



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: November 18, 2015

RE: Informational: Contract 29-14 was awarded to August Winter & Sons, Inc., "Municipal Services Building HVAC Alteration" for the Municipal Services Building in the amount of \$59,000 with a contingency of \$2,500. One change orders were issued. Payments issued to date total \$52,250. Request to issue the final contract payment of \$9,250.

The HVAC Alterations Project at the Municipal Services Building has been completed. One change order was issued as it was determined new roof curbs were required to support the roof top equipment being installed. This change order was for \$2,500. This contract is now complete as all punchlist items were completed.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to August Winter & Sons, Inc. in the amount of \$9,250.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.

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