



*"...meeting community needs...enhancing quality of life."*

## **DEPARTMENT OF PUBLIC WORKS**

**Engineering Division**  
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DRAFT For Committee: 7/26/22

### **LEAD AND GALVANIZED STEEL WATER SERVICE LINE REPLACEMENT PROGRAM ELIGIBILITY AND PARTICIPATION POLICY**

In conjunction with **Municipal Code Section 20-44**, the Lead and Galvanized Steel Water Service Replacement Program has been established to provide financial assistance to eligible property owners. Eligibility criteria, eligible costs, non-eligible costs, and conditions of participation are outlined within this policy.

Eligible property owners may make a request to participate in the program by contacting the Department of Public Works at 920-832-5580. Requests do not guarantee acceptance into the program. Invitation to the program will be prioritized by the city, factoring in those who are most vulnerable and at-risk from lead exposure, underserved areas, and City planned construction activities.

#### **ELIGIBILITY REQUIREMENTS**

- Must have a City confirmed qualifying water service line (Lead or Galvanized Steel).
- Must receive water from the City of Appleton Water Utility.
- Must not have an active water service line leak. (See Service Leak Disclaimer below).
- Must not have commenced replacement of the private lead or galvanized water service line prior to invitation to the program by the City.
- Must have current and paid property taxes at the time of replacement.
- Must not be delinquent in any fees or payments to the City of Appleton at the time of replacement.
- Must use city selected licensed contractor to complete replacement.

#### **ELIGIBLE COSTS**

- Costs of location, excavation, and exposure of the private water service, pipe materials, and internal plumbing modifications up to the meter.
- Cost of trenching and concrete wall and/or floor repairs.
- Cost of concrete replacement on sidewalks and aprons if removed to access curb box.
- Cost of grass seeding to restore disturbed grass/lawns.
- Applicable permit fees.

#### **NON-ELIGIBLE COSTS**

- Removal and replacement of interior walls and finishes.
- Use of materials not meeting the requirements of the City's specifications or City codes.
- Ancillary property owner improvements to include interior plumbing and fixtures not necessary in the replacement of the lead or galvanized steel water service line.
- Replacement or restoration of private landscaping, bushes, trees, sod, fences, walls, etc. disturbed during construction.

## **CONDITIONS OF PARTICIPATION AND AGREEMENT TO HOLD CITY HARMLESS**

As a condition of participation, the City shall have no liability for any of the work of the Contractor(s), including but not limited to, defective work or other damage, injury and/or loss on account of any act or omission of the Contractor in the performance of their work, and the like. The Property Owner shall make any claim for such matters directly against the Contractor or Contractor's insurance carrier. The property owner further hereby agrees to indemnify, defend, and hold the City harmless against any and all liability, loss, damage, expense, costs, including attorney's fees, arising out of the activities described herein. Property Owner is responsible for all maintenance of system, including but not limited to, replacement parts, pumps, circuit breakers, valves, pipes, and the like.

By participating in the program, the property owner hereby accepts all conditions and details set forth within the ordinance and the Lead and Galvanized Steel Water Service Line Replacement Program Eligibility and Participation Policy.

## **SERVICE LEAK DISCLAIMER**

In the event the water service line at the property participating in the program develops a leak before the scheduled replacement date, that property, in accordance with the **Department of Public Works Water Leak Policy**, will become ineligible to participate and will be removed from the program. The Department of Public Works will send notice of the service leak to the property owner instructing that the leak be repaired as soon as possible to avoid wasting of water, potential property damage, and/or health and safety issues.

*The City, in partnership with Service Line Warranties of America (SLWA), offers optional repair service plans to property owners to protect them from the inconvenience of home repair emergencies, including water service leaks on their property. More information about these optional plans and SWLA can be found at [www.slwofa.com](http://www.slwofa.com) or by calling toll-free 1-866-922-9006.*