



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final-revised Municipal Services Committee

---

Monday, October 7, 2019

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting  
[19-1468](#) Minutes from September 23, 2019.

**Attachments:** [Minutes from September 23, 2019.pdf](#)

### 4. Public Hearings/Apearances

### 5. Action Items

**19-1505** Appeal from Children's Hospital to bag 4 meters on Lawrence Street adjacent to Red Ramp for bus parking associated with the 21st Annual Halloween Costume Party at Waverly Beach. This request was administratively denied per the Meter Bag Policy.

[19-1417](#) R/B-Approve artwork for decorative Rocky Bleier street name sign.

**Attachments:** [Rocky Bleier artwork for street sign name .pdf](#)

**Legislative History**

9/23/19	Municipal Services Committee	referred
---------	------------------------------	----------

[19-1326](#) Request from Todd Santoro to have the sidewalk removed from the entire block of E. Kramer Lane.

**Attachments:** [Sidewalks on Kramer Lane.pdf](#)

**Legislative History**

9/23/19	Municipal Services Committee	held
---------	------------------------------	------

*Item 19-1326 be held until October 7th meeting.*

- [19-1419](#) R/B-Resolution #11-R-19 regarding the creation of a parking lot on the former Blue Ramp site.

**Attachments:** [Resolution #11-R-19.pdf](#)

**Legislative History**

9/23/19	Municipal Services Committee	recommended for approval
9/23/19	Municipal Services Committee	recommended for denial
10/2/19	Common Council	referred to the Municipal Services Committee

- [19-1469](#) Request from Catalyst Construction for a street occupancy permit for 120 feet of Durkee Street sidewalk and 105 feet of Washington Street sidewalk for the construction of the Avant Apartments from October, 2019 through August, 2020. Adjacent meters will be bagged and invoiced per the City's Meter Bag Policy.

**Attachments:** [Catalyst Construction-street occupancy permit.pdf](#)

- [19-1477](#) Request from Alderperson Siebers to cease the one-way N. Clark Street trial based on residents concerns regarding automated garbage and recycling collection.

- [19-1478](#) Approve proposed parking changes on the 100 block of S. Meade Street.

**Attachments:** [Proposed parking changes on the 100 block of S. Meade St.pdf](#)

- [19-1479](#) Approve installation of STOP signs on Locust Street at Parkway Boulevard (Follow-up to six month trial period).

**Attachments:** [Locust St at Parkway Blvd-STOP signs.pdf](#)

- [19-1481](#) Approve installation of one new wood pole street light on the west side of the 2000 block of S. Matthias Street.

**Attachments:** [Installation of new street light on 2000 block of S. Matthias St.pdf](#)

## 6. Information Items

- [19-1483](#) Discussion of recommended bicycle facility types based on traffic volume by Traffic Engineer Eric Lom.

[19-1484](#) Inspections Division Permit Summary Comparison Report for September, 2019

**Attachments:** [Inspections Division Permit Summary Comparison Report-September, 2019.pdf](#)

[19-1482](#) 2020 Department of Public Works Budget Review

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please contact Paula Vandehey at 832-6474 if you have any questions.*



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Municipal Services Committee

---

Monday, September 23, 2019

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*Alderperson Coenen called the meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

3. Approval of minutes from previous meeting

[19-1421](#)

Minutes from September 18, 2018

**Attachments:** [Minutes from September 18, 2019.pdf](#)

Firkus moved, seconded by Williams, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

4. Public Hearings/Appealances

5. Action Items

[19-1417](#)

R/B-Approve artwork for decorative Rocky Bleier street name sign.

**Attachments:** [Rocky Bleier artwork for street sign name .pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be referred to staff, due back on 10/7/2019. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

[19-1326](#)

Request from Todd Santoro to have the sidewalk removed from the entire block of E. Kramer Lane.

**Attachments:** [Sidewalks on Kramer Lane.pdf](#)

*Item 19-1326 be held until October 7th meeting.*

Williams moved, seconded by Firkus, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Martin, Williams and Firkus

Excused: 1 - Croatt

**19-1419**

Resolution #11-R-19 regarding the creation of a parking lot on the former Blue Ramp site.

