



**PARKS, RECREATION & FACILITIES
MANAGEMENT**

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TO: CEA Review Committee

FROM: Dean R. Gazza

DATE: 4/1/2014

RE: Request to upgrade Reid Golf Course pickup truck #601 to 4-wheel drive when replaced in 2015

Reid Golf Course/Parks, Recreation & Facilities Management Department is requesting permission to upgrade pickup truck #601 to 4-wheel drive when it is replaced in 2015.

#601 is a general purpose ½ ton pickup truck used daily for staff transport and materials handling both on and off the golf course. #601 is currently a 2-wheel drive model and as such at times cannot be used effectively in situations where a 4-wheel drive model would be more practical: for retrieving mowers and turf utility vehicles that have become stuck, pulling heavy equipment to project locations in wet/slippery conditions and transporting staff throughout the course and on roads during winter conditions. In general this upgrade will enable #601's replacement to become more versatile, safe and efficient.

The estimated cost for this upgrade is \$2,800.00. If approved, the additional cost for the upgrade will be included in the Reid Golf Course budget request for 2015.

Thank you for your consideration in this matter.