



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Fox Cities Transit Commission

Tuesday, January 28, 2020

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[20-0111](#) Approval of minutes from previous meeting

Attachments: [Meeting Minutes December 10, 2019.pdf](#)

4. **Public Hearings/Appealances**

[20-0112](#) Public Participation on Agenda Items

5. **Action Items**

[20-0113](#) Approval of Payments

Attachments: [November 2019 payments.pdf](#)

[December 2019 payments.pdf](#)

[20-0114](#) Transit Development Plan Discussion and Adoption

Presentation by East Central Wisconsin Regional Planning Commission - Nickolas Musson

6. **Information Items**

[20-0115](#) Financial Report

Attachments: [2019 Monthly Income Statement November.pdf](#)

[2019 Monthly Income Statement November PT.pdf](#)

[20-0116](#) Ridership and Revenue

Attachments: [November Ridership 2019.pdf](#)

[December and Year End Ridership 2019.pdf](#)

[20-0117](#) Fourth Quarter KPI

Attachments: [2019 Q4.pdf](#)

[20-0118](#) Paratransit Scheduling Software Update

[20-0119](#) Request for Future Agenda Items

7. Next Meeting Date & Time

- February 11, 2020, 3:00 PM

- February 25, 2020, 3:00 PM

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, December 10, 2019

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 11 - Kasimor, Detienne, Chairperson Buckingham, Nau, Wurdinger, Wilson, Dexter, VandeHey, Stephenson, Firkus and Schultz

Excused: 2 - Vice Chair Dearborn and Brown

3. Approval of minutes from previous meeting

[19-1847](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes November 12 2019.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Detienne, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[19-1848](#)

Public Participation on Agenda Items

There was no public participation on the agenda items.

5. Action Items

[19-1850](#)

Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2020 Contingent on Outagamie County Approval

Attachments: [OUTAGAMIE CONTRACT - 2020.pdf](#)

Commissioner Schultz moved, seconded by Commissioner Wurdinger, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-1851](#) Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2020 Contingent on Winnebago County Approval

Attachments: [WINNEBAGO CONTRACT - 2020.pdf](#)

Commissioner Dexter moved, seconded by Commissioner Schultz, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-1852](#) Approve the Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2020 Contingent on Calumet County Approval

Attachments: [CALUMET CONTRACT - 2020.pdf](#)

Commissioner Kasimor moved, seconded by Commissioner VandeHey, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-1853](#) Approve the Intermunicipal Agreement with the City of Neenah and the Village of Fox Crossing for the Northern Winnebago Dial A Ride Service for 2020 Contingent on City of Neenah and the Village of Fox Crossing Approval

Attachments: [NW Dial-A-Ride - 2020.pdf](#)

Commissioner Schultz moved, seconded by Commissioner Stephenson, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-1854](#) Approve the Memorandum of Understanding Between The City of Appleton, Valley Transit and Community Care Inc. for Specialized Transportation Services for 2020

Attachments: [2020 MOU Community Care and Valley Transit.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Nau, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[19-1849](#) Approval of Payments

Attachments: [October 2019 payments.pdf](#)

This action item was moved to information items.

Commissioner Nau moved, seconded by Commissioner Stephenson, that the Report Action Item be approved. Voice Vote. Motion Carried.

[19-1855](#)

Financial Report

Attachments: [2019 October Monthly Income Statement.pdf](#)
 [2019 October Monthly Income Statement \(PT\) revised.pdf](#)

This Presentation was presented

[19-1856](#)

Ridership and Revenue

Attachments: [2019 October Ridership.pdf](#)

This Presentation was presented

[19-1857](#)

2019 Triennial Review Report

Attachments: [WI Appleton TR19_Final Report.pdf](#)

This Presentation was presented

[19-1904](#)

Paratransit Scheduling Software Update

Attachments: [ADA Brochure.pdf](#)
 [Ecolane report.pdf](#)

This Presentation was presented

[19-1858](#)

Request for Future Agenda Items

This Presentation was discussed

7. **Next Meeting Date & Time**
 - January 28, 2020, 3:00 PM

8. **Adjournment**

A motion was made by Commissioner Detienne, seconded by Commissioner VandeHey, that this meeting was adjourned. The motion carried unanimously.

01/21/2020 12:19
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City of Appleton
INVOICE LIST BY GL ACCOUNT



YEAR/PERIOD: 2019/11 TO 2019/11	ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
58071000								VT 5307 Admin
58071000 620100								Training/Conferences
000512	FOX CITIES CHAMBER	0 24392	0	2019 11	INV P	100.00	pcard	2019 Pinnacle Award
000763	KWIK TRIP, INC	24399	0	2019 11	INV P	25.64	pcard	Software implementa
001307	LES STUMPF MOTOR CO	24385	0	2019 11	INV P	251.69	pcard	Ecolane Implementat
001307	LES STUMPF MOTOR CO	24396	0	2019 11	INV P	144.74	pcard	Software implementa
						396.43		
999990	ROAD RANGER #209	24234	0	2019 11	INV P	33.11	pcard	Ecolane implementat
999990	EXXONMOBIL 996599	24386	0	2019 11	INV P	12.54	pcard	Ecolane implementat
999990	RADISSON HOTELS	24388	0	2019 11	INV P	82.00	pcard	Ecolane implementat
999990	RADISSON HOTELS	24397	0	2019 11	INV P	82.00	pcard	Software implementa
999990	RADISSON HOTELS	24398	0	2019 11	INV P	164.00	pcard	Software implementa
						373.65		
						ACCOUNT TOTAL		895.72
58071000 620500								Employee Recruitment
000466	FICO, JAMES	22221	0	2019 11	INV P	500.00	111319	540617 testing, evaluation
000466	FICO, JAMES	22978	0	2019 11	INV P	500.00	112019	540720 testing, evaluation
						1,000.00		
999990	PULLMANS AT TROLLEY	24230	0	2019 11	INV P	54.65	pcard	New employee
						ACCOUNT TOTAL		1,054.65
58071000 630100								Office Supplies
001983	AMAZON	22897	0	2019 11	INV P	31.49	pcard	Office supplies
999990	QUILL CORPORATION	22904	0	2019 11	INV P	144.68	pcard	Office supplies
999990	QUILL CORPORATION	22905	0	2019 11	INV P	21.06	pcard	Office supplies
						165.74		
						ACCOUNT TOTAL		197.23
58071000 630700								Food & Provisions
999990	CAMERON S COFFEE	24235	0	2019 11	INV P	191.76	pcard	Office
						ACCOUNT TOTAL		191.76
58071000 631603								Other Misc. Supplies
001249	SIMPLE SIMON BAKERY	24387	0	2019 11	INV P	36.00	pcard	Ecolane install
001983	AMAZON	22846	0	2019 11	INV P	54.01	pcard	Supplies
						ACCOUNT TOTAL		90.01

YEAR/PERIOD: 2019/11 TO 2019/11		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
58071000	632001				City Copy Charges				
001164	RICOH USA, INC.	21945	0	2019	11 INV P	461.05	111319		540659
001164	RICOH USA, INC.	22106	0	2019	11 INV P	376.44	111319		540659
						837.49			
ACCOUNT TOTAL						837.49			
58071000	632002				Outside Printing				
001121	QUICK PRINT CENTER,	24238	0	2019	11 INV P	54.58	pcard		Business cards
001121	QUICK PRINT CENTER,	24393	0	2019	11 INV P	169.60	pcard		Business Cards
						224.18			
ACCOUNT TOTAL						224.18			
58071000	632700				Miscellaneous Equipment				
001619	CDW GOVERNMENT, INC.	22882	0	2019	11 INV P	267.11	pcard		CDW GOVT #VPS4823 V
ACCOUNT TOTAL						267.11			
58071000	640800				Contractor Fees				
001771	RED SHOES PR, INC.	21964	190767	2019	11 INV P	3,126.25	110619		540557 Marketing Services
ACCOUNT TOTAL						3,126.25			
58071000	641200				Advertising				
000062	AMERICAN PUBLIC TRAN	22222	0	2019	11 INV P	345.80	111319		540585 help wanted mobilit
ACCOUNT TOTAL						345.80			
58071000	641301				Electric				
001575	WE ENERGIES	516	0	2019	11 INV P	3,870.95	112019		540778 ELEC 7216-827-232 T
ACCOUNT TOTAL						3,870.95			
58071000	641302				Gas				
001575	WE ENERGIES	516	0	2019	11 INV P	375.97	112019		540778 GAS 7216-827-232 Tr
ACCOUNT TOTAL						375.97			
58071000	641307				Telephone				
000132	AT&T	22914	0	2019	11 INV P	409.74	112019		540702 920-730-0780 935 6
ACCOUNT TOTAL						409.74			
58071000	641308				Cellular Phones				
000250	CELLCOM APPLETON PCS	22903	0	2019	11 INV P	252.10	pcard		Cell phones
ACCOUNT TOTAL						252.10			

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City of Appleton
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YEAR/PERIOD: 2019/11 TO 2019/11 ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN CHECK	DESCRIPTION
58071000 642400				Software Support		
999990 WEBAURA	23141	0	2019 11	INV P	225.00 pcard	Website maintenance
999990 WEBAURA	24236	0	2019 11	INV P	225.00 pcard	Website
					450.00	
				ACCOUNT TOTAL	450.00	
				ORG 58071000 TOTAL	12,588.96	
58072000				VT 5307 Vehicle Maintenance		
58072000 630901				Shop Supplies		
000089 NEW FLYER OF AMERICA	23136	0	2019 11	INV P	512.95 pcard	Supply
000089 NEW FLYER OF AMERICA	23137	0	2019 11	INV P	1,962.73 pcard	Supply
000089 NEW FLYER OF AMERICA	23139	0	2019 11	INV P	133.99 pcard	Supply
					2,609.67	
000262 CHEMSTATION WISCONSI	22896	0	2019 11	INV P	1,536.15 pcard	Supplies
000615 HARTLAND LUBRICANTS	22901	0	2019 11	INV P	140.95 pcard	Cleaner
000615 HARTLAND LUBRICANTS	22902	0	2019 11	INV P	407.40 pcard	DEF
					548.35	
001333 TARTAN SUPPLY CO., I	24383	0	2019 11	INV P	79.13 pcard	Nov. Custodial Supp
001655 AUTOMOTIVE SUPPLY CO	23103	0	2019 11	INV P	35.99 pcard	Supply
001655 AUTOMOTIVE SUPPLY CO	23107	0	2019 11	INV P	54.60 pcard	Supply & Parts
001655 AUTOMOTIVE SUPPLY CO	23110	0	2019 11	INV P	11.38 pcard	Supply
001655 AUTOMOTIVE SUPPLY CO	23171	0	2019 11	INV P	25.90 pcard	Supply
					127.87	
002242 SPARTAN CHASIS, INC.	23172	0	2019 11	INV P	791.74 pcard	Supply
				ACCOUNT TOTAL	5,692.91	
58072000 631603				Other Misc. Supplies		
999990 LOWES #02486*	22907	0	2019 11	INV P	2.08 pcard	Misc supplies
				ACCOUNT TOTAL	2.08	
58072000 632200				Gas Purchases		
000763 KWIK TRIP, INC	22263	0	2019 11	INV P	270.25 111319 540633	fuel
				ACCOUNT TOTAL	270.25	
58072000 632601				Repair Parts		
000089 NEW FLYER OF AMERICA	23138	0	2019 11	INV P	43.38 pcard	Part
000089 NEW FLYER OF AMERICA	23140	0	2019 11	INV P	331.60 pcard	Part

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YEAR/PERIOD: 2019/11 TO 2019/11		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
								374.98		
001595	JX TRUCK CENTER	23112	0	2019 11	INV	P	483.92	pcard		Part
001595	JX TRUCK CENTER	25229	0	2019 11	INV	P	49.40	pcard		Parts
001595	JX TRUCK CENTER	25230	0	2019 11	INV	P	173.80	pcard		Parts
001595	JX TRUCK CENTER	25231	0	2019 11	INV	P	172.90	pcard		Parts
001595	JX TRUCK CENTER	25232	0	2019 11	INV	P	101.22	pcard		Parts
001595	JX TRUCK CENTER	25233	0	2019 11	INV	P	723.96	pcard		Parts
001595	JX TRUCK CENTER	25278	0	2019 11	INV	P	426.99	pcard		Parts
								2,132.19		
001655	AUTOMOTIVE SUPPLY CO	23101	0	2019 11	INV	P	812.72	pcard		Parts
001655	AUTOMOTIVE SUPPLY CO	23102	0	2019 11	INV	P	43.95	pcard		Parts
001655	AUTOMOTIVE SUPPLY CO	23105	0	2019 11	INV	P	1,219.08	pcard		Parts
001655	AUTOMOTIVE SUPPLY CO	23107	0	2019 11	INV	P	364.00	pcard		Supply & Parts
001655	AUTOMOTIVE SUPPLY CO	23108	0	2019 11	INV	P	83.10	pcard		Part
001655	AUTOMOTIVE SUPPLY CO	23109	0	2019 11	INV	P	584.00	pcard		Part
001655	AUTOMOTIVE SUPPLY CO	25277	0	2019 11	INV	P	907.71	pcard		Parts
								4,014.56		
999990	ARKON RESOURCES	24226	0	2019 11	INV	P	151.80	pcard		Ecolane equipment
ACCOUNT TOTAL								6,673.53		
58072000	641700			Vehicle Repairs & Maint						
000013	ACCURATE SUSPENSION	25276	0	2019 11	INV	P	299.92	pcard		Inspection & Repair
001041	PACKER CITY INTERNAT	22895	0	2019 11	INV	P	190.80	pcard		Service
ACCOUNT TOTAL								490.72		
58072000	641800			Equip Repairs & Maint						
000561	GENFARE, DIVISION OF	22223	0	2019 11	INV	P	58.96	111319	540618	farebox parts
000561	GENFARE, DIVISION OF	22224	0	2019 11	INV	P	3,464.23	111319	540618	farebox parts
000561	GENFARE, DIVISION OF	22225	0	2019 11	INV	P	26.04	111319	540618	farebox parts
000561	GENFARE, DIVISION OF	22226	0	2019 11	INV	P	393.35	111319	540618	farebox parts
000561	GENFARE, DIVISION OF	22930	0	2019 11	INV	P	1,622.45	112019	540730	farebox parts
								5,565.03		
000660	HYDROCLEAN EQUIPMENT	24390	0	2019 11	INV	P	97.00	pcard		Preventive Maintena
ACCOUNT TOTAL								5,662.03		
58072000	642400			Software Support						
001288	STAR TRAN SOFTWARE,	22929	0	2019 11	INV	P	4,400.00	112019	540760	2019
ACCOUNT TOTAL								4,400.00		