**Attachments:** [Resolution #11-R-19.pdf](#)

Coenen moved, seconded by Firkus, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Williams and Firkus

Nay: 1 - Martin

Excused: 1 - Croatt

**19-1420**

Request from Appleton Development LLC for a curb cut on College Avenue at 1023 W. College Avenue. Curb cuts on this segment of College Avenue require Common Council approval per Resolution #84-R-90.

**Attachments:** [Appleton Development LLC-1023 W College Ave curb cut.pdf](#)

*Amend 19-1420 to be approved in conjunction with approved site plan.*

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Martin, Williams and Firkus

Excused: 1 - Croatt

**19-1422**

Request from Antonio Hernandez, 1231 S. Telulah Avenue, for a variance to Municipal Code 19-91(f)(5) to extend the driveway 8 feet into the front yard.

**Attachments:** [Antonio Hernandez-1231 S. Telulah variance.pdf](#)

Williams moved, seconded by Firkus, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Williams and Firkus

Nay: 1 - Martin

Excused: 1 - Croatt

## 6. Information Items

[19-1331](#) Pilot test for pay-by-phone only stalls.

[19-1332](#) Olde Oneida Street Bridge over South Mill Race will be posted 25 ton weight limit.

Attachments: [Post 25 ton weight limit over South Mill Race.pdf](#)

[19-1333](#) Enhanced Pedestrian Crossings.

[19-1334](#) Department of Public Works Inspections Division Permit Summary Comparison Report for August, 2019.

Attachments: [Inspections Division Permit Summary Comparison Report-August 2019.pdf](#)

[19-1335](#) Parking Ramp Names

[19-1423](#) Update on City of Appleton Railroad Quiet Zone.

[19-1424](#) Update on recruitment and retention challenges.

[19-1426](#) Update on IH-41 Expansion Project

Attachments: [IH-41 Expansion Project.pdf](#)

## 7. Adjournment

Martin moved, seconded by Williams, that the meeting be adjourned at 5:41 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Martin, Williams and Firkus

Excused: 1 - Croatt

## MEMO

**TO:** Municipal Services Committee  
**FROM:** Paula Vandehey, Director of Public Works  
**DATE:** September 12, 2019  
**SUBJECT:** Rocky Bleier Run artwork for street name sign.

---

Rocky Bleier Run is being reconstructed in 2019 as part of the Oneida Street Bridge of Jones Park Project. Alderperson Martin requested that the Department of Public Works Sign Shop create something unique for this street name sign.

We request that this design be approved for use on the project.





## Paula Vandehey

---

**From:** Renee Padgett  
**Sent:** Thursday, August 1, 2019 10:11 AM  
**To:** Paula Vandehey  
**Cc:** Ross Buetow; Mark Lahay  
**Subject:** FW: FW: Request for Sidewalk Removal at RESIDENTIAL PROPERTY INQUIRY FOR 31-9-2950-00 / 1001 E KRAMER LA

fyi

---

**From:** Todd Santoro <santorotodd13@gmail.com>  
**Sent:** Thursday, August 1, 2019 10:03 AM  
**To:** Renee Padgett <Renee.Padgett@Appleton.org>  
**Subject:** Re: FW: Request for Sidewalk Removal at RESIDENTIAL PROPERTY INQUIRY FOR 31-9-2950-00 / 1001 E KRAMER LA

Good morning Renee,

Thank you for CCing me in on your email. I'm not sure if it makes a difference, but I would like the entire sidewalk removed from our block. My sidewalk is in fine condition, but my neighbors sidewalk needs to be removed and replaced. Their sidewalk is the last portion before the end that was never completed towards the Bob O Link side.

