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**APPLETON FIRE DEPARTMENT
700 N. DREW STREET
APPLETON, WI 54911**

MEMORANDUM

To: Alderperson Kathy Plank, Chair, Finance Committee
Members of the Common Council

From: Eugene R Reece, Jr., Deputy Fire Chief

Date: April 1, 2014

Re: Request to Sell Obsolete Self-Contained Breathing Apparatus (SCBA) Air Bottles to the South Area Fire and Emergency Response District

In 2013, the department purchased new fire fighting SCBAs for the purpose of replacing outdated SCBAs and to enhance firefighter safety by providing current technology advancements available that were not part of our existing SCBA units. A large portion of this purchase was covered by the federal government in the Assistance to Firefighter Grant (AFG) and the remaining portion through city budget approved capital improvement projects.

We are seeking permission to sell twenty SCBA air bottles to the South Area Fire and Emergency Response District from Rib Mountain, Wisconsin. We have worked with our current vendor to identify that the bottles have a resale value of \$100 per bottle. The South Area Fire and Emergency Response District is in need of these bottles for emergency response use within their jurisdiction. Selling to an outside publicly funded agency is an approved method of surplus disposal under the City's procurement policy with approval from the Finance Committee. Therefore, the department respectfully requests to sell the obsolete self-contained breathing apparatus air bottles to the South Area Fire and Emergency Response District.

If you have any questions or need additional clarification, please feel free to contact me at 832-5810.

"Appleton Fire Department....serving with P.R.I.D.E."