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YEAR/PERIOD: 2019/11 TO 2019/11			ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
					ORG 58072000 TOTAL			23,191.52			
58073000 VT 5307 Building Maintenance											
58073000 632508 Ice Control Materials											
001003 NORTHSIDE HARDWARE, 24391					0	2019	11	INV P	6,008.88	pcard	Salt
					ACCOUNT TOTAL			6,008.88			
58073000 641600 Build Repairs & Maint											
000758 KUETTEL'S SEPTIC SER 24394					0	2019	11	INV P	400.00	pcard	Floor pit
					ACCOUNT TOTAL			400.00			
58073000 645100 Laundry Services											
000274 CINTAS CORPORATION 22890					0	2019	11	INV P	39.59	pcard	Mats - TC
000274 CINTAS CORPORATION 22891					0	2019	11	INV P	39.59	pcard	Mats - TC
000274 CINTAS CORPORATION 22892					0	2019	11	INV P	107.91	pcard	Mats - Whitman
000274 CINTAS CORPORATION 22893					0	2019	11	INV P	107.91	pcard	Mats - Whitman
000274 CINTAS CORPORATION 22894					0	2019	11	INV P	107.91	pcard	Mats - Whitman
								402.91			
					ACCOUNT TOTAL			402.91			
58073000 659900 Other Contracts/Obligation											
001394 ULTIMATE CLEANING, L 22216					0	2019	11	INV P	128.88	111319	540674 cleaning
001394 ULTIMATE CLEANING, L 22217					0	2019	11	INV P	474.60	111319	540674 cleaning
								603.48			
					ACCOUNT TOTAL			603.48			
58073000 680300 1800 Buildings											
000993 NORTHERN ELECTRIC, I 22264					0	2019	11	INV P	25,460.63	111319	540650 vt generator projec
000993 NORTHERN ELECTRIC, I 22265					0	2019	11	INV P	21,783.23	111319	540649 vt generator projec
								47,243.86			
001950 RJM CONSTRUCTION LLC 22269					0	2019	11	INV P	16,328.00	111319	540660 generator project c
					ACCOUNT TOTAL			63,571.86			
					ORG 58073000 TOTAL			70,987.13			
58074000 VT 5307 Operations											
58074000 615500 Unemployment Compensation											
001643 WISCONSIN DEPARTMENT 22912					0	2019	11	INV P	162.29	112019	540780 reimb unemployment
					ACCOUNT TOTAL			162.29			
58074000 630300 Memberships & Licenses											
001611 FOX VALLEY TECHNICAL 22906					0	2019	11	INV P	150.00	pcard	CDL test

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YEAR/PERIOD: 2019/11 TO 2019/11 ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN CHECK	DESCRIPTION
ACCOUNT TOTAL					150.00	
58074000 632200						Gas Purchases
000763 KWIK TRIP, INC	22263	0	2019 11	INV P	2,155.58 111319	540633 fuel
000796 LEVENHAGEN OIL CORPO	21962	190880	2019 11	INV P	16,082.46 110619	540528 80/20 Ultra Low Sul
001608 GARROW OIL CORPORATI	21953	190841	2019 11	INV P	15,395.86 110619	540511 80/20 Ultra Low Sul
ACCOUNT TOTAL					33,633.90	
58074000 632602						Tires
001926 GOODYEAR TIRE AND RU	21955	190149	2019 11	INV P	2,329.28 110619	540512 Bus tire lease
001996 MATTHEWS TIRE, INC.	23111	0	2019 11	INV P	208.49 pcard	MATTHEWS TIRE APPLE
ACCOUNT TOTAL					2,537.77	
58074000 632603						Lubricants
000615 HARTLAND LUBRICANTS	22900	0	2019 11	INV P	3,545.14 pcard	Oil
001655 AUTOMOTIVE SUPPLY CO	23104	0	2019 11	INV P	31.32 pcard	Oil
001655 AUTOMOTIVE SUPPLY CO	23106	0	2019 11	INV P	62.64 pcard	Oil
					93.96	
ACCOUNT TOTAL					3,639.10	
58074000 632800						Signs
001942 APPLETON SIGN COMPAN	22220	0	2019 11	INV P	135.00 111319	540590 first centennial gr
ACCOUNT TOTAL					135.00	
58074000 640800						Contractor Fees
002229 STAR PROTECTION AND	21965	190391	2019 11	INV P	760.00 110619	540560 Security Services
002229 STAR PROTECTION AND	21966	190391	2019 11	INV P	760.00 110619	540560 Security Services
002229 STAR PROTECTION AND	23277	190391	2019 11	INV P	760.00 112719	540870 Security Services
002229 STAR PROTECTION AND	23278	190391	2019 11	INV P	760.00 112719	540870 Security Services
					3,040.00	
ACCOUNT TOTAL					3,040.00	
58074000 643000						Health Services
001588 THEDACARE, INC.	22898	0	2019 11	INV P	549.75 pcard	DOT Physical
001588 THEDACARE, INC.	22899	0	2019 11	INV P	417.18 pcard	DOT Physical
					966.93	
ACCOUNT TOTAL					966.93	

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YEAR/PERIOD: 2019/11 TO 2019/11 ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
58074000 659900 999990 BHN*GIFTCARDS	22887	0		Other Contracts/Obligation 2019 11 INV P	2,467.36	pcard	Driver appreciation
				ACCOUNT TOTAL	2,467.36		
				ORG 58074000 TOTAL	46,732.35		
58075000 58075000 640800 001186 RUNNING, INC.	22984	0	VT 5307 ADA	Paratransit Contractor Fees 2019 11 INV P	174,068.95	112019	540757 vtii, elderly and s
				ACCOUNT TOTAL	174,068.95		
58075000 641308 001442 VERIZON WIRELESS SER	24237	0		Cellular Phones 2019 11 INV P	1,280.03	pcard	Ecolane
				ACCOUNT TOTAL	1,280.03		
58075000 680401 1800 001983 AMAZON	22878	0		Machinery & Equipment 2019 11 INV P	21.88	pcard	Double Map parts
				ACCOUNT TOTAL	21.88		
				ORG 58075000 TOTAL	175,370.86		
58076000 58076000 640800 1806 001186 RUNNING, INC.	22984	0	VT 5307 Ancillary	Paratransit Contractor Fees 2019 11 INV P	3,601.00	112019	540757 vtii, elderly and s
				ACCOUNT TOTAL	3,601.00		
58076000 640800 1807 001186 RUNNING, INC.	22984	0		Contractor Fees 2019 11 INV P	308.25	112019	540757 vtii, elderly and s
				ACCOUNT TOTAL	308.25		
58076000 640800 1808 000750 KOBUSSEN BUSES, LTD	23006	0		Contractor Fees 2019 11 INV P	44,122.05	112019	540734 specialized transpo
				ACCOUNT TOTAL	44,122.05		
58076000 640800 1809 000750 KOBUSSEN BUSES, LTD	23005	0		Contractor Fees OC Demand Resp 2019 11 INV P	18,680.58	112019	540734 rural service
				ACCOUNT TOTAL	18,680.58		
58076000 640800 1810 001186 RUNNING, INC.	22986	0		Contractor Fees - OC TANF 2019 11 INV P	1,020.00	112019	540757 ochst oct service
				ACCOUNT TOTAL	1,020.00		
58076000 640800 1813				Contractor Fees-Neenah DAR			

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YEAR/PERIOD: 2019/11 TO 2019/11					PO	YEAR/PR	TYP	S	CHECK RUN	CHECK	DESCRIPTION
ACCOUNT/VENDOR											
000528	FOX VALLEY CAB	22989	0	2019 11	INV P	7,129.50	112019	540726	nwdar service neena		
000528	FOX VALLEY CAB	22990	0	2019 11	INV P	493.50	112019	540726	nwdar service herit		
000528	FOX VALLEY CAB	22991	0	2019 11	INV P	1,176.00	112019	540726	nwdar service fox c		
						8,799.00					
ACCOUNT TOTAL						8,799.00					
58076000	640800 1818	22988	0	Contractor Fees-CC Rural		1,374.48	112019	540708	van service		
001621	CALUMET COUNTY			2019 11	INV P						
ACCOUNT TOTAL						1,374.48					
58076000	640800 1819	22985	0	Contractor Fees-Connectr Hours		29,218.25	112019	540757	connector service		
001186	RUNNING, INC.			2019 11	INV P						
ACCOUNT TOTAL						29,218.25					
58076000	640800 1820	22985	0	Contractor Fees-Connector Area		12,470.50	112019	540757	connector service		
001186	RUNNING, INC.			2019 11	INV P						
ACCOUNT TOTAL						12,470.50					
58076000	640800 1821	22218	0	Contractor Fees-Trolley		1,333.62	111319	540634	trolley		
000774	LAMERS BUS LINES, IN			2019 11	INV P						
000774	LAMERS BUS LINES, IN			22219	2019 11					INV P	2,667.24
						4,000.86					
ACCOUNT TOTAL						4,000.86					
ORG 58076000 TOTAL						123,594.97					
=====											
FUND 580 Valley Transit						TOTAL:	452,465.79				
=====											

** END OF REPORT - Generated by Debra Ebben **

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City of Appleton
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YEAR/PERIOD: 2019/12 TO 2019/12	ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
58071000								VT 5307 Admin
58071000	423000							Miscellaneous Local Aids
	000278 CITY OF KAUKAUNA	24753	0	2019 12	INV P	15,288.00	121819	541096 2019 3rd qtr state/
	000280 CITY OF MENASHA	24750	0	2019 12	INV P	26,022.00	121819	541097 2019 3rd qtr state/
	000281 CITY OF NEENAH	24748	0	2019 12	INV P	53,672.00	121819	541098 2019 3rd qtr state/
	001363 TOWN OF BUCHANAN	24755	0	2019 12	INV P	8,650.00	121819	541150 2019 3rd qtr state/
	001366 TOWN OF GRAND CHUTE	24754	0	2019 12	INV P	84,514.00	121819	541156 2019 3rd qtr state/
	001446 VILLAGE OF KIMBERLY	24752	0	2019 12	INV P	10,558.00	121819	541171 2019 3rd qtr state/
	001447 VILLAGE OF LITTLE CH	24751	0	2019 12	INV P	11,138.00	121819	541172 2019 3rd qtr state/
	001577 VILLAGE OF FOX CROSS	24749	0	2019 12	INV P	31,616.00	121819	541170 2019 3rd qtr state/
					ACCOUNT TOTAL	241,458.00		
58071000	620100							Training/Conferences
	001594 PETTY CASH	24950	0	2019 12	INV P	35.20	123119	541338 part - rcvd 1/4/19
	999990 EXXONMOBIL	996599 24500	0	2019 12	INV P	15.01	pcard	Travel expense
	999990 RADISSON HOTELS	24501	0	2019 12	INV P	82.00	pcard	Travel expense
	999990 WPY*NEW NORTH	25473	0	2019 12	INV P	90.00	pcard	Registration - Mobi
						187.01		
					ACCOUNT TOTAL	222.21		
58071000	620500							Employee Recruitment
	999990 CAREERBUILDER	25640	0	2019 12	INV P	143.44	pcard	November 2019 Recru
					ACCOUNT TOTAL	143.44		
58071000	630100							Office Supplies
	001441 VERITIV OPERATING CO	24861	190934	2019 12	INV P	655.00	122619	541281 Copy paper
	999990 DOLLARTREE	25606	0	2019 12	INV P	13.00	pcard	Office supplies
	999990 QUILL CORPORATION	25750	0	2019 12	INV P	360.74	pcard	Office supplies
	999990 TARGET	000023 26740	0	2019 12	INV P	18.99	pcard	Office supplies
	999990 QUILL CORPORATION	26987	0	2019 12	INV P	137.08	pcard	Office supplies 201
						529.81		
					ACCOUNT TOTAL	1,184.81		
58071000	630300							Memberships & Licenses
	000062 AMERICAN PUBLIC TRAN	25733	0	2019 12	INV P	6,417.00	pcard	Membership dues
	001588 THEDACARE, INC.	26885	0	2019 12	INV P	322.60	pcard	DOT annual membersh

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YEAR/PERIOD: 2019/12 TO 2019/12 ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN CHECK	DESCRIPTION
				ACCOUNT TOTAL	6,739.60	
58071000 630400 001594 PETTY CASH	24950	0		Postage~Freight 2019 12 INV P	73.47 123119	541338 part - rcvd 1/4/19
				ACCOUNT TOTAL	73.47	
58071000 630500 999990 PICK'N SAVE #118	25607	0		Awards & Recognition 2019 12 INV P	105.95 pcard	Emp recognition
				ACCOUNT TOTAL	105.95	
58071000 631603 001198 SAM'S CLUB	26743	0		Other Misc. Supplies 2019 12 INV P	109.76 pcard	Supplies
001594 PETTY CASH	24950	0		2019 12 INV P	19.49 123119	541338 part - rcvd 1/4/19
001983 AMAZON	25472	0		2019 12 INV P	40.00 pcard	Office supplies
				ACCOUNT TOTAL	169.25	
58071000 632001 001164 RICOH USA, INC.	23675	0		City Copy Charges 2019 12 INV P	398.58 121119	541042
001164 RICOH USA, INC.	24943	0		2019 12 INV P	319.61 123119	541339
					718.19	
				ACCOUNT TOTAL	718.19	
58071000 632002 000084 APPLETON DOWNTOWN, I	24888	0		Outside Printing 2019 12 INV P	512.69 122619	541184 trolley brochure pr
001121 QUICK PRINT CENTER,	25575	0		2019 12 INV P	54.58 pcard	Business Cards
				ACCOUNT TOTAL	567.27	
58071000 632700 000362 DELL MARKETING L.P.	25567	0		Miscellaneous Equipment 2019 12 INV P	344.00 pcard	DMI* DELL K-12/GOVT
000362 DELL MARKETING L.P.	26397	0		2019 12 INV P	688.00 pcard	DMI* DELL K-12/GOVT
					1,032.00	
				ACCOUNT TOTAL	1,032.00	
58071000 640800 001771 RED SHOES PR, INC.	23706	190765		Contractor Fees 2019 12 INV P	443.75 121119	541041 Image Refresh
001771 RED SHOES PR, INC.	23707	190767		2019 12 INV P	3,000.00 121119	541041 Marketing Services
					3,443.75	
				ACCOUNT TOTAL	3,443.75	