Thanks again,  
Todd Santoro

On Thu, Aug 1, 2019, 9:55 AM Renee Padgett <[Renee.Padgett@appleton.org](mailto:Renee.Padgett@appleton.org)> wrote:

fyi

*Renee Padgett*

920-832-5592

[City of Appleton](#) | [Public Works](#) | [Engineering](#)





## Paula Vandehey

---

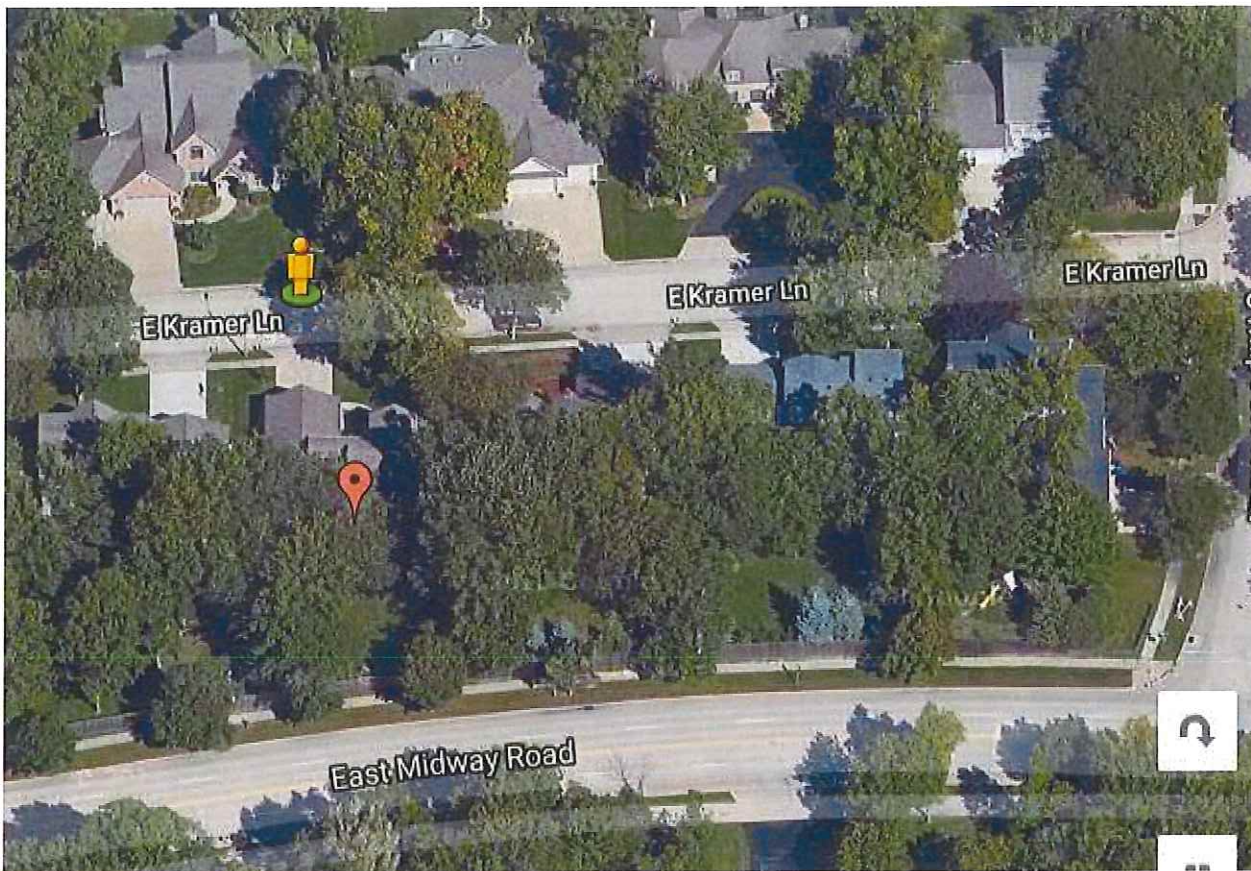
**From:** Renee Padgett  
**Sent:** Wednesday, July 31, 2019 12:33 PM  
**To:** Paula Vandehey  
**Cc:** Ross Buetow; Mark Lahay  
**Subject:** Request for Sidewalk Removal at RESIDENTIAL PROPERTY INQUIRY FOR 31-9-2950-00 / 1001 E KRAMER LA

Hi Paula:

Todd Santoro (920-530-7798 or santorotodd13@gmail.com) would like to request removal of sidewalk on his property at 1001 E KRAMER LA. He states it is in bad need of repair and that it also leads to nowhere.

