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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 7/25/2022

RE: Action: Approve balance transfer of \$27,000 from the 2022 Einstein Park Land Improvement Project to the "2022 Telulah Park Pickleball Complex Project."

Action: Approve amendment and change order of \$27,592.96 to contract #21-22 "Telulah Park Pickleball Complex Project" for the addition of geogrid and breaker stone resulting in the contract to Northeast Asphalt increasing from \$586,552 to \$614,144.96.

The Capital Improvement Plan for the Telulah Pickleball Project consisted of a \$500,000 donation from a private citizen. In addition, \$108,000 in Special Consideration Funds from a 2021 carryover was added to the project to add court lighting and furnishings.

During excavation of the subsoils, bad soils were discovered and were required to be removed and replaced with geogrid and breaker stone. Total cost for the extra excavation and stone is \$27,592.96.

To fund this change order, we request that a positive variance of \$27,000 in the Einstein Park land improvement project be transferred to fund this change. Remaining funds in this CIP are allocated to fund landscaping, furnishings and the accessories.

We recommend a budget transfer from the positive variance from the Einstein Park land improvement project of \$27,000 to the Telulah Park Pickleball Complex Project.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.