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58071000 641200				Advertising				
001517 WISCONSIN MEDIA	26890	0	2019 12	INV P	187.83	pcard		Legal ad
001517 WISCONSIN MEDIA	26891	0	2019 12	INV P	205.15	pcard		legal ad
					392.98			
				ACCOUNT TOTAL	392.98			
58071000 641301				Electric				
001575 WE ENERGIES	517	0	2019 12	INV P	4,839.78	122619	541288	ELEC 7216-827-232 T
				ACCOUNT TOTAL	4,839.78			
58071000 641302				Gas				
001575 WE ENERGIES	517	0	2019 12	INV P	2,009.45	122619	541288	GAS 7216-827-232 Tr
				ACCOUNT TOTAL	2,009.45			
58071000 641307				Telephone				
000132 AT&T	24666	0	2019 12	INV P	409.74	121819	541080	920-730-0780 935 6
				ACCOUNT TOTAL	409.74			
58071000 641308				Cellular Phones				
000250 CELLCOM APPLETON PCS	25741	0	2019 12	INV P	419.29	pcard		Phones
				ACCOUNT TOTAL	419.29			
58071000 642400				Software Support				
999990 WEBAURA	25747	0	2019 12	INV P	225.00	pcard		website subscriptio
				ACCOUNT TOTAL	225.00			
58071000 643000				Health Services				
001588 THEDACARE, INC.	25743	0	2019 12	INV P	664.00	pcard		DOT Physical
				ACCOUNT TOTAL	664.00			
				ORG 58071000 TOTAL	264,818.18			
58072000				VT 5307 Vehicle Maintenance				
58072000 620100				Training/Conferences				
999990 DELTA AIR	00624106 26741	0	2019 12	INV P	455.30	pcard		DELTA AIR 0062410
999990 DELTA AIR	00624106 26742	0	2019 12	INV P	455.30	pcard		DELTA AIR 0062410
					910.60			
				ACCOUNT TOTAL	910.60			
58072000 630901				Shop Supplies				
000035 AIRGAS USA, LLC	25740	0	2019 12	INV P	98.47	pcard		Shop supplies - mul

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	000615 HARTLAND LUBRICANTS	25748	0	2019 12	INV P	398.82	pcard	Shop supplies
	000615 HARTLAND LUBRICANTS	26986	0	2019 12	INV P	364.50	pcard	Lubricants - 2019
						763.32		
	000881 MIDLAND PAPER	25749	0	2019 12	INV P	525.45	pcard	Supplies
	001316 SUPERIOR CHEMICAL CO	25471	0	2019 12	INV P	830.83	pcard	Supplies
	001316 SUPERIOR CHEMICAL CO	25742	0	2019 12	INV P	759.44	pcard	Shop supplies - two
						1,590.27		
	001333 TARTAN SUPPLY CO., I	26865	0	2019 12	INV P	696.27	pcard	December supplies
	001655 AUTOMOTIVE SUPPLY CO	25368	0	2019 12	INV P	74.61	pcard	Shop supplies
	001655 AUTOMOTIVE SUPPLY CO	25369	0	2019 12	INV P	1,199.85	pcard	Parts, supplies, to
	001655 AUTOMOTIVE SUPPLY CO	26703	0	2019 12	INV P	63.04	pcard	Supplies
	001655 AUTOMOTIVE SUPPLY CO	26760	0	2019 12	INV P	1,244.80	pcard	Parts & supply
	001655 AUTOMOTIVE SUPPLY CO	26928	0	2019 12	INV P	99.90	pcard	Tools and supply
						2,682.20		
	002052 SPEEDY METALS, LLC	24568	0	2019 12	INV P	127.28	pcard	Supply
	002052 SPEEDY METALS, LLC	24569	0	2019 12	INV P	58.99	pcard	Supply
						186.27		
	999990 MOUSER ELECTRONICS I	26709	0	2019 12	INV P	114.90	pcard	Supply
					ACCOUNT TOTAL	6,657.15		
	58072000 630902				Tools & Instruments			
	001655 AUTOMOTIVE SUPPLY CO	25369	0	2019 12	INV P	40.33	pcard	Parts, supplies, to
	001655 AUTOMOTIVE SUPPLY CO	26928	0	2019 12	INV P	396.92	pcard	Tools and supply
						437.25		
	999990 HARBOR FREIGHT TOOLS	25605	0	2019 12	INV P	11.98	pcard	Tool
					ACCOUNT TOTAL	449.23		
	58072000 632200				Gas Purchases			
	000763 KWIK TRIP, INC	24743	0	2019 12	INV P	317.80	121819	541117 fuel
	000763 KWIK TRIP, INC	26594	0	2019 12	INV P	210.97	011520	541543 fuel
						528.77		
					ACCOUNT TOTAL	528.77		
	58072000 632601				Repair Parts			
	000089 NEW FLYER OF AMERICA	26881	0	2019 12	INV P	3,003.58	pcard	Parts

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000089 NEW FLYER OF AMERICA	26882	0	2019 12	INV P	300.56 pcard	Parts
					3,304.14	
000561 GENFARE, DIVISION OF	24889	0	2019 12	INV P	101.50 122619	541213 farebox parts
001595 JX TRUCK CENTER	25371	0	2019 12	INV P	1,869.23 pcard	Parts
001595 JX TRUCK CENTER	25372	0	2019 12	INV P	968.81 pcard	Parts
001595 JX TRUCK CENTER	26704	0	2019 12	INV P	964.44 pcard	Parts
001595 JX TRUCK CENTER	26710	0	2019 12	INV P	4,186.95 pcard	Parts
001595 JX TRUCK CENTER	26711	0	2019 12	INV P	92.50 pcard	Parts
001595 JX TRUCK CENTER	26929	0	2019 12	INV P	4,344.36 pcard	Parts
					12,426.29	
001655 AUTOMOTIVE SUPPLY CO	25369	0	2019 12	INV P	774.28 pcard	Parts, supplies, to
001655 AUTOMOTIVE SUPPLY CO	26702	0	2019 12	INV P	-360.00 pcard	Parts
001655 AUTOMOTIVE SUPPLY CO	26760	0	2019 12	INV P	343.16 pcard	Parts & supply
					757.44	
002242 SPARTAN CHASIS, INC.	25370	0	2019 12	INV P	435.25 pcard	Parts
002344 SEIFERT GRAPHICS INC	24854	190876	2019 12	INV P	295.50 122619	541248 Bus signs
				ACCOUNT TOTAL	17,320.12	
58072000 641700				Vehicle Repairs & Maint		
000338 CUMMINS NPOWER, LLC	26889	0	2019 12	INV P	2,071.31 pcard	Repairs
001041 PACKER CITY INTERNAT	26879	0	2019 12	INV P	479.76 pcard	Repairs
				ACCOUNT TOTAL	2,551.07	
58072000 641800				Equip Repairs & Maint		
000338 CUMMINS NPOWER, LLC	26892	0	2019 12	INV P	896.23 pcard	Repairs
001194 SAFETY-KLEEN	25751	0	2019 12	INV P	149.00 pcard	Maintenance
				ACCOUNT TOTAL	1,045.23	
58072000 642400				Software Support		
999990 NOREGON SYSTEMS INC	25738	0	2019 12	INV P	270.00 pcard	Allison transmissio
				ACCOUNT TOTAL	270.00	
58072000 643000				Health Services		
001588 THEDACARE, INC.	25745	0	2019 12	INV P	61.19 pcard	DOT Physicals
001588 THEDACARE, INC.	26886	0	2019 12	INV P	77.87 pcard	DOT
					139.06	

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				ACCOUNT TOTAL		139.06		
58072000 645100	001396 UNIFIRST CORPORATION	25739	0	Laundry Services	2019 12 INV P	214.28	pcard	Uniforms - multiple
				ACCOUNT TOTAL		214.28		
58072000 680401 1800	001901 DOUBLEMAP, INC.	24900	0	Machinery & Equipment	2019 12 INV P	37,754.26	122619	541200 intelligent transit
				ACCOUNT TOTAL		37,754.26		
				ORG 58072000 TOTAL		67,839.77		
58073000				VT 5307 Building Maintenance				
58073000 640700	000023 ADVANCED DISPOSAL SO	25531	0	Solid Waste/Recycling Pickup	2019 12 INV P	179.00	pcard	Trash disposal
				ACCOUNT TOTAL		179.00		
58073000 644000				Snow Removal Services				
000773 LAKE SHORE CLEANERS,	23738	0	0	2019 12 INV P	270.00	121119	541014	snow removal
000773 LAKE SHORE CLEANERS,	23739	0	0	2019 12 INV P	193.66	121119	541014	snow removal garage
000773 LAKE SHORE CLEANERS,	23740	0	0	2019 12 INV P	2,180.64	121119	541014	snow removal transi
000773 LAKE SHORE CLEANERS,	26636	0	0	2019 12 INV P	297.99	011520	541545	snow removal
000773 LAKE SHORE CLEANERS,	26637	0	0	2019 12 INV P	2,650.08	011520	541545	snow removal
000773 LAKE SHORE CLEANERS,	26638	0	0	2019 12 INV P	360.00	011520	541545	snow removal
					5,952.37			
				ACCOUNT TOTAL		5,952.37		
58073000 645100	000274 CINTAS CORPORATION	26867	0	Laundry Services	2019 12 INV P	109.41	pcard	Mats
000274 CINTAS CORPORATION	26868	0	0	2019 12 INV P	109.41	pcard	Mats	
000274 CINTAS CORPORATION	26869	0	0	2019 12 INV P	109.41	pcard	Mats	
000274 CINTAS CORPORATION	26870	0	0	2019 12 INV P	109.41	pcard	Mats	
000274 CINTAS CORPORATION	26871	0	0	2019 12 INV P	107.91	pcard	Mats	
000274 CINTAS CORPORATION	26872	0	0	2019 12 INV P	106.41	pcard	Mats	
000274 CINTAS CORPORATION	26873	0	0	2019 12 INV P	39.59	pcard	Mats	
000274 CINTAS CORPORATION	26874	0	0	2019 12 INV P	39.59	pcard	Mats	
000274 CINTAS CORPORATION	26875	0	0	2019 12 INV P	39.59	pcard	Mats	
000274 CINTAS CORPORATION	26876	0	0	2019 12 INV P	39.59	pcard	Mats	
000274 CINTAS CORPORATION	26877	0	0	2019 12 INV P	39.59	pcard	Mats	
000274 CINTAS CORPORATION	26878	0	0	2019 12 INV P	39.59	pcard	Mats	
					889.50			
				ACCOUNT TOTAL		889.50		
58073000 659900	001394 ULTIMATE CLEANING, L	23741	0	Other Contracts/Obligation	2019 12 INV P	474.60	121119	541054 cleaning

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001394 ULTIMATE CLEANING, L	23742	0	2019 12	INV P	128.88	121119	541054 cleaning
					603.48		
				ACCOUNT TOTAL	603.48		
58073000 680300 1800 000993 NORTHERN ELECTRIC, I	23789	0	Buildings 2019 12	INV P	60,009.38	121119	541030 vt generator replac
				ACCOUNT TOTAL	60,009.38		
				ORG 58073000 TOTAL	67,633.73		
58074000 58074000 508500 001594 PETTY CASH	24950	0	VT 5307 Operations Cash Short or Over 2019 12	INV P	33.89	123119	541338 part - rcvd 1/4/19
				ACCOUNT TOTAL	33.89		
58074000 630300 001611 FOX VALLEY TECHNICAL	26893	0	Memberships & Licenses 2019 12	INV P	450.00	pcard	CDL training
				ACCOUNT TOTAL	450.00		
58074000 632101 001396 UNIFIRST CORPORATION	25739	0	Uniforms 2019 12	INV P	287.48	pcard	Uniforms - multiple
				ACCOUNT TOTAL	287.48		
58074000 632200 000763 KWIK TRIP, INC 000763 KWIK TRIP, INC	24743 26594	0 0	Gas Purchases 2019 12 2019 12	INV P INV P	101.17 1,328.79	121819 011520	541117 fuel 541543 fuel
					1,429.96		
000796 LEVENHAGEN OIL CORPO	24825	190994	2019 12	INV P	18,847.50	122619	541228 #1 Ultra Low Sulfur
001608 GARROW OIL CORPORATI	24823	190993	2019 12	INV P	18,872.25	122619	541212 #1 Ultra Low Sulfur
001608 GARROW OIL CORPORATI	24840	190991	2019 12	INV P	18,362.31	122619	541212 #1 Ultra Low Sulfur
					37,234.56		
				ACCOUNT TOTAL	57,512.02		
58074000 632602 001926 GOODYEAR TIRE AND RU 001926 GOODYEAR TIRE AND RU	23689 24842	190149 190149	Tires 2019 12 2019 12	INV P INV P	4,187.20 2,682.48	121119 122619	541002 Bus tire lease 541214 Bus tire lease
					6,869.68		
001996 MATTHEWS TIRE, INC.	26883	0	2019 12	INV P	33.67	pcard	Repairs

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				ACCOUNT TOTAL		6,903.35		
58074000 632603	001655 AUTOMOTIVE SUPPLY CO	25369	0	Lubricants	2019 12 INV P	31.32	pcard	Parts, supplies, to
				ACCOUNT TOTAL		31.32		
58074000 632700	000778 LAPPEN SECURITY PROD	26887	0	Miscellaneous Equipment	2019 12 INV P	3,069.85	pcard	Cameras
				ACCOUNT TOTAL		3,069.85		
58074000 640800	002229 STAR PROTECTION AND	23708	190391	Contractor Fees	2019 12 INV P	760.00	121119	541044 Security Services
	002229 STAR PROTECTION AND	23709	190391		2019 12 INV P	570.00	121119	541044 Security Services
	002229 STAR PROTECTION AND	23710	190391		2019 12 INV P	722.00	121119	541044 Security Services
	002229 STAR PROTECTION AND	24855	190391		2019 12 INV P	760.00	122619	541250 Security Services
	002229 STAR PROTECTION AND	24856	190391		2019 12 INV P	760.00	122619	541250 Security Services
						3,572.00		
				ACCOUNT TOTAL		3,572.00		
58074000 643000	001588 THEDACARE, INC.	25744	0	Health Services	2019 12 INV P	627.62	pcard	DOT Physical
	001588 THEDACARE, INC.	25745	0		2019 12 INV P	169.66	pcard	DOT Physicals
	001588 THEDACARE, INC.	25746	0		2019 12 INV P	155.74	pcard	DOT Physical
	001588 THEDACARE, INC.	26884	0		2019 12 INV P	826.00	pcard	Office Consult
	001588 THEDACARE, INC.	26886	0		2019 12 INV P	183.58	pcard	DOT
						1,962.60		
				ACCOUNT TOTAL		1,962.60		
				ORG 58074000 TOTAL		73,822.51		
58075000	VT 5307 ADA			Paratransit				
58075000 423000	001579 WINNEBAGO COUNTY	24746	0	Miscellaneous Local Aids	2019 12 INV P	63,666.00	121819	541175 2019 3rd qtr state/
	001596 OUTAGAMIE COUNTY	24747	0		2019 12 INV P	128,702.00	121819	541132 2019 3rd qtr state/
	001621 CALUMET COUNTY	24745	0		2019 12 INV P	7,726.00	121819	541092 2019 3rd qtr state/
				ACCOUNT TOTAL		200,094.00		
58075000 640800	001186 RUNNING, INC.	24977	0	Contractor Fees	2019 12 INV P	149,186.75	123119	541341 vtii, elderly and s
				ACCOUNT TOTAL		149,186.75		
58075000 641200				Advertising				