Todd is a firefighter and works shifts on the upcoming MSC dates. He would like to be heard at the September 9, 2018<sup>2019</sup> Municipal Services Committee starting at 4:30.





*Renee Padgett*

920-832-5592

[City of Appleton](#) | [Public Works](#) | [Engineering](#)





# Why Sidewalks on Kramer Lane?

## GENERAL

- Sidewalk Installation Policy
  - First adopted in 1992: *"To provide pedestrian safety and convenience throughout the City of Appleton. Providing a walkable city also promotes a sense of community, provides for safe recreation and exercise, reduces traffic congestion, pollution and noise."*
  - For neighborhoods established prior to 1992: *"Sidewalk shall be installed along the one side of any residential block in which sidewalks exist along 50% of that side of the block."*
- Complete Streets Policy
  - First adopted in 2016: *"Appleton streets are designed and maintained to be safe, accessible, convenient and comfortable for all transportation modes, ages and abilities at all times."*
  - Projects Section states: *"The City of Appleton shall approach all transportation projects as an opportunity to create safer, more accessible streets for all users."*
  - Network Section states: *"Under this policy, the City of Appleton will gradually create a network of streets to serve all users."*
- Comprehensive Plan - Transportation Chapter
  - Walking Section states: *"Both on a national and local scale, there is an increasing interest in making walking a viable form of transportation within a community... Appleton has developed a pedestrian friendly network of sidewalks and paths through most of its neighborhoods. This system is expanding through new sidewalks in developing parts of the community and through the efforts to expand the path systems."*
- Creating a Sustainable City Plan
  - Implementing the On-Street Bike Lane Plan, expanding the sidewalk network and trail system are mentioned throughout the Sustainability Master Plan.
- Health in All Policies
  - First adopted in 2017: *"Health in All Policies is a collaborative approach to improving the health of all people by incorporating health consideration into decision-making across sectors and policy areas."*
  - Social Determinates of Health Section states: *"Accessible built environments that promote health and safety, including improved pedestrian, bicycle, and automobile safety, parks and green space, and health school siting."*

## SPECIFIC

- Sidewalks exist along 6 of the 8 properties.
- Sidewalk would connect to existing sidewalks on Bob-O-Link and Whip-Poor-Will leading directly to Midway Road sidewalk.
- Within 0.3 miles of Green Meadows Park and 0.7 miles of Janet Berry Elementary School



*"...meeting community needs...enhancing quality of life."*

---

**DEPARTMENT OF PUBLIC WORKS**

**Engineering Division**  
**100 North Appleton Street**  
**Appleton, WI 54911**  
**(920) 832-6474**  
**FAX (920) 832-6489**

Approved 3/20/13

**CITY OF APPLETON**  
**SIDEWALK INSTALLATION POLICY**

This policy has been developed to provide pedestrian safety and convenience throughout the City of Appleton. Providing a walkable city also promotes a sense of community, provides for safe recreation and exercise, and reduces traffic congestion, pollution, and noise.

**I. NEW SUBDIVISIONS**

Property owners in new subdivisions will be notified at time the occupancy permit is issued that they have six months to install sidewalk.

Vacant lots will have sidewalk installed as part of the Concrete Street Paving Program.

**II. ESTABLISHED NEIGHBORHOODS (PRIOR TO 1992)**

Sidewalks shall be installed when one of the following conditions is met:

**A. Arterial & Collector Streets**

Sidewalks shall be installed on both sides of all arterial and collector streets in accordance with the Five-Year Sidewalk Plan adopted by Common Council.

**B. Local Streets**

1. Sidewalks shall be installed along any residential property when a specific need is demonstrated and approved by Common Council.
2. Sidewalks shall be installed along the one side of any residential block in which sidewalks exist along 50% of that side of that block.
3. Sidewalks shall be installed on all streets, within ½ mile, leading directly to elementary and middle schools and other major pedestrian generators as demonstrated and approved by the Common Council. The city will work with the School Districts to provide safe walking routes.
4. Sidewalk shall be considered for installation, where they currently don't exist when streets are reconstructed.

