CITY OF APPLETON

Department of Parks & Recreation
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TO: Finance Committee

FROM: Tom Flick

DATE: 07/20/2026

RE: **Action: Award the Appleton Wastewater Treatment Plant M-K Tunnel Bridge Improvements Project contract to Staab Construction Corporation in the amount of $119,000 with a contingency of 10 percent for a total project cost not to exceed $130,900**

BACKGROUND

The 2026 Capital Improvement Plan includes $425,000 for improvements to the M-K Tunnel roof system at the Appleton Wastewater Treatment Plant. Of this amount, $18,700 has been allocated for professional services, and $162,132 has been allocated for the first phase of construction. This leaves a balance of $244,168 available for the second phase of the project.

The project was divided into two phases to address separate scopes of work and improve project coordination. The first phase replaced the existing roof system to address ongoing deterioration and water infiltration. This contract represents the second phase of the project and will repair drywall damaged by previous roof leaks and paint the interior tunnel areas beneath the new roof.

Separating the project into two phases allowed the City to bid each scope separately and contract directly for the work. This approach reduces overall project costs and gives the City greater control over project sequencing and coordination.

BID RESULTS

The bids were received as follows:

- **Staab Construction Corporation (only bid) $119,000**

Although only one bid was received, City staff and the consulting engineer reviewed the proposal and determined that the bid is reasonable for the required scope of work. The award remains within the overall project budget. This follows the City's prior approach for documenting and evaluating a publicly bid project where only one contractor submitted a proposal.

RECOMMENDATION

The Parks and Recreation Department has reviewed the bids and recommends awarding the contract to Staab Construction Corporation.

Therefore, staff recommends awarding the contract to Staab Construction Corporation in the amount of $119,000, with a contingency of 10 percent to be utilized as needed, for a total project cost not to exceed $130,900. This amount remains within the available construction balance for the project.

Please feel free to contact me at (920) 832-3915 with any questions, or by email at tom.flick@appletonwi.gov.