



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Community and Economic Development Committee
FROM: Roxy Schmidt, Community Development Specialist
DATE: July 8, 2015
RE: Amendments to Citizen Participation Plan for Community Development Block Grant (CDBG) Program

Staff is proposing amendments to the City’s Citizen Participation Plan (CPP) for the CDBG Program so that all HUD’s requirements for citizen participation are addressed. The amendments are based upon requirements listed in the Code of Federal Regulations, Title 24, Part 91 along with guidance provided by HUD in their training manual “Basically CDBG for Entitlements”.

The City’s current CPP (along with 24 CFR 91) calls for a public comment period on substantial amendments to the CPP. The public comment period will be thirty days and after the comment period ends, the CPP will be presented to CEDC for approval.

Staff wanted to share this information with CEDC members before the public comment period starts since amendments to the CPP are infrequent and the proposed amendment is substantial.

There are two documents attached. One document shows the text to be deleted and added. The other document shows only the proposed new text.

If you have any questions, please contact me at 832-6469 or roxann.schmidt@appleton.org. Thank you!