



MEMORANDUM

"...meeting community needs...enhancing quality of life."

TO: Historic Preservation Commission

FROM: Don Harp, Principal Planner

DATE: April 15, 2014

RE: Update - HPC Project 003-2011, City of Appleton Historic Building Inventory Update project.

At the November 19, 2013, Historic Preservation Commission meeting, the following items were discussed and decided regarding conducting the City of Appleton Historic Building Inventory Update project:

1. Field Work and Recording/Entering Historic Data into the Electronic Data Base.

- A. Mary Duba volunteered to research the "Columbus/Arbutus" area.
- B. Tom Werth volunteered to research the "Lawrence South of College" area.
- C. Volunteers are needed to conduct research on the following areas (see attached map):
 - Central
 - City Park North
 - City Park South
 - Peabody
 - Downtown East
 - Downtown West
 - Green Bay Road
 - YMCA
 - 3rd Ward
 - Flats
 - Pierce
 - Southside

2. Photographic Images. The Community and Economic Development staff will be responsible for having new photographic images taken of the buildings and sites being surveyed.

3. Electronic Historic Data Collection Form. Staff demonstrated on how to enter data into the electronic data collection form and how to search the Wisconsin Historical Society's Website.

4. **Final Analysis of Historic Data:** After all the historic data has been collected and entered into the Electronic Historic Data Collection Form for each building and site being re-surveyed, the Historic Preservation Commission will analyze and if necessary, edit the historic data contained in the database at a future meeting.
5. **Creation of a usable web-based City Historic Building Inventory:** City staff will link all the historical data gathered and photo taken to the City's Geographical Information System (GIS) to create a usable web-based Historic Building Inventory and Map that the public can access through the City's website.

New Information:

On March 27, 2014, staff provided Nan Bunnaw, Director of Humanities, Appleton Area School District (AASD) an update on Historic Building Inventory project. Ms. Bunnaw confirmed AASD is interested in assisting the Commission with the Historic Building Inventory Update project. It's anticipated AASD could assist with project after the 2014 school year is complete.

If you have any questions, please feel free to contact me at 832-6466.

Date: 4/4/2014

