Amendment #2 to Contract dated August 1, 2024

This Amendment #2 to Contract dated August 1, 2024, is between Alta Planning + Design, Inc. ("Prime Consultant") and City of Appleton ("Client") with an effective date of October 10, 2025.

WHEREAS, Prime Consultant and Client ("the Parties") entered into Contract dated August 1, 2024; and

WHEREAS, the Parties entered into Amendment #1 to the Contract dated August 1, 2024 to add to the scope and budget; and

WHEREAS, the Parties desire to add to the scope of work and increase budget by $9,990 for a total not-to-exceed of $55,090.

NOW THEREFORE, in consideration of the mutual terms, covenants, and conditions contained herein, the Parties agree as follows:

1. CHANGE IN SCOPE OF SERVICES – The following in Exhibit A shall be added to the scope of work.

2. CHANGE IN BUDGET: The budget shall be increased by $9,990 for a new not-to-exceed of $45,100. A budget breakdown is shown in Exhibit B.

	TOTAL
Original Contract Not-to-Exceed Amount	$24,880
Amount of Amendment #1	$20,220
Amount of this Amendment #2	$9,990
Revised Contract Not-to-Exceed Amount	$55,090

All other terms and conditions shall remain unchanged and in effect.

By signing below, the signatories represent that they are duly appointed representatives of the respective Parties and possess the authority to execute this Amendment.

Alta Planning + Design, Inc.

Signature Date
Kathrine Mangle
Vice President, as duly authorized

City of Appleton

Signature Date

Exhibit A

Task 1: Project Management

Alta's Project Manager (PM) will continue to regularly communicate with the City's PM. This additional work will include regular design correspondence with the City PM as the roadway layouts are refined.

Task 1 Deliverables:

- Design Correspondence

Task 2: Development Reviews

Alta will provide additional reviews of the Thrivent Ballard Community Plan in coordination with the City of Appleton. The detailed reviews and conceptual linework development will center on the review of the 60% layouts and focus efforts on Evergreen Drive at Road D and Road B (Thrivent HQ access), and at Ballard & Milestone (northerly entrance).

Task 2 Deliverables:

- Dimension and linework suggestions (in PDF and AutoCAD) for focus intersections

Exhibit B

Project Budget

Appleton Thrivent Complete Streets Review

October 2025

TASK	Alta Planning + Design				Task Hours	Total Task Fee
	Principal Colin Harris	*Sr. Associate Engineer* Branden Bergeron	*Engineer* Josh Ekstedt	*Project Accountant* Cindy Maynard		
Hourly Rate	$255	$235	$150	$110		
Task 1: Project Management and Meetings	**6**	**0**	**0**	**3**	**9**	**$1,860**
Project Management; Design Correspondence	6			3	9	$1,860
Task 2: Development Reviews	**4**	**6**	**38**	**0**	**48**	**$8,130**
60% Design Review and Conceptual Design	4	6	38		48	$8,130
Staff Hours	10	6	38	3	57	$9,990
Reimbursable Expenses & Travel						$0
Project Total	$2,550	$1,410	$5,700	$330		**$9,990**