

Memorandum

To: Parks & Recreation Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: 04/01/14

Re: Informational: Award Purchase of Rain Shelter at Reid Golf Course to "Porter Corporation" for a contract total not to exceed \$14,784.

The 2014 Capital Improvement budget allocated monies to purchase and install a rain shelter at Reid Golf Course. During the stormwater project a rain shelter was removed during construction. This rain shelter replaces the one removed. The budget allocated \$35,000 for this project and was funded by the stormwater project. A future contract will be issued to pour the concrete base for this shelter.

Pricing was requested from five (5) companies, from which I received two (2) proposals. Companies included Classic Recreation, Minnesota/WI Playground, Park and Rec. Products, Gazebo Creations and the Porter Corporation.

Porter Corporation \$14,784.40

Gazebo Creations \$18,640.00

The proposal from Porter Corporation met all of the criteria including the lowest price. Therefore, the contract was awarded to them.

Please feel free to contact me at 832-5572 or by email at dean.gazza@appleton.org. with any questions or comments.