

## **Spotlight on library property and items of significance**

The following decision-making was used around library property in preparation for relocating to a temporary library during construction.

Our general approach has been to reuse, repurpose, recycle, upcycle, or rehome as many items as possible. Our construction manager, Boldt, will also work with Habitat for Humanity to salvage items that can be used by Habitat for Humanity.

The City of Appleton Procurement and Contract Management Policy and the Library's Donation Policy have been used as guidance throughout this process.

### **Artwork**

- Wisconsin Sesquicentennial Prints had been purchased by the Appleton Library Foundation, now Friends of APL. The Trout Museum of Art has agreed to temporarily house these items.
- Donated pieces to local nonprofits and city departments for preservation as permitted by the Procurement Policy.
  - City Hall, Lawrence University, Kaukauna Library, Appleton Downtown Inc, Menasha Library, The History Museum at the Castle, The Building for Kids
- Auctioned items with other library property or donating to Goodwill, as appropriate.
- Dancing Curves sculpture (Outside front entrance) - will be placed in temporary storage and returned to the new library upon completion.

### **Atrium**

- The atrium has been difficult to maintain over the years due to the combination of incompatible plants that have evolved within the space. With recommendations from the Outagamie County Extension, we found a local nursery to provide us with an assessment on relocating the atrium plants or having cuttings made. As feared, they identified mites and scales that make it not feasible to relocate these plants.

### **Piano**

- Created an agreement for a temporary home for the piano at Neenah Public Library. The move was completed in March and it is being used for concerts and recitals at that location.

### **Lion**

- City of Appleton Parks and Recreation

### **Shelving**

- Relocated to temporary library location and auctioned

### **Booksale books**

- Liquidated in extended fall book sale including a final free day
- Sent to Better World Books for reuse, resale or recycling
- Donated to local schools and nonprofits
- Donation of microfilm reels to Wisconsin Historical Society Library

- Donations to Oshkosh Correctional Institute
- Donations of remaining books to Goodwill

#### Furniture

- Public furniture being used at temporary location, as needed, including three of our service desks
- Auctioning via the City of Appleton's GovDeals auction site

#### Supplies

- Many continue to be used and have been moved to the temporary location
- Obsolete supplies donated to local nonprofits/teachers

#### Long term storage

- Identified items that have been moved into long term storage at the temporary location
- Automated materials handling system will be stored and updated

#### Historical items

- Shared with Appleton History Museum, Appleton Historical Society, and Neenah Historical Society