



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Fox Cities Transit Commission

---

Tuesday, May 24, 2022

3:00 PM

Council Chambers, 6th Floor

---

1. Call meeting to order
2. Roll call of membership

*In person attendees: Chairperson Dearborn, Wurdinger, Patza, Dexter, Del Toro and Detienne.*

*Virtual attendees: Lendrum, Kasimor, Torrance, Thao, and VandeHey.*

**Present:** 11 - Kasimor, Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Detienne, Thao, Patza, Torrance, Del Toro and Lendrum

**Excused:** 2 - Mahoney and Yang

3. Approval of minutes from previous meeting

[22-0693](#)

Approval of minutes from previous meeting

**Attachments:** [Meeting Minutes 26 Apr 2022.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Detienne, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[22-0510](#)

Public Participation on Agenda Items

*No public participation on agenda items.*

5. Action Items

[22-0695](#)

Approval of a Contract for Professional Services for Transit Center Needs Assessment and Master Plan

**Attachments:** [2022 Transit Center Master Plan Professional Services memo to FCTC.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Del Toro, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[22-0696](#)

Approval of Title VI Program Update

**Attachments:** [Valley Transit Title VI Program 2022 draft.pdf](#)

Commissioner Dexter moved, seconded by Commissioner Torrance, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

## 6. Information Items

[22-0694](#)

Approval of Payments

**Attachments:** [April 2022 payments.pdf](#)

*This action item was moved to information items.*

Commissioner Dexter moved, seconded by Commissioner Torrance, that the Report Action Item be approved. Voice Vote. Motion Carried.

[22-0697](#)

Financial Report

**Attachments:** [Monthly Income Statement April 2022.pdf](#)

This Presentation was presented.

[22-0698](#)

Ridership Report

**Attachments:** [April 2022 Ridership.pdf](#)

This Presentation was presented.

[22-0700](#)

VTII Service Update

*Discussion attended by Justin Running.*

This Presentation was discussed.

[22-0701](#)

Request for Future Agenda Items

This Presentation was discussed.

## 7. Next Meeting Date & Time

- June 14, 2022, 3:00 PM - Cancelled

- June 28, 2022, 3:00 PM

## 8. Adjournment

A motion was made by Commissioner Del Toro, seconded by Commissioner Wurdinger, that this meeting was adjourned.. The motion carried unanimously.