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	000979 NL PRESS STAR/MULTI	26880	0	2019 12	INV P	499.00	pcard	2020 ADRC Mini Book
					ACCOUNT TOTAL	499.00		
58075000 641308	001442 VERIZON WIRELESS SER	26888	0	2019 12	INV P	740.74	pcard	VTII tablets
					ACCOUNT TOTAL	740.74		
58075000 642400	001374 TRAPEZE SOFTWARE GRO	26639	0	2019 12	INV P	1,396.06	011520	541602 novus drm & ct dec
					ACCOUNT TOTAL	1,396.06		
					ORG 58075000 TOTAL	351,916.55		
58076000					VT 5307 Ancillary Paratransit			
58076000 640800 1806	001186 RUNNING, INC.	24977	0	2019 12	INV P	3,587.15	123119	541341 vtii, elderly and s
					ACCOUNT TOTAL	3,587.15		
58076000 640800 1807	001186 RUNNING, INC.	24977	0	2019 12	INV P	239.75	123119	541341 vtii, elderly and s
					ACCOUNT TOTAL	239.75		
58076000 640800 1808	000750 KOBUSSEN BUSES, LTD	24996	0	2019 12	INV P	36,448.65	123119	541327 specialized transpo
					ACCOUNT TOTAL	36,448.65		
58076000 640800 1809	000750 KOBUSSEN BUSES, LTD	24997	0	2019 12	INV P	16,944.72	123119	541327 rural service
					ACCOUNT TOTAL	16,944.72		
58076000 640800 1810	001186 RUNNING, INC.	24979	0	2019 12	INV P	799.00	123119	541341 ochst nov services
					ACCOUNT TOTAL	799.00		
58076000 640800 1813	000528 FOX VALLEY CAB	24974	0	2019 12	INV P	745.50	123119	541314 nwdar nov services
	000528 FOX VALLEY CAB	24975	0	2019 12	INV P	493.50	123119	541314 nwdar nov services
	000528 FOX VALLEY CAB	24976	0	2019 12	INV P	6,772.50	123119	541314 nwdar nov services
						8,011.50		
					ACCOUNT TOTAL	8,011.50		
58076000 640800 1818					Contractor Fees-CC Rural			

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City of Appleton
INVOICE LIST BY GL ACCOUNT



YEAR/PERIOD: 2019/12 TO 2019/12		ACCOUNT/VENDOR	DOCUMENT	PO	YEAR/PR	TYP S	CHECK RUN	CHECK	DESCRIPTION
001621	CALUMET COUNTY		24973	0	2019 12	INV P	3,417.02	123119	541303 nov van service
ACCOUNT TOTAL							3,417.02		
58076000	640800 1819				Contractor Fees-Connectr Hours				
001186	RUNNING, INC.		24978	0	2019 12	INV P	25,931.50	123119	541341 connector
ACCOUNT TOTAL							25,931.50		
58076000	640800 1820				Contractor Fees-Connector Area				
001186	RUNNING, INC.		24978	0	2019 12	INV P	11,704.25	123119	541341 connector
ACCOUNT TOTAL							11,704.25		
ORG 58076000 TOTAL							107,083.54		
=====									
FUND 580 Valley Transit							TOTAL:	933,114.28	
=====									

** END OF REPORT - Generated by Debra Ebben **

City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For Eleven Months Ending November 30, 2019

Description	Month of November Actual	Prior Year November	YTD As of November Actual	Prior YTD November	2019 Amended Budget	2019 % of Total Budget
REVENUES						
Bus Fare Revenue	37,228	46,802	704,547	721,216	943,218	74.70%
Paratransit Fare Revenue	52,170	62,238	645,226	673,963	751,370	85.87%
Total Fare Revenue	89,397	109,040	1,349,773	1,395,179	1,694,588	79.65%
Other Charges for Service	2,535	10,934	61,137	57,407	55,000	111.16%
Other Revenues	4,065	3,617	49,993	27,868	14,000	357.10%
TOTAL REVENUES	95,997	123,591	1,460,904	1,480,454	1,763,588	82.84%
EXPENSES BY LINE ITEM						
Regular Salaries & Labor pool alloc	204,059	224,480	2,334,632	2,376,051	2,995,362	77.94%
Call Time	-	-	-	-	-	0.00%
Overtime	28,962	18,500	312,873	287,110	71,713	436.28%
Incentive Pay	-	-	(2,590)	-	1,335	-194.01%
Other Compensation	250	-	1,718	1,962	-	-
Fringes	80,339	80,932	918,504	933,774	1,257,585	73.04%
Unemployment Compensation	162	-	3,928	5,571	-	-
Salaries & Fringe Benefits	313,773	323,912	3,569,065	3,604,468	4,325,995	82.50%
Training & Conferences	1,025	467	16,017	16,291	25,000	64.07%
Employee Recruitment	1,055	20	4,629	2,777	4,200	110.22%
Parking Permits	-	-	15	65	150	0.00%
Office Supplies	197	283	3,998	3,109	5,000	79.97%
Subscriptions	-	-	615	895	1,735	35.45%
Memberships & Licenses	165	-	7,044	6,820	5,472	128.72%
Postage & Freight	-	-	2,250	2,394	4,300	52.32%
Awards & Recognition	-	-	880	434	900	97.76%
Food & Provisions	192	8	1,758	1,482	1,200	146.51%
Insurance	15,094	15,641	224,560	240,195	227,006	73.14%
Insurance dividend & return of surplus	-	-	(58,528)	(68,141)	-	0.00%
Depreciation Expense	56,022	50,568	616,242	556,249	672,264	91.67%
Administrative Expenses	73,750	66,987	819,480	762,570	947,227	86.51%
Landscape Supplies	-	-	685	907	3,000	22.84%
Shop Supplies & Tools (& misc)	5,785	4,179	46,156	52,501	53,200	86.76%
Printing & Reproduction	1,062	118	22,315	17,957	27,136	82.23%
Uniforms	55	193	4,217	4,894	5,000	84.34%
Gas Purchases	33,904	20,280	347,440	394,983	605,000	57.43%
Safety Supplies	-	-	-	555	500	0.00%
Vehicle & Equipment Parts	12,850	36,781	180,535	277,347	252,500	71.50%
Miscellaneous Equipment	267	991	11,053	23,974	26,600	41.55%
Signs	135	170	18,781	3,250	2,000	939.03%
Supplies & Materials	54,058	62,712	631,182	776,368	974,936	64.74%
Accounting/Audit	-	7,194	-	7,194	10,290	0.00%
Bank Services	296	75	2,688	2,324	3,000	89.62%
Consulting Services	-	-	35	-	-	0.00%
Collection Services	56	-	2,298	2,999	4,600	49.96%
Contractor Fees	324,210	278,475	2,982,221	3,117,923	3,735,669	79.83%
Temp Help	-	5,793	26,868	10,125	5,000	537.37%
Advertising	346	446	11,491	11,541	50,309	22.84%
Health Services	967	967	11,846	7,998	9,200	128.76%
Snow Removal Services	6,009	3,558	39,082	21,977	15,000	260.55%
Laundry Services	403	904	7,866	5,962	6,916	113.74%

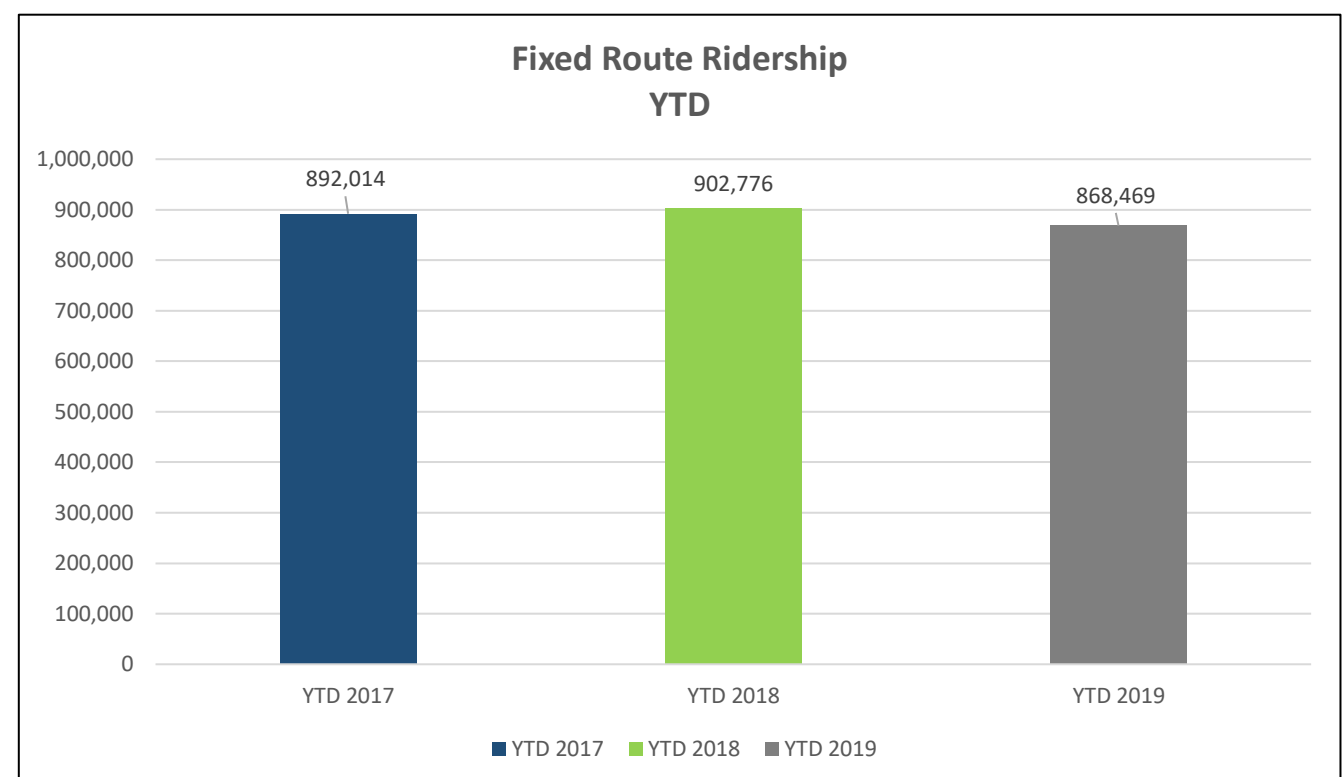
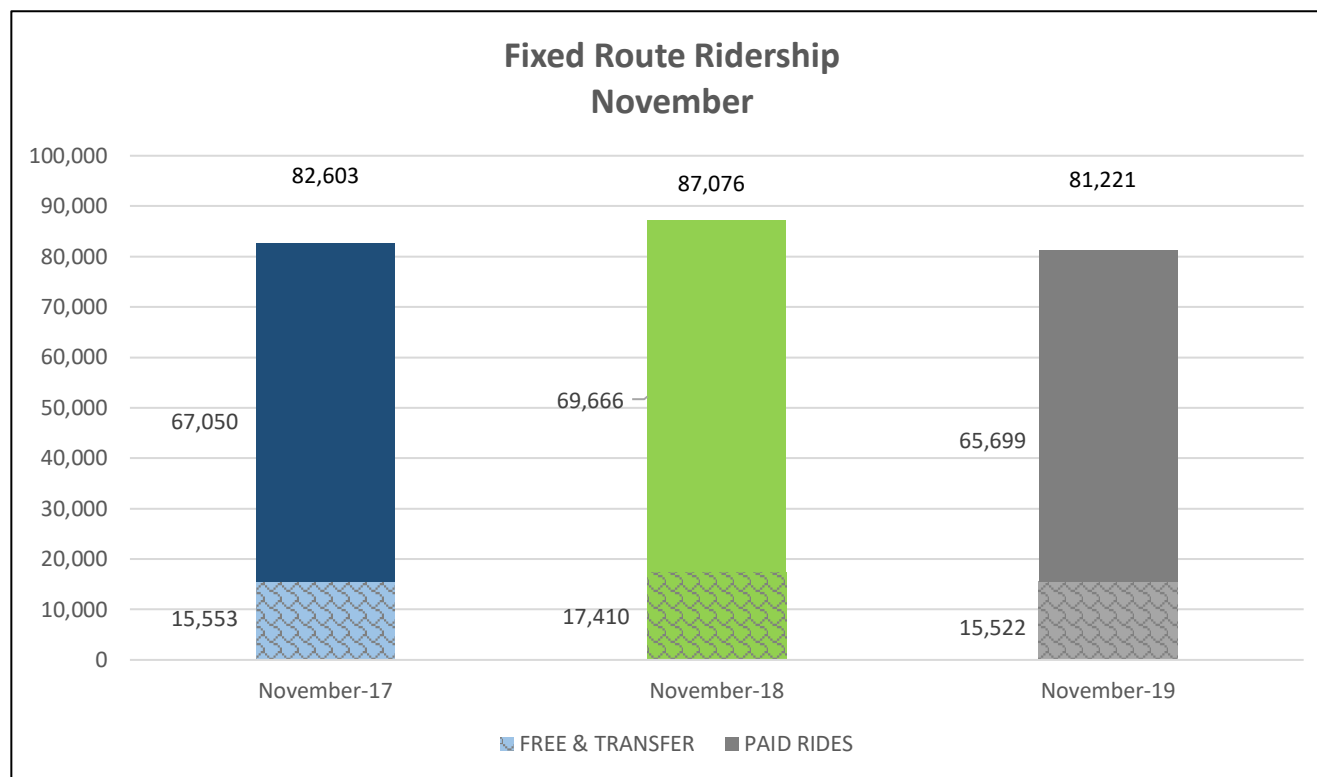
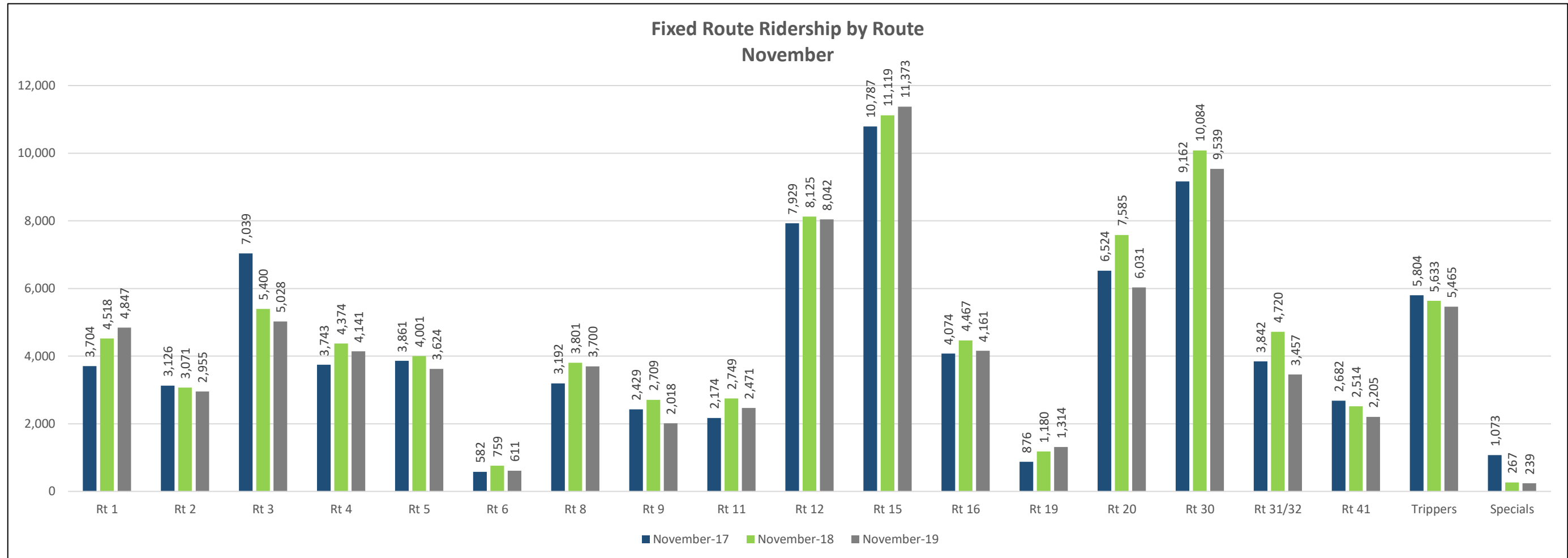
City of Appleton
VALLEY TRANSIT INCOME STATEMENT
For Eleven Months Ending November 30, 2019

