

DEPARTMENT OF PUBLIC WORKS

Inspection Division

100 North Appleton Street Appleton, WI 54911 Phone (920) 832-6411 Fax (920) 832-6464

TO:

Safety and Licensing Committee

FROM:

Kurt W. Craanen, Inspections Supervisor

SUBJECT:

1117 W. Washington St. - Flea Market License Application

DATE:

March 21, 2014

This building is currently being renovated as an indoor storage facility. Full completion of the renovation is expected by early summer of 2014. All of the renovation work completed to date has been inspected by city building inspectors and has been found to meet all applicable building codes for a storage facility.

The manager of the facility is requesting permission to utilize the remaining open space in the facility for a flea market event, which requires a license from the City. The event organizer has met with various City Departments regarding their specific requirements related to this proposed event and agrees to adhere to all requirements set forth by the City. The event organizer agrees that if a license is granted, it would expire on the day after the event is completed. This license typically remains valid for a two year period.

This is being proposed as an interim use and the building is not approved for an assembly use.

The manager has met with City staff and has agreed that this would be the last such event at this location.