



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Finance Committee

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Tuesday, July 7, 2015

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and  
Alderperson Martin

**Excused:** 1 - Alderperson Coenen

3. Approval of minutes from previous meeting

[15-1131](#)

June 23, 2015 Finance Committee Minutes

**Attachments:** [MeetingMinutes23-Jun-2015-04-21-57.pdf](#)

**Alderperson Konetzke moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and  
Alderperson Martin

**Absent:** 1 - Alderperson Coenen

4. Public Hearings/Appearances

5. Action Items

[15-1134](#)

Request to reject awarding tennis court construction at Highview Park to MCC, Inc for a contract amount of \$143,239.

**Attachments:** [2015 Highview Park Tennis Courts Re-Bid Recommendation.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Konetzke, Alderperson Lobner and  
Alderperson Martin

**Absent:** 1 - Alderperson Coenen

[15-1136](#)

Request to approve Second Addition to Emerald Valley New Subdivision Development Agreement.

**Attachments:**     [Emerald Valley Second Addition Development Agreement.pdf](#)

**Alderson Martin moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Konetzke, Alderson Lobner and Alderson Martin

**Absent:** 1 - Alderson Coenen

[15-1138](#)

Request approval of ordinance permitting absent Aldersons to appear by phone.

**Attachments:**     [Sec 2-29 Alderson Appearances \(created\) 07-07-15 .pdf](#)

**Alderson Plank moved, seconded by Alderson Lobner, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Konetzke, Alderson Lobner and Alderson Martin

**Absent:** 1 - Alderson Coenen

[15-1161](#)

Request approval to utilize \$845,330 of unassigned fund balance to reduce long-term debt and retain \$70,680 for future uncertainties.

**Attachments:**     [2014 Fund Balance.pdf](#)

**Alderson Lobner moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Konetzke, Alderson Lobner and Alderson Martin

**Absent:** 1 - Alderson Coenen

## 6. Information Items

[15-1132](#)

Director's Reports:  
Finance  
Information Technology  
Legal Services

**This Presentation was received and filed**

[15-1133](#)

Update on new subdivision assessments

**This Presentation was received and filed**[15-1135](#)

Contract 15-14 was awarded to Milbach Construction, "Pierce Park Band Shelter" in the amount of \$328,135 with a contingency of \$46,744. Change orders approved totals \$26,320.64. Final contract amount is \$354,455.64 with remaining contingency of \$20,423.36. Payments issued to date total \$316,382.05. Request to issue the final contract payment of \$38,073.59.

**Attachments:**     [2015 Pierce Pavillion Final Pymt.pdf](#)

**This Presentation was received and filed**[15-1137](#)

Change Order #3 for the Bar Screen Replacement Project to increase, for screen modifications, in the amount of \$1,650 resulting in a decrease to contingency from \$96,313 to \$94,663. Contract price increased from \$744,247 to \$745,897(also appears on the Utilities Committee agenda).

**Attachments:**     [Change Order #3 06-26-15 .pdf](#)

**This Presentation was received and filed**[15-1157](#)

Exchange of Postage Machine - Upgrade Pitney Bowes Postage Machine

**Attachments:**     [M-postage machine upgrade.pdf](#)

**This Presentation was received and filed**

## 7. Adjournment

**Aldersperson Konetzke moved, seconded by Aldersperson Lobner, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

**Absent:** 1 - Aldersperson Coenen