Description	Month of November Actual	Prior Year November	YTD As of November Actual	Prior YTD November	2019 Amended Budget	2019 % of Total Budget
Other Contracts/Obligations	3,071	1,256	42,724	41,567	99,472	42.95%
Purchased Services	335,357	298,668	3,127,121	3,229,610	3,939,456	79.38%
Electric	3,871	3,361	45,869	44,090	55,000	83.40%
Gas	376	305	15,241	15,224	25,000	60.96%
Water	548	484	6,376	6,093	7,850	81.22%
Waste Disposal/Collection	240	56	2,422	2,140	3,124	77.54%
Stormwater	654	797	8,327	7,550	9,401	88.58%
Telephone	2,153	782	14,733	11,868	8,600	171.32%
Utilities	7,843	5,785	92,968	86,965	108,975	85.31%
Building/Grounds Repair & Maintenance	400	57	9,180	3,813	-	0.00%
Vehicle Repair & Maintenance	491	1,119	5,010	28,441	17,450	28.71%
Equipment Repair & Maintenance	5,662	1,889	38,702	14,952	19,668	196.78%
FMD Charges & Material	10,543	11,153	111,810	113,025	129,226	86.52%
Software Support	8,943	2,806	63,397	32,416	73,800	85.90%
CEA Equipment Rental	-	-	-	-	2,000	0.00%
Repairs & Maintenance	26,039	17,024	228,099	192,647	242,144	94.20%
Total Operating Expenses	810,820	775,088	8,467,915	8,652,628	10,538,733	80.35%
OPERATING INCOME (LOSS)	(714,823)	(651,497)	(7,007,011)	(7,172,174)	(8,775,145)	
NON-OPERATING REVENUES						
Federal Support	-	-	4,699,491	2,177,976	11,098,079	42.35%
State Support	5,266	-	2,821,197	2,686,456	2,840,530	99.32%
Appleton Support	270,925	(154,299)	2,059,535	1,622,555	691,565	297.81%
Other Local Support	45,422	(312,597)	2,781,006	2,133,335	1,610,003	172.73%
Investment Income	-	-	14,407	13,026	12,500	115.26%
Donations	4,167	4,167	46,931	46,863	62,678	74.88%
Fund Balance Applied	-	-	-	-	-	0.00%
TOTAL NON-OPERATING REVENUE	325,780	(462,729)	12,422,567	8,680,211	16,315,355	76.14%
Buildings	63,572	-	70,347	118,576	20,000	351.73%
Machinery & Equipment	22	-	141,808	193,708	279,396	50.76%
Furniture & Fixtures	-	-	35,654	-	25,000	16264.79%
Vehicles	-	-	4,066,197	-	9,531,007	45.26%
Capital Expenditures	63,594	-	4,314,006	312,284	9,855,403	0.00%
NET INCOME (LOSS)	(452,636)	(1,114,226)	1,101,550	1,195,753	(2,315,193)	

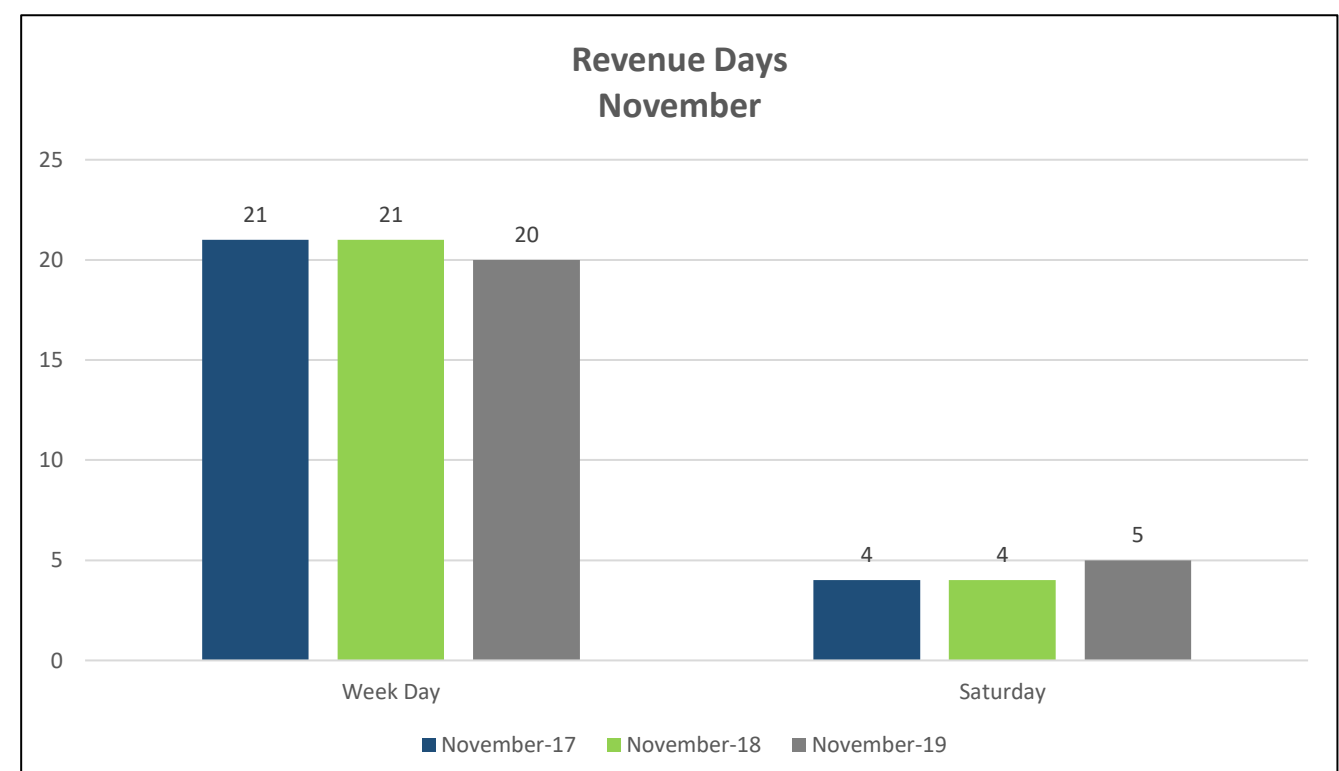
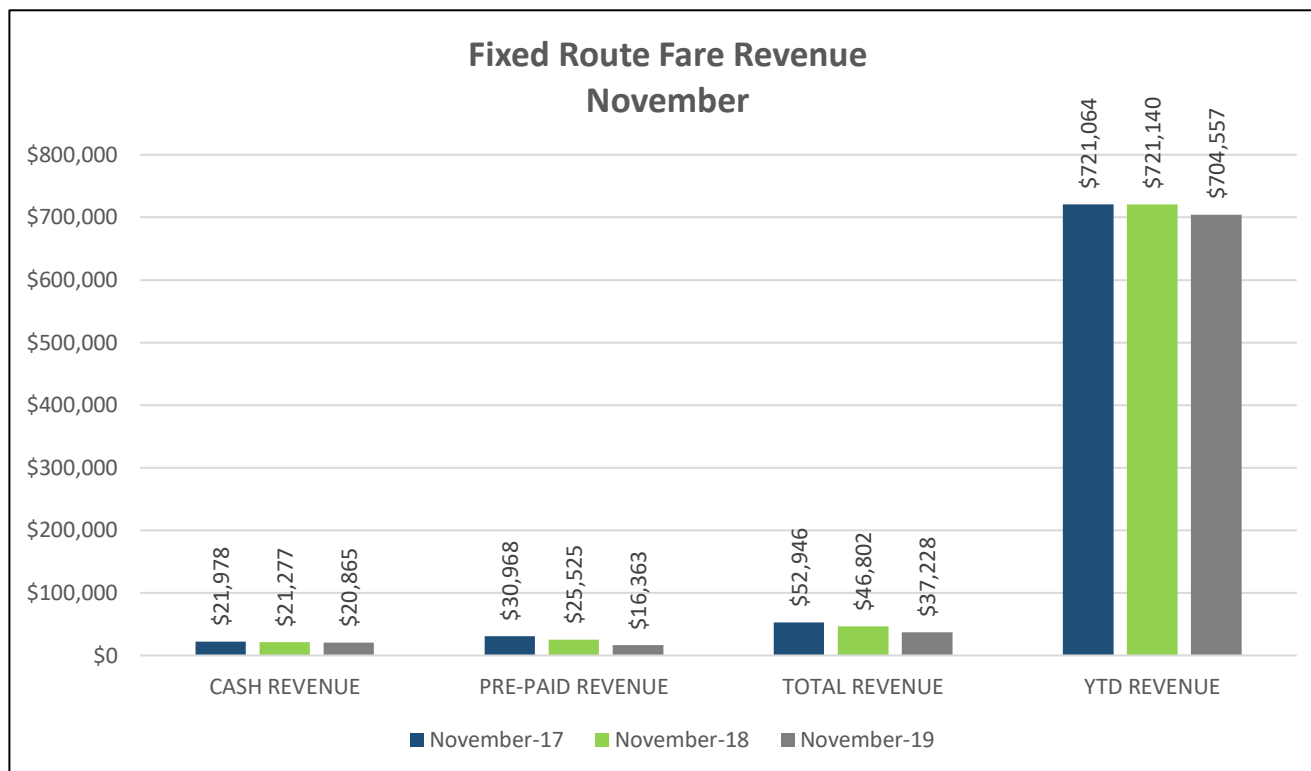
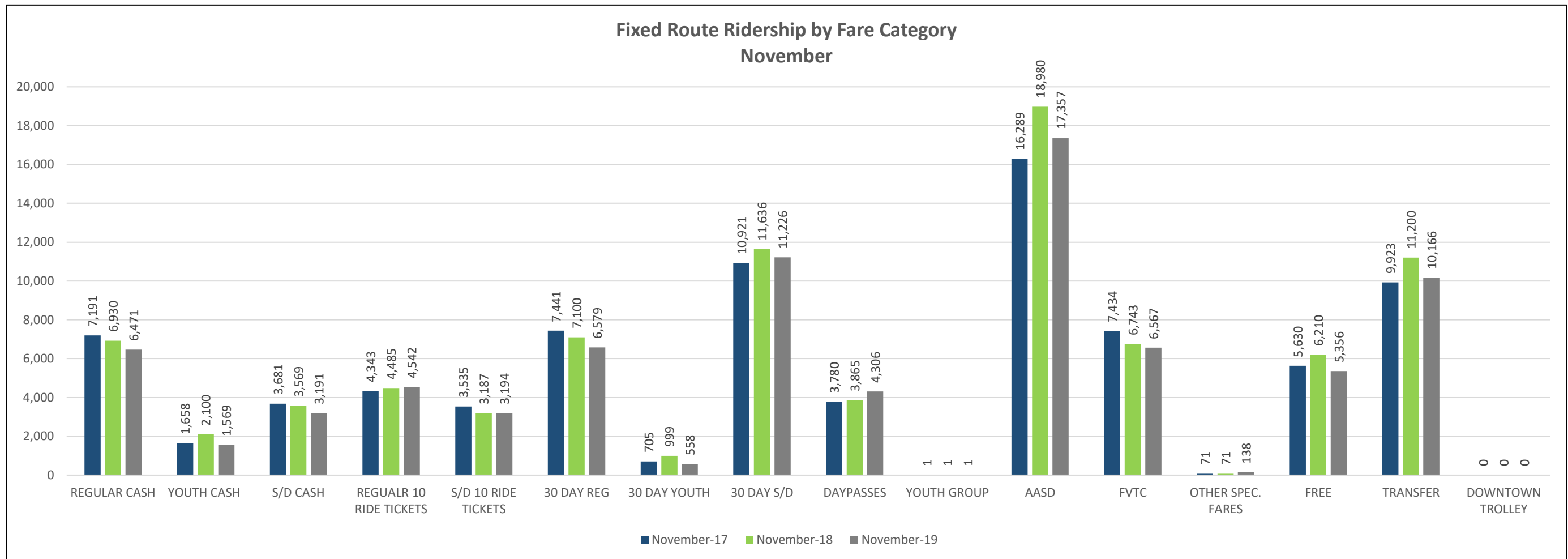
City of Appleton
PURCHASED TRANSPORTATION
For Eleven Months Ending November 30, 2019

