 (Prev. RTF from Op I –Street process)	1	Medical pending on finalist Darian Stark starting 4/15/16
	Operator I – Stormwater	DPW	1/8/16	1/18/16	1	Colin Heathman transferred Interviews 4/7/16 References and background pending on final candidate
	Inventory Control Clerk	DPW	4/11/16	3/24/16	1	Promotion of Jason VanRossum Application deadline date 4/10/16
	Facilities Technician	PRFM	1/8/16	12/17/15	1	Retirement of Jerry Running Selection of final candidate pending
	Engineering Technician	DPW	3/29/16	Pending	1	Resignation of Josh Winterfeldt
	Clubhouse Supervisor	PRFM	3/10/16	2/29/16	1	Resignation of Kelvin Johnson Application deadline 3/27/16 Interviews 4/5/16 Dr. Fico appointment 4/12/16
	Bus Driver (Part-time)	Valley Transit	2/12/16	2/18/16	1	Application deadline date 4/17/16
	Part-time Communication Technician	Valley Transit	3/18/16	9/17/15	1	Resignation of Jim VandenBoom Application deadline date 4/17/16
	General Manager	Valley Transit	2/5/16	2/19/16	1	Retirement of Deborah Wetter Application deadline 4/24/16
JAY	Police Officer	Police	2/2/16 3/13/16	2/3/16 Pending	2 + Elig. List	Franklin Wychgram start date 4/14/16 Backgrounds pending on 3 candidates Chief interviews 4/12/16 and 4/13/16 PFC interviews 5/3/16
	CSO	Police	NA	2/2/16	1+ Elig List	Chief level interviews in process
	Communication Technician	Police	2/11/16	2/3/16	1	Background started on top candidate
	Fire Fighter	Fire	2/1/16 3/16/16	2/3/16 2/3/16	2	Backgrounds started on two candidates
	Business Manager	Library	3/13/16	2/18/16	1	Top candidate to Dr. Fico 4/7/16
	Library Assistant	Library	3/7/16	3/01/16	1	Background and references pending on top candidate
	Librarian (Childrens)	Library	4/15/16	4/4/16	1	Internal posting with 4/12/16 deadline date
	Library Page (Summer only)	Library	NA	4/6/16	1	Application deadline date 4/24/16
	Property Tax Specialist	Finance	6/3/16	3/28/16	1	Application deadline date 4/10/16

TOTAL POSITIONS OPEN = 22 TOTAL ELIGIBILITY LISTS = 3

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status
JAY	Systems Analyst	IT	7/6/15	Hold	1	Department re-evaluating position. Using part-time temporary staffing to fill current need

TOTAL POSITIONS ON HOLD = 1 TOTAL ELIGIBILITY LISTS = 0