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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: CEA Review Committee

FROM: Dean R. Gazza

DATE: 4/1/2014

RE: Request to upgrade Facilities Technician pickup truck #504 to a ¾-ton chassis with an eight foot service body when replaced in 2015

Parks, Recreation & Facilities Management Department is requesting permission to upgrade pickup truck #504 to a truck with an 8' service body on a ¾-ton two-wheel drive chassis when it is replaced in 2015. Additionally, we would like an inverter installed on the rear passenger side of the bed.

#504 is a general purpose ¾-ton pickup truck originally purchased as a grounds vehicle requiring little storage room for ancillary equipment. Our current need is for use by a facilities technician/electrician, and there is need for much more storage of parts, tools and equipment. This vehicle will also be used to move furniture, deliver large parts and equipment to job sites, and purchase bulk materials such as plywood, lumber, sheet metal and wire reels. In general this upgrade will enable #504's replacement to become much more versatile, safe and efficient.

The estimated cost for this upgrade is \$13,000.00. If approved, the additional cost for the upgrade will be included in the Parks, Recreation and Facilities Management budget request for 2015.

Thank you for your consideration in this matter.