Description	Month of November Actual	Prior Year November	YTD As of November Actual	Prior YTD November	2019 Amended Budget	2019 % of Total Budget
PURCHASED TRANSPORTATION EXPENSE						
VTII - Disabled	179,017	152,656	1,540,890	1,723,080	1,975,740	77.99%
VTII - Elderly	4,637	3,408	41,417	42,782	64,120	64.59%
PT - Optional (Sunday)	693	1,680	13,585	18,104	21,984	61.79%
Family Care Sheltered Workshop	44,122	42,193	435,316	488,268	547,625	79.49%
Outagamie County Demand Response Rural	22,347	17,170	217,056	168,730	225,406	96.30%
Outagamie County Human Services Transportation	1,020	-	4,994	4,649	12,824	38.94%
Neenah Dial - A - Ride	11,469	11,928	118,493	126,210	150,920	78.51%
Calumet County New Hope	-	-	-	89,559	-	0.00%
Calumet County Van Service	1,750	2,222	27,625	26,244	34,650	79.73%
Connector - Extended Service Hours	35,680	32,187	334,680	350,790	487,808	68.61%
Connector - Extended Service Area	13,307	9,758	109,401	101,372	116,133	94.20%
Downtown Trolley	4,001	-	31,970	33,073	30,379	105.24%
Total Purchased Transportation	318,043	273,202	2,875,426	3,172,861	3,667,589	78.40%

