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DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric S. Lom, City Traffic Engineer
Date: February 2, 2016
Re: Award of Contract – Railroad Quiet Zone Feasibility & Implementation Plan

In response to a request for proposals issued by our office, we received three responses for design services for the *Railroad Quiet Zone Feasibility & Implementation Plan*. The proposals were opened on January 21, 2016. The following is a summary of the proposed fees for each firm.

<u>Firm</u>	<u>Total Cost</u>	<u>Avg Cost/hour</u>
SRF Consulting Group, Inc.	\$ 27,356	\$116
Patrick Engineering	\$ 24,850	\$128
Quiet Zone Consulting, LLC	\$ 65,000	unknown (<i>did not provide hour estimate</i>)

For this project, our selection team utilized a quality based selection process when analyzing the proposals. This method places the emphasis on the relevant experience, project understanding, technical qualifications and the proposed scope of services demonstrated in each firm's proposal. After a thorough review of the quality-based components of each proposal, we then evaluated the proposed fees as the final step in the process.

The selection team unanimously selected SRF's proposal as being the best fit for the city. As such, we recommend award of the contract to SRF Consulting Group, Inc., in an amount not exceed \$27,356.