**RESOLUTION #5-R-26**

**UPDATING ADMINISTRATIVE FEES FOR CITY-PERFORMED WEED CUTTING AND ABATEMENT SERVICES**

*Date:* May 6, 2026
*Submitted By:* Alderperson Hayden – District 7; Alderperson Lambrecht – District 1
*Referred to:* Community Development Committee

*Resolution Summary: This Resolution updates the administrative fee charged to property owners when the City performs weed cutting, neglected walk snow removal, and/or nuisance abatement services due to the owner's failure to comply with municipal code requirements.*

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**WHEREAS**, the City requires property owners to appropriately maintain their property, including but not limited to, cutting and removing nuisance and noxious weeds as well as certain other rank or unmanaged growth, removing all snow and/or ice from the width of the sidewalk along the permitter of the premises owned or operated by them no later than thirty-six (36) hours following the cessation of a snowfall; and

**WHEREAS,** when the owner fails to abide by Appleton Municipal Code related to managing growth and/or snow and ice removal, the City or their agent may perform an abatement; and

**WHEREAS,** when the City performs an abatement, it is authorized to charge the property owner for the cost of such services, including administrative fees for weed cutting or a special tax for snow and ice removal under Wisconsin Stats. § 66.0627 and 66.0628; and

**WHEREAS,** the City has reviewed the current charges in connection with weed and nuisance abatement services which was last updated over 20 years ago; and

**WHEREAS,** the City has reviewed the current charges in connection with neglected walk snow removal services which was last updated in 2018; and

**WHEREAS,** the City finds that the current costs and fees charged for weed cutting and nuisance abatement do not reflect the City's actual administrative and enforcement costs incurred in inspecting properties, issuing notices, coordinating services, documenting compliance efforts, processing invoices, billing property owners, and collecting unpaid charges; and

**WHEREAS,** the City finds that current costs and fees charged for neglected walk snow removal services do currently cover 2026 expenses, however without an inflationary escalator, will not cover projected expenses in 2027 and beyond.

**WHEREAS,** the Common Council finds it necessary and appropriate to update the charges to more accurately reflect and recover the actual costs incurred by the City in abatement actions.

**NOW, THEREFORE, BE IT RESOLVED by the Common Council:**

**Administrative Fee Modified.**
The Community Development Department's minimum administrative fee assessed in connection with City-initiated weed cutting and/or nuisance abatement services shall be modified to $75; and where a warrant is required, the fee shall be $215 per occurrence, in addition to the actual contractor charges incurred by the City.

The Public Works Department's administrative fee assessed in connection with City-performed snow removal services shall be modified to add a 3% annual increase, commencing in FY2027.