Valley Transit Ridership Report November 2019

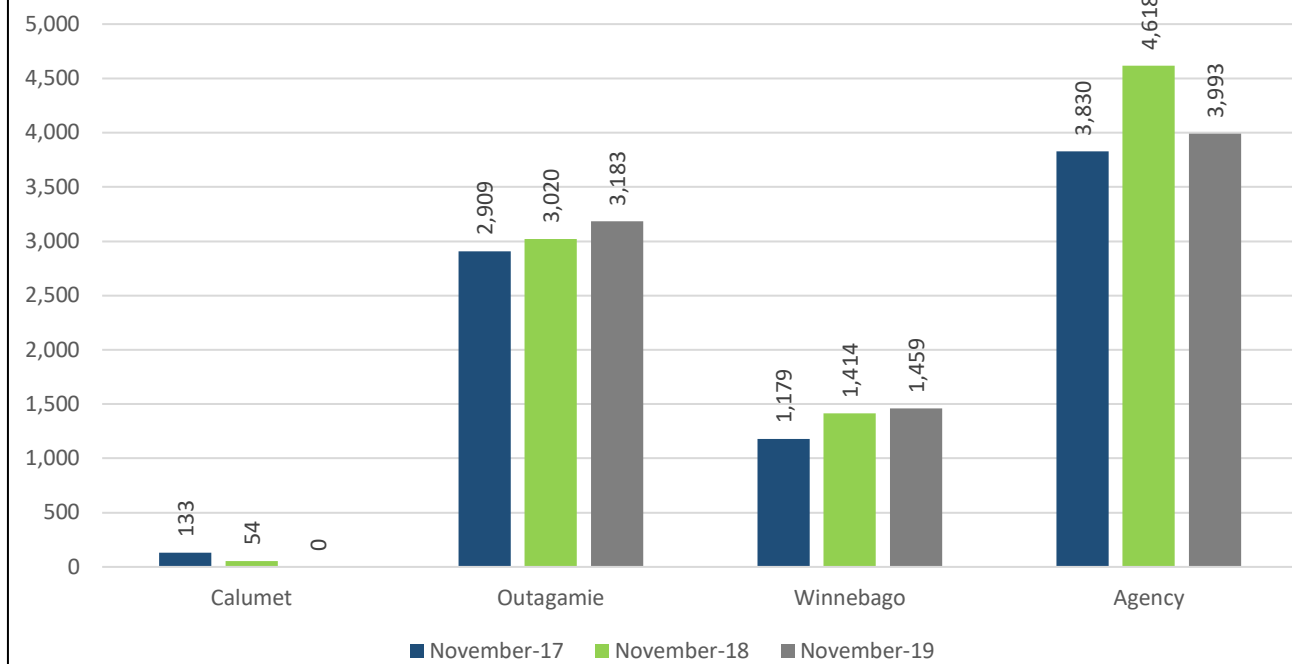


Valley Transit Ridership Report November 2019

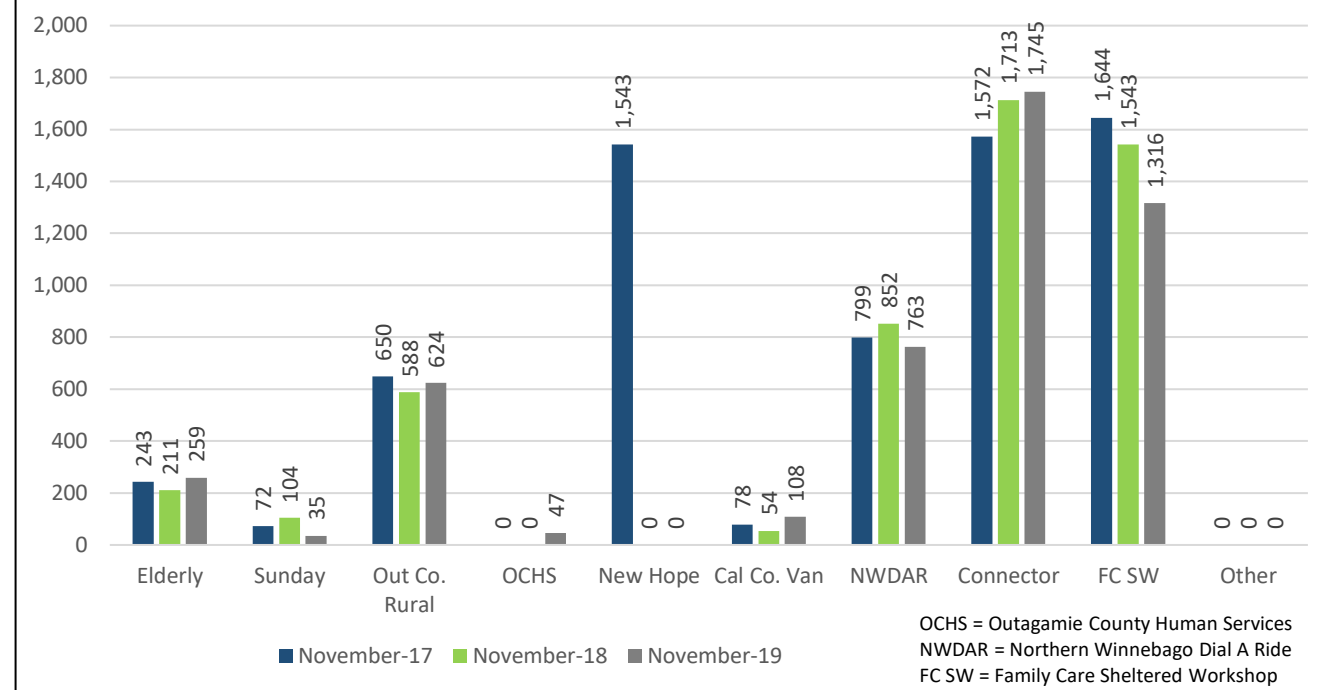


Valley Transit Ridership Report November 2019

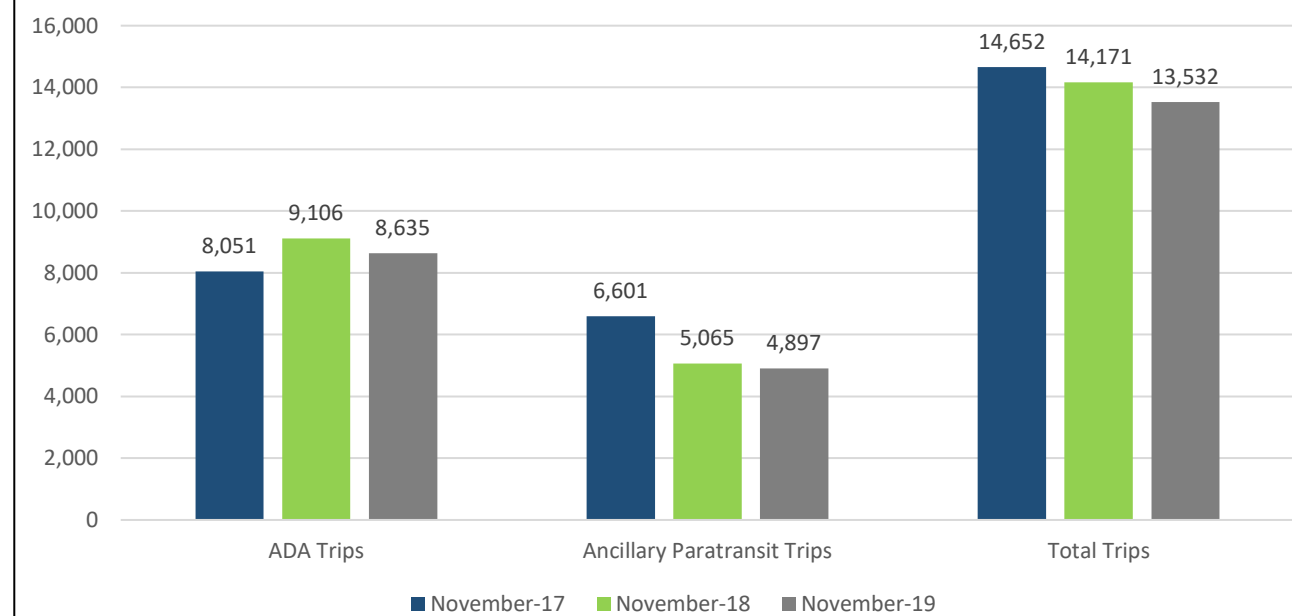
ADA Ridership by Local Funding Source



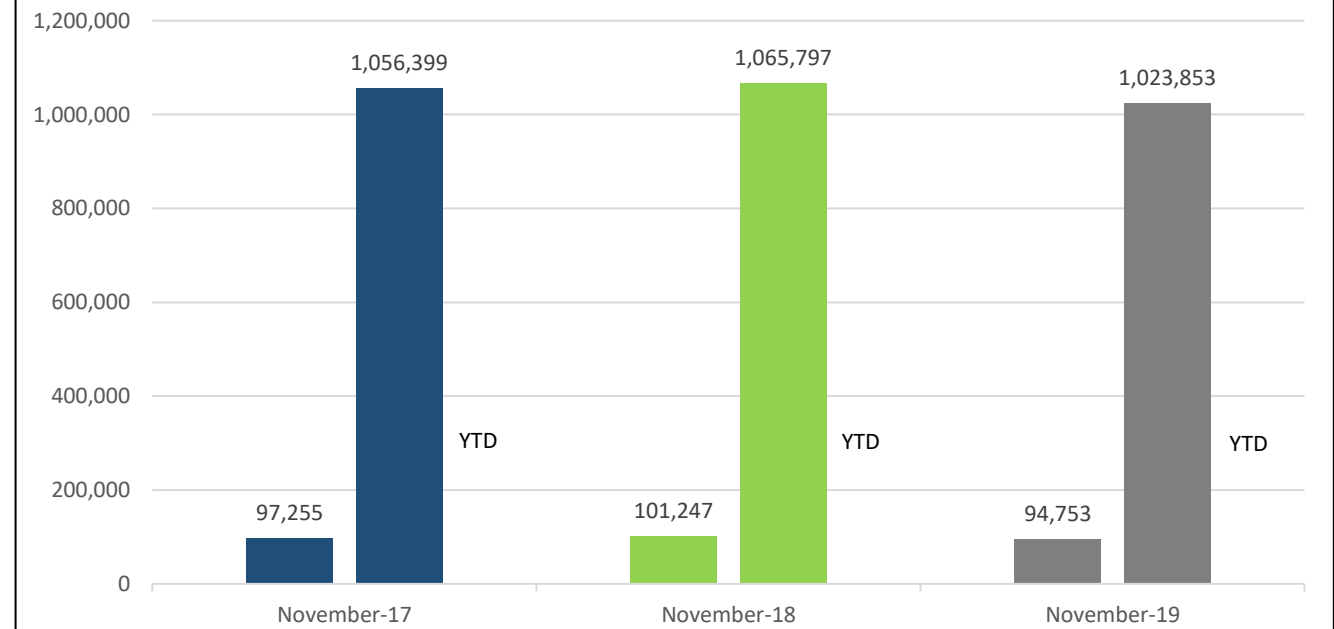
Ancillary Services Ridership



**ADA and Ancillary Paratransit Ridership
November**

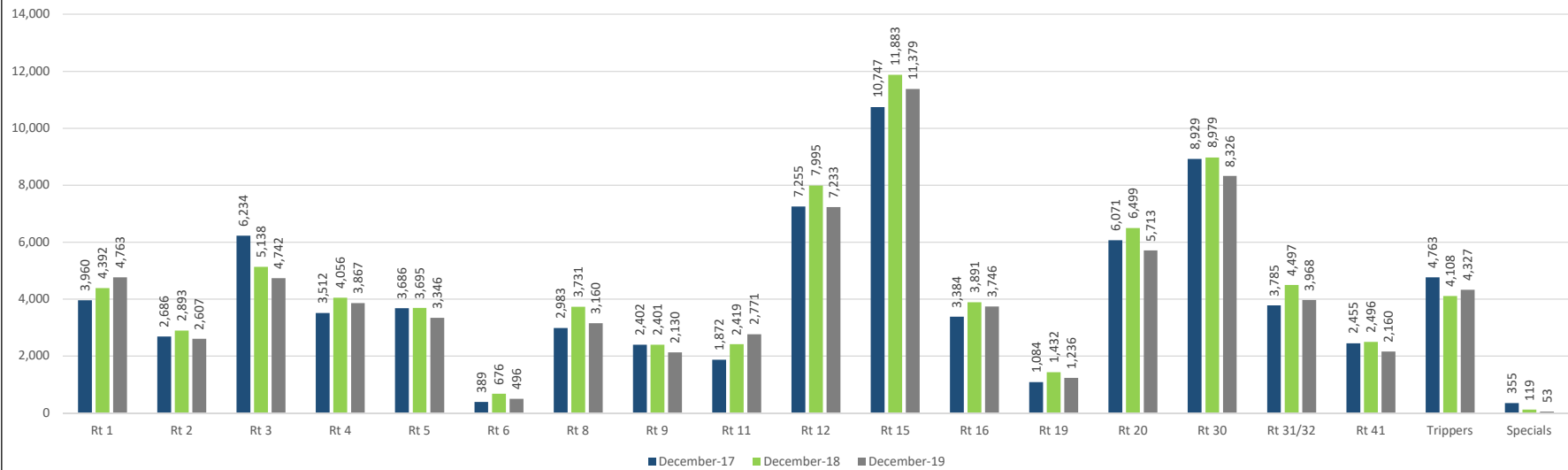


**Total Ridership for all Services
November and Year-to-Date**

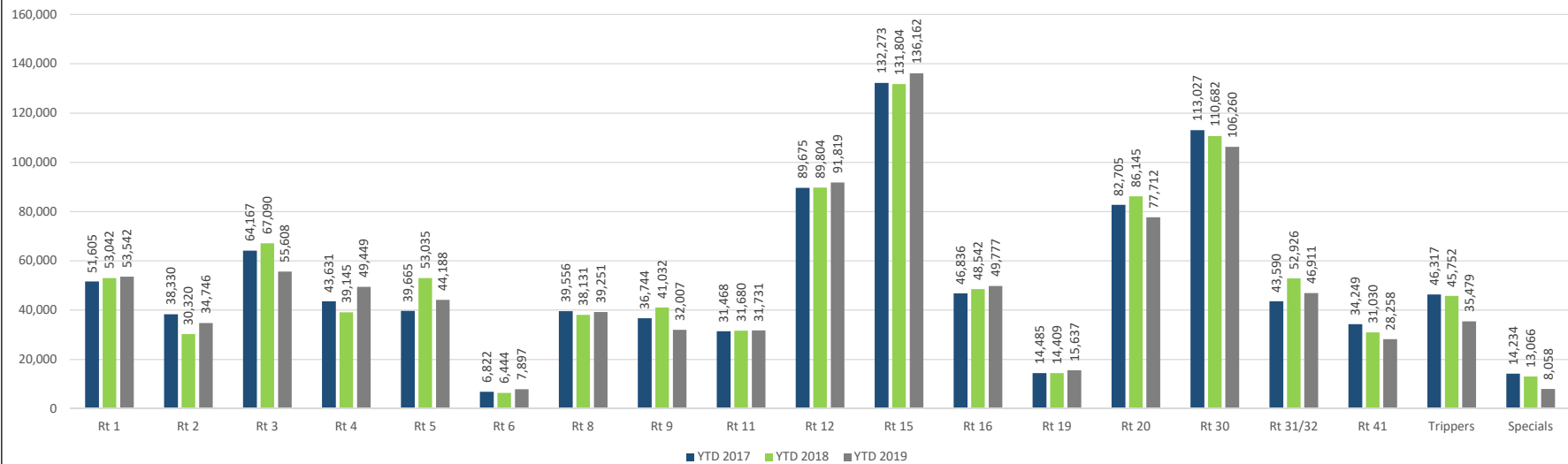


Valley Transit Ridership Report December 2019

**Fixed Route Ridership by Route
December**

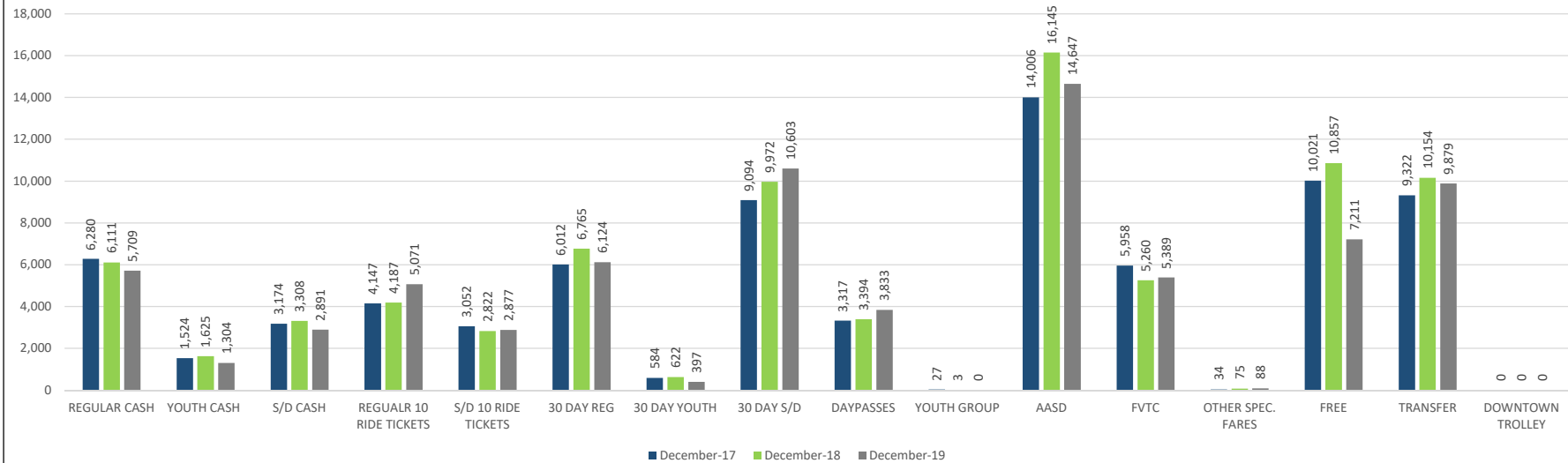


**Fixed Route Ridership by Route
Year End**

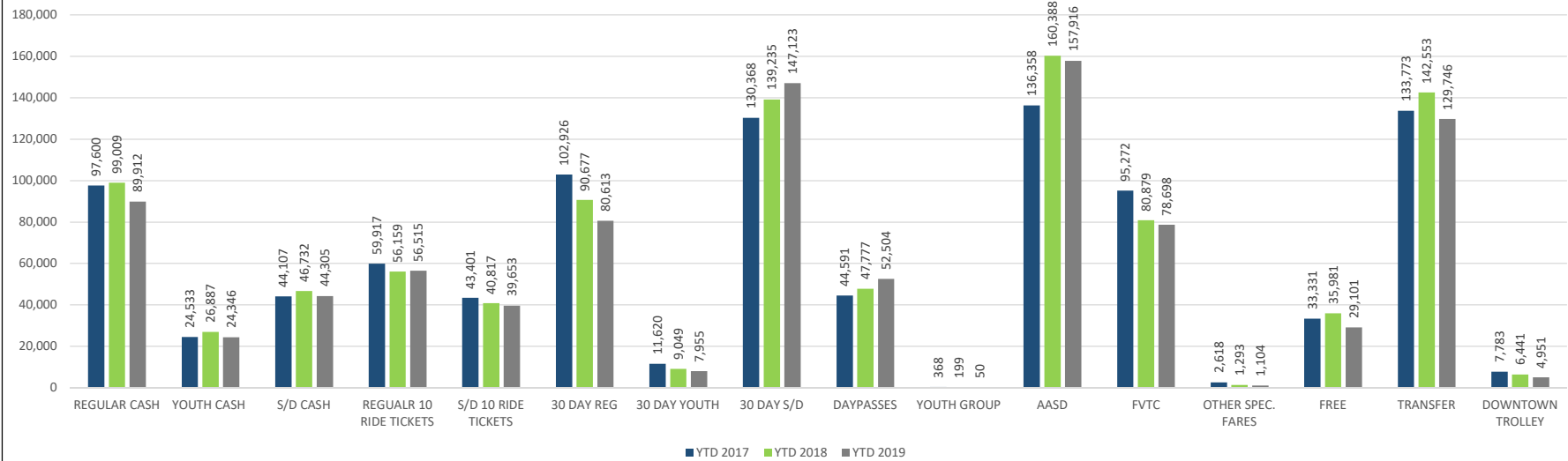


Valley Transit Ridership Report December 2019

**Fixed Route Ridership by Fare Category
December**

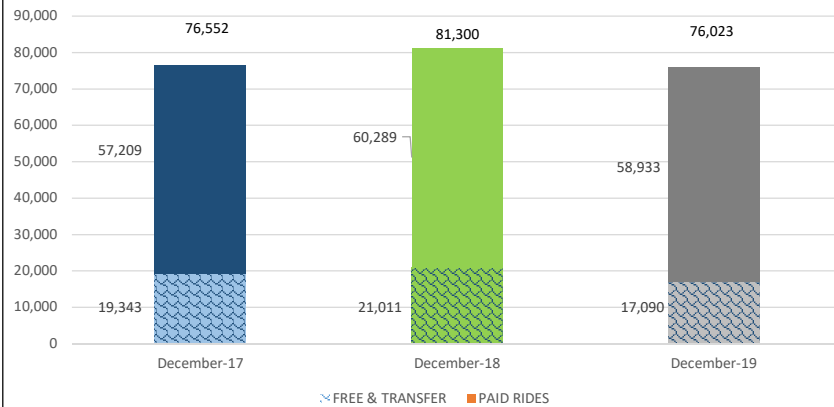


**Fixed Route Ridership by Fare Category
Year End**

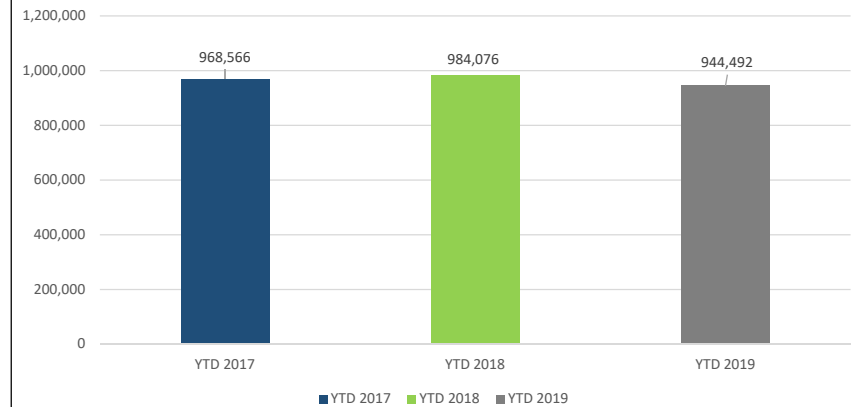


Valley Transit Ridership Report December 2019

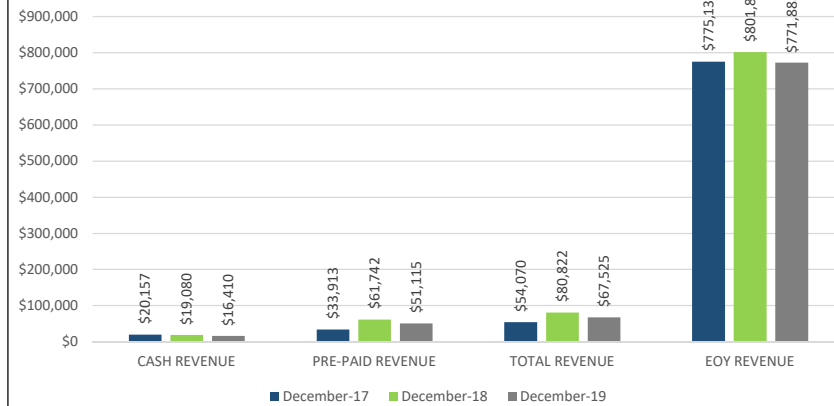
**Fixed Route Ridership
December**



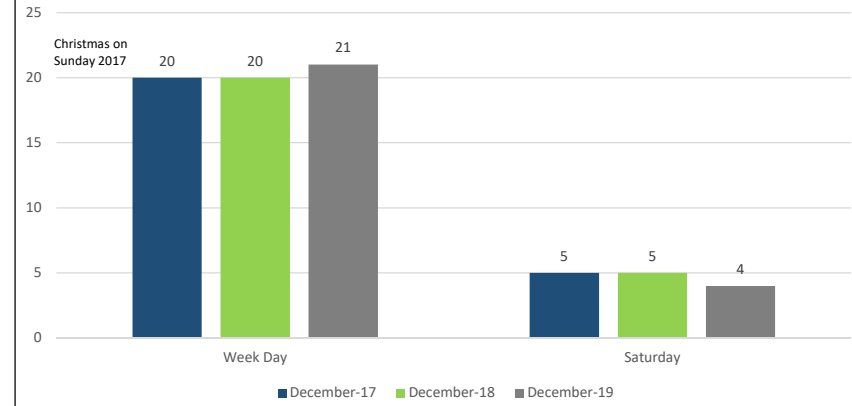
**Fixed Route Ridership
Year End**



**Fixed Route Fare Revenue
December**

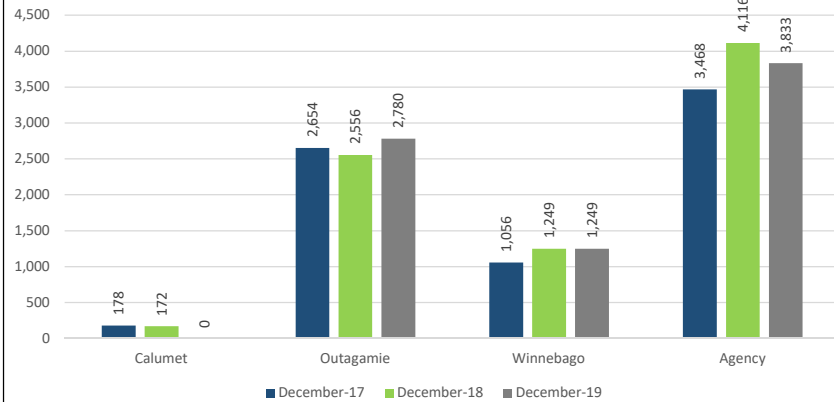


**Revenue Days
December**

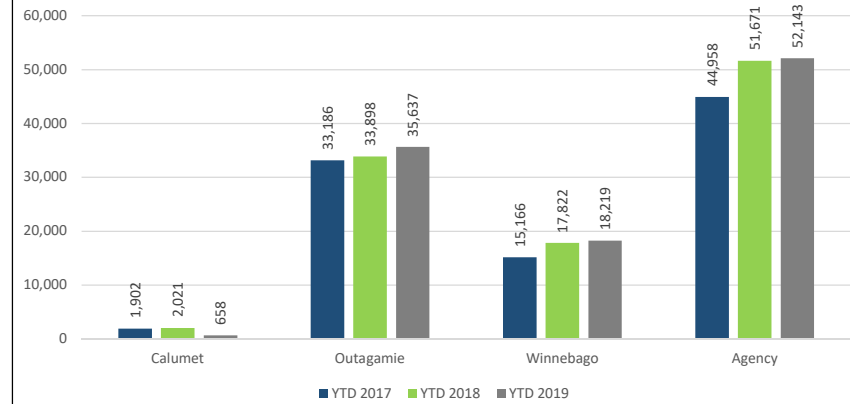


Valley Transit Ridership Report December 2019

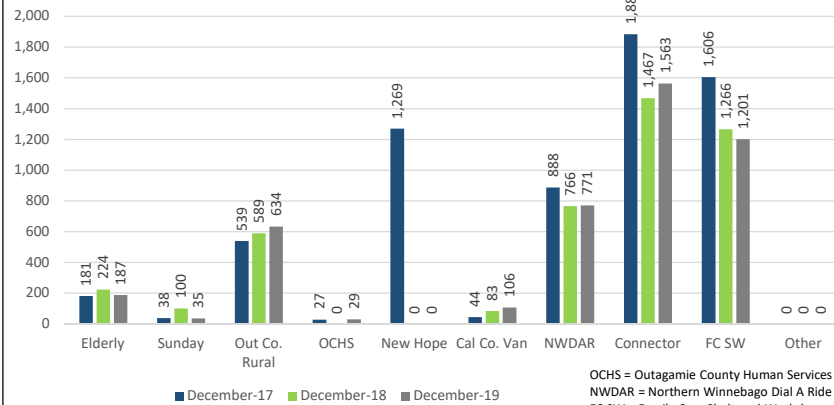
**ADA Ridership by Local Funding Source
December**



