



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Tuesday, January 26, 2016

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke,
Alderperson Lobner and Alderperson Martin

3. Approval of minutes from previous meeting

[16-129](#)

January 12, 2016 Finance Committee minutes

Attachments: [MeetingMinutes12-Jan-2016-04-13-36.pdf](#)

Alderperson Martin moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke,
Alderperson Lobner and Alderperson Martin

4. Public Hearings/Appealances

5. Action Items

[16-154](#)

Request to approve the following 2015 Budget adjustment:

Wastewater Capital Project

Digester Improvement Project	+\$114,972
Bar Screen Project	- \$114,972

to record transfer of positive Bar Screen budget variance to fund Digester Project.

Attachments: [Digester Improvements Bid Award_A.W.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-155](#)

Request to approve the following 2015 Budget adjustment:

Wastewater Capital Project

Digester Improvement Project	+\$43,842
Contractor Fees	- \$43,842

to record transfer of positive O&M Contractor Fees from 2015 budget to fund O&M Digester painting and repair projects as part of August Winter Digester contract.

Attachments: [Digester Improvements Bid Award_A.W.pdf](#)

Alderperson Martin moved, seconded by Alderperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-145](#)

Request to approve program changes to the 2016 Water Distribution Capital Improvement Program (Business Unit 5371).

Attachments: [Water CIP Plan Modifications.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-144](#)

Request to approve Amendment and Change Order No. 2 to contract 26-15 for Unit E-15 Miscellaneous Concrete and Street Excavation Repairs to increase for additional street patches due to water main and inlet reconstruction in the amount of \$53,226.11. This contract does not include a contingency. Overall contract increased from \$684,800 to \$738,026.11.

Attachments: [Contract Amendment No2- Unit E-15 Miscellaneous Concrete and Street Excavation Repairs.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[16-130](#)

Request to sole source contract to File Tech to rebuild a Mobile Shelving Unit at the Police Department for a contract fee of \$35,000 with no contingency. Contract not to exceed \$35,000.

Attachments: [2016 PD Mobile Shelving Rebuild Sole Source.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

[16-147](#)

Request to approve the following 2015 Budget adjustment:

Exhibition Center Capital Projects Fund

Consulting Services	+\$14,635
Room Tax	+\$14,635

to record the cost of legal and consulting services incurred after the closing of the land for the exhibition center project.

Attachments: [Memo to Council on HC Phase III Dec. 2015 Invoice.pdf](#)
 [January 19, 2016 H & C Bill for 12.15.pdf](#)
 [Previous Memo to ARA for Phase III Overage.pdf](#)

Aldersperson Konetzke moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

6. Information Items

[16-131](#)

Contract 3-15 was awarded to Michels Corporation for \$5,072,838.93 with a contingency of \$127,115 for Concrete Pavement. Payments issued to date total \$4,654,917.24. Request final payment of \$211,474.47.

This Presentation was received and filed

[16-132](#)

Contract 6-15 was awarded to Peters Concrete for \$743,264.75 with a contingency of \$20,500 for Asphalt Pavement. Payments issued to date total \$622,165.76. Request final payment of \$75,122.99.

This Presentation was received and filed

[16-133](#)

Contract 1-15 was awarded to Peters Concrete Co. for \$233,463.54 with a contingency of \$23,000 for Birchwood Pond. Change orders were approved totaling \$7,446.25. Final contract amount is \$240,909.79 with a contingency of \$15,553.75. Payments issued to date total \$222,113.44. Request final payment of \$14,808.78.

This Presentation was received and filed

[15-1138](#)

Request approval of ordinance permitting absent Alderpersons to appear by phone.

Attachments: [Sec 2-29 Alderperson Appearances \(amended\) .pdf](#)

Alderperson Martin moved, seconded by Alderperson Lobner, that the Report Action Item be held until the February 23, 2016 meeting. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

7. Adjournment

A motion was made by Alderperson Konetzke, seconded by Alderperson Lobner, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin