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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 8/11/2015

RE: Informational: Contract 13-15 was awarded to E. D. Chase Co, Inc., "Roof Replacement – Area 6" for the Municipal Services Building in the amount of \$178,583 with a contingency of \$17,500. Change orders approved totaled \$715. Final contract amount is \$179,298 with remaining contingency of \$16,785. Payments issued to date total \$169,654. Request to issue the final contract payment of \$9,644.

The 2015 Capital Improvement Budget includes funding for the replacement of this specific section of the Municipal Services Building. This roof was identified in our annual roofing program as a roof that was at the end of its useful life. Delaying replacement would have resulted in increased urgent repairs with possible damage to equipment below.

The original contract was for \$178,583 and a contingency of \$17,500. One change order was issued for the cost of \$715 to replace rotten wood supports from the existing roof. The total final contract amount is \$179,298, which includes all change orders for the project.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.