



DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
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To: Municipal Services Committee
From: Eric S. Lom, City Traffic Engineer
Date: November 13, 2015
Re: Parking change on Clara Street at Johnston Elementary School

The Traffic Section was contacted by the Principal at Johnston Elementary School regarding an on-street parking issue on the Clara Street side of the school.

The west side of Clara Street adjacent to the school was posted as “*Passenger Loading Zone – No Unoccupied Vehicles*” with the intention of maximizing the flow of passenger pick-up and drop-off in this busy area. However, the school had a small number of families with physically disabled children that wanted to use this area for drop-off and pick-up. Additionally, these families wanted the option to leave their vehicles and walk their children into school, which would have been in violation of the posted restrictions. Unfortunately, there were no other suitable locations for these activities.

In order to facilitate this – and given that the number of families that needed this accommodation was very small – we initiated a trial period that changed the restriction in a relatively small area to provide an exception for vehicles with disabled plates/tags. This approach proved to be very successful.

Based on this, we recommend the changes be made permanent.

To accomplish this, the following ordinance action is required:

1. **Repeal Ord. 46-06:** “Parking be prohibited on school days from 7:30 a.m. to 4:30 p.m. on the west side of Clara Street from a point 50 feet south of Forest Street to a point 500 south of Forest Street.”
2. **Create:** “Parking be prohibited on school days from 7:30 a.m. to 4:30 p.m., except for vehicles displaying handicapped license plates or Wisconsin handicapped permit, on the west side of Clara Street from a point 50 feet south of Forest Street to a point 215 south of Forest Street.”
3. **Create:** “Parking be prohibited on school days from 7:30 a.m. to 4:30 p.m. on the west side of Clara Street from a point 215 feet south of Forest Street to a point 500 south of Forest Street.”