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**Department of Public Works – Engineering Division**

*"...meeting community needs...enhancing quality of life."*

**MEMO**

**TO:** Municipal Services Committee

**FROM:** Mark Lahay, Assistant City Engineer

**DATE:** March 8, 2016

**RE:** Award of Contract for 2016 Land Acquisition Services for Oneida Street reconstruction to Omni Associates, in an amount not to exceed \$193,000.

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The Department of Public Works is recommending to contract with Omni Associates, in an amount not to exceed \$193,000 to provide Land Acquisitions Services for the Oneida Street reconstruction project scheduled for construction in 2018. The Wisconsin Department of Transportation requires that the City obtain all right-of-way prior to the PS&E for this construction project. This contract will authorize Omni Associates to provide services enabling the City to meet this requirement.

The Department of Public Works received five qualified proposals from Omni Associates, Steigerwaldt Land Services Inc., Becher-Hoppe Associates, Inc., Prairie Land Services and Single Source.

Omni Associates demonstrated the related experience and personnel necessary to complete the required tasks. In addition, they also demonstrated a good project understanding and approach. Quotes received from the five firms were as follows (these quotes assume standard appraisals will be required from 55 parcels and short form appraisals will be required from 45 parcels. In the end, many of these parcels may not require any appraisal):

Omni Associates = \$193,000  
Prairie Land Services = \$220,450  
Becher Hoppe Associates, Inc. = \$244,625  
Single Source = \$278,300  
Steigerwaldt = \$369,100