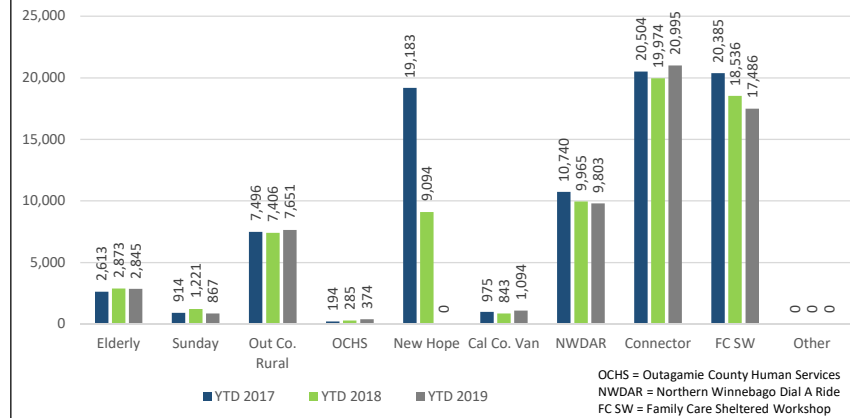
**ADA Ridership by Local Funding Source
Year End**



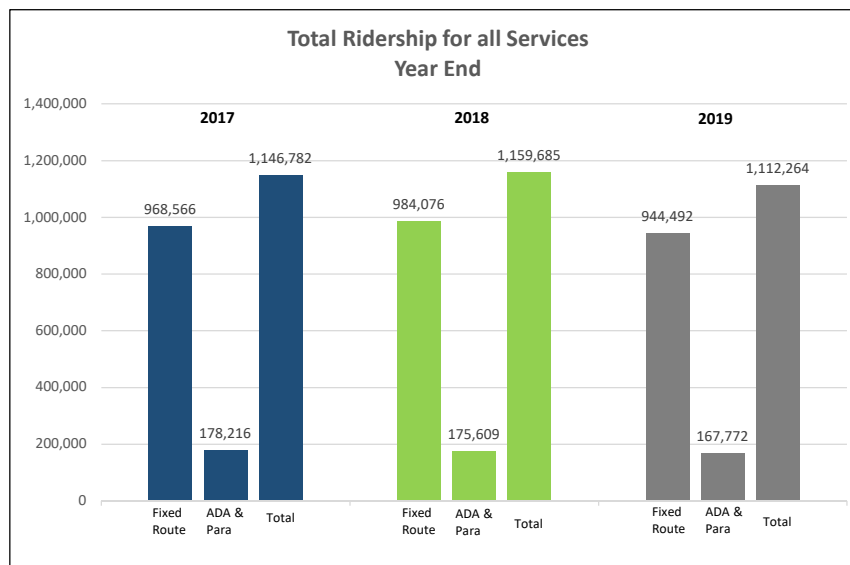
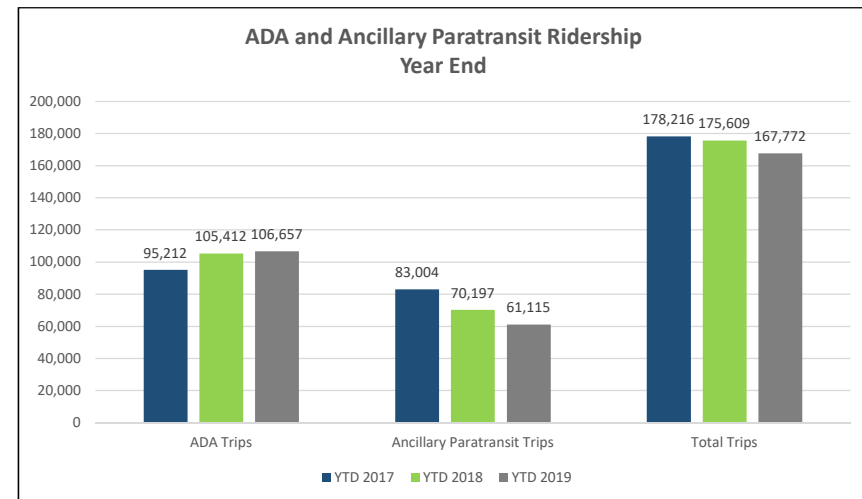
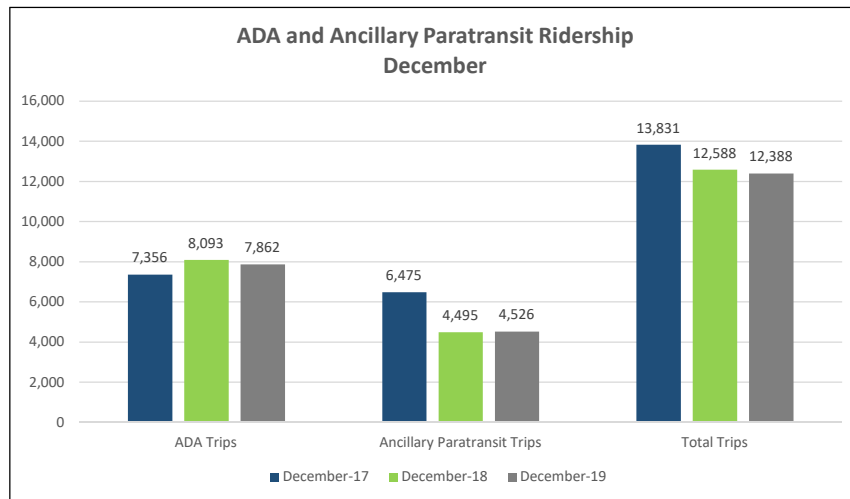
**Ancillary Services Ridership
December**



**Ancillary Services Ridership
Year End**



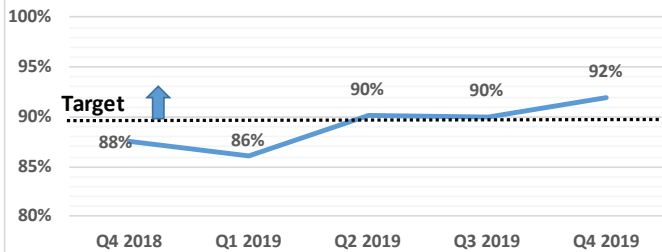
Valley Transit Ridership Report December 2019



VALLEY TRANSIT

Key Performance Indicators: Fixed-Route Bus 2019, 4th Quarter

ON TIME PERFORMANCE - FIXED ROUTE

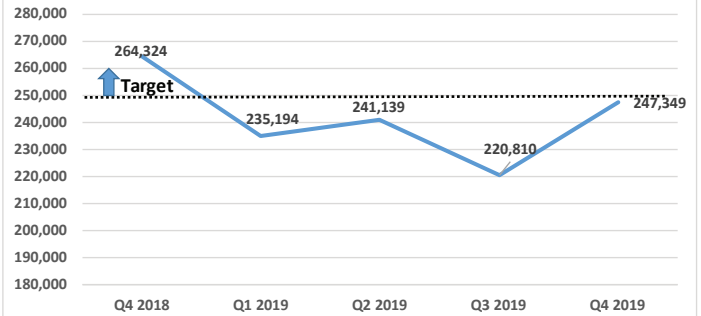


92%

Dashboard rating scale:
 ● Target is $\geq 90\%$ per qtr
 ● Below target

Data Source: DoubleMap ITS System Report

TOTAL PASSENGER TRIPS - FIXED ROUTE

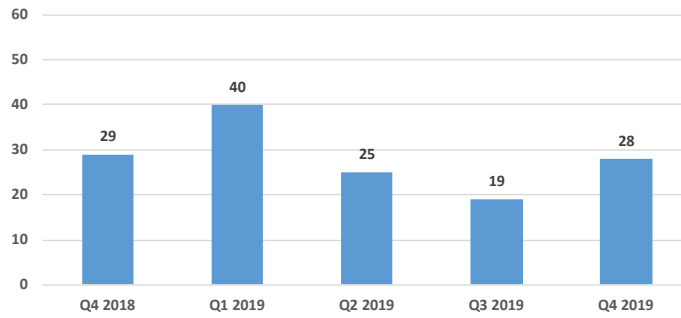


247,349

Dashboard rating scale:
 ● Target is $> 250K$ per qtr
 ● Below target

Data Source: GFI Fareboxes and Contractor Ridership Report

COMPLAINTS - FIXED ROUTE

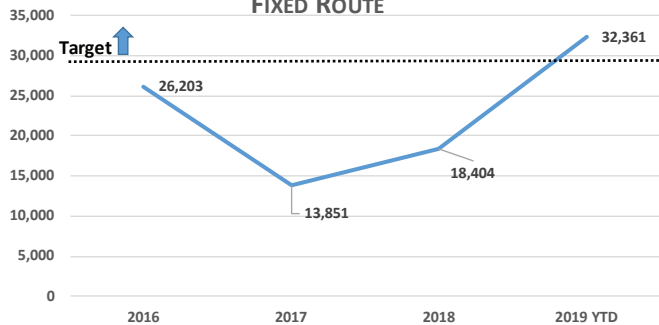


Complaints/
Rides= **.01%**

Dashboard rating scale:
 ● Target is $\leq .09\%$ per qtr
 ● Above target

Data Source: Transit Input Reports

MILES BETWEEN ROAD CALLS - FIXED ROUTE

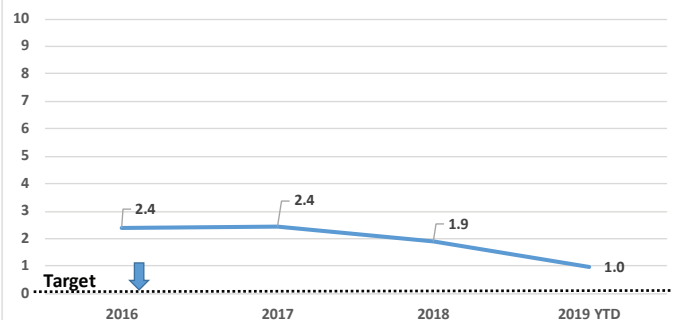


32,361

Dashboard rating scale:
 ● Target is $\geq 25,000$ (YTD)
 ● Below target

Data Source: Transit Fleet Software - Road Call History Report

VEHICLE ACCIDENTS PER 100,000 MILES



1.0

Dashboard rating scale:
 ● Target is zero (YTD)
 ● Above target

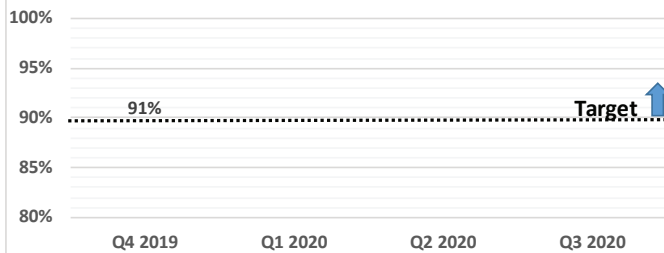
Data Source: Transit Mutual Insurance

Continued on reverse side

Key Performance Indicators: Contracted Services

Notes:

ON TIME PERFORMANCE - PARATRANSIT



91%

Dashboard rating scale:
● Target is $\geq 90\%$ per qtr
● Below target

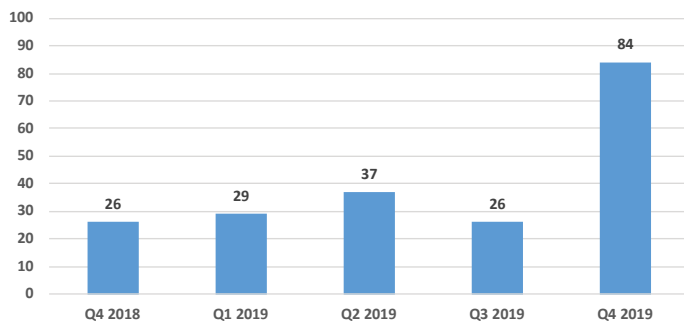
Data Source: Ecolane System Report

On Time Performance: A bus is considered 'on time' if it arrives at each designated time point between one minute early and up to five minutes late. Each route has multiple designated time points along the route which are distributed to make sure that buses arrive at these stops generally by the published schedule. On time performance is calculated by dividing the number of on time stops by all stops at time points.

A paratransit vehicle is considered on time if it arrives for pick-up within the stated 30 minute pick-up window. The pick-up window is 15 minutes before or 15 minutes after the scheduled pick-up time.

A 90% On Time Performance standard is applied to both bus and ADA paratransit services.

COMPLAINTS - PARATRANSIT



Complaints/
Rides= .22%

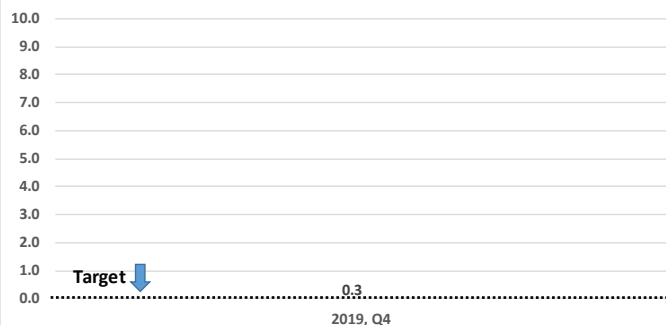
Dashboard rating scale:
● Target is $\leq .10\%$ per qtr
● Above target

Data Source: Transit Input Reports

Total Passenger Trips - Fixed Route: A trip is counted each time a passenger boards a bus. Quarterly data provides a measure of the mobility/access provided to customers over time. Valley Transit's target is to provide over 1 million rides per year based on current service levels.

Complaints: These charts display the total number of complaints received each quarter by service type (paratransit and fixed-route bus). The performance measure evaluates complaints as a percentage of rides. This measure indicates the level of concern customers have with the system. All complaints are investigated and resolved to improve customer service.

VEHICLE ACCIDENTS PER 100,000 MILES - CONTRACTORS



.3

Dashboard rating scale:
● Target is zero (YTD)
● Above target

Data Source: Contractor Reports

Two different rating scales are used to measure fixed route and paratransit complaints as a percentage of rides. The target for paratransit service is to achieve less than '1 complaint for every 1,000 rides' (.10%). This is the standard used by the State of Wisconsin for Medicaid transportation. This standard is also used as a basis for developing the fixed route service target. Since trips via bus potentially include transfers, the fixed-route bus service target is to achieve less than 1 complaint for every 1,150 rides (.09%).

Road Calls - Fixed Route: This data includes only road calls that caused interruptions to service.