

Memo

TO: Library Board

FROM: Dean R. Gazza, Director of Parks, Recreation & Facilities Management

DATE: 03-26-14

RE: Informational: Contract with Martenson and Eisele, Inc. for design services to
"Replace Aged Boilers" at the Appleton Public Library for \$7,425.

The 2014 Capital Improvement Budget includes funding for the replacement of the boiler plant at the Library. The existing boilers are original, having been installed in 1979, and are at the end of their serviceable life. We plan to replace them with higher efficiency boilers, sized to properly heat the building.

We have selected Martenson and Eisele, Inc., from our list of professional services providers, for fixed fee of \$7,425. This price includes preliminary design, working drawings, solicitation services, and construction services.

Though there are plans to renovate or build a new library we must proceed with this project at this time to keep the current facility functional. We have postponed the installation of these boilers as long as we possibly can. We believe that regardless of how the building will be used in the future, these boilers will likely remain.

Please contact Dean Gazza at 832-5572 or dean.gazza@appleton.org, if you have any questions.