**III. EXISTING SIDEWALK**

No existing sidewalk may be removed or abandoned without Common Council approval.

**IV. ANNEXED AREAS**

Sidewalks shall be installed in newly annexed areas at the time the streets are constructed to urban sections.

**V. NEW NON-RESIDENTIAL SITE PLANS**

Sidewalks shall be installed by the site owner in conjunction with the facility construction on non-residential properties.

**VI. INDUSTRIAL PARKS**

Sidewalks shall not be required within a City of Appleton Industrial Park unless a specific pedestrian need is demonstrated.

**VII. CITY PARKS**

Sidewalks or alternative pedestrian pathways shall be installed along or within City Parks where there is a demonstrated need and subject to review by Park and Recreation Committee and subsequent consideration by Municipal Services Committee and final approval by the Common Council.

**VIII. MISCELLANEOUS ISSUES**

Sidewalks shall be installed along all blocks that lead to all-way stop controlled and signal controlled intersections.

**IX. CHANGES TO POLICY**

This policy shall not be revoked or substantively modified unless:

- A. The city published notice of the initial Committee meeting (date, time and location) at which action may be taken to revoke or modify the policy.
- B. Such notice shall expressly notify the public that the policy will be reviewed at the meeting.
- C. The notice shall be published in the City Guide or at least twice in the local newspaper in an ad not smaller than 4 inches by 4 inches (including a weekday edition and a weekend edition) within 7 days immediately preceding the meeting.
- D. Any revocation of/or modification to the policy must be approved by the Common Council.





*"...meeting community needs...enhancing quality of life."*

## MEMO

---

**TO:** Municipal Services Committee

**FROM:** Paula Vandehey, Director of Public Works

**DATE:** September 11, 2019

**SUBJECT:** **Resolution #11-R-19 regarding the creation of a parking lot on the former Blue Ramp Site.**

---

In response to Resolution #11-R-19 from Alderpersons Martin and Spears, city staff met to discuss the pros and cons of this proposed parking lot. Our thoughts are as follows:

### PROS:

- Improved visibility and identity for City Hall.
- Opportunity to provide additional ADA accessibility into City Hall.
- Addresses some perceived parking issues (i.e. parking is too far away, there is not enough short-term parking in the immediate area, etc.).
- Opportunity to provide additional short-term parking for City Center.
- Additional parking revenue if rates are set at a premium for the convenient parking option.

### CONS:

- Lost opportunity for the Parking Utility to sell the lots associated with the former Blue Ramp. Estimated market value of \$590,000 (\$16/SF).
- Lost opportunity for tax increment. Estimated at \$14 million, which equates to \$320,000 in tax revenue annually.
- Lost opportunity for substantial neighborhood redevelopment north of College Avenue.
- On-going maintenance of lot (snow removal, sweeping, striping, patching, electricity, signage, etc.).



**PROJECTED COSTS (\$420,000):**

- Cost to design and construct ADA accessible City Hall entrance is estimated at \$200,000.
- Cost to design and construct new parking lot is estimated at \$200,000.
- Cost to purchase and install parking meters is estimated at \$20,000.

**OTHER POINTS TO CONSIDER:**

- A conceptual layout of a possible configuration for the proposed parking lot is attached showing 10 handicap stalls and 71 1-hour metered stalls.
- The Downtown Parking Study completed by Walker Parking in 2018 was clear that the City had adequate parking with the removal of the Blue Ramp. Since the demolition of the Blue Ramp it has become apparent that there are over 300 parking stalls available within a 2 block radius (Yellow Ramp, Red Ramp and on-street meters on Washington Street and to the north). However, many customers of the City Center neighborhood do not consider parking within 2 blocks convenient parking.
- The Downtown Future Land Use Plan identifies this area for mixed-use development.
- It is anticipated that future development on this site will include public parking.

**Based on the costs to construct and maintain the proposed parking lot, the lost opportunity for tax increment, and the availability of parking already paid for by the Parking Utility, staff recommends that Resolution #11-R-19 be denied.**

**However, staff does recommend that funds be allocated to create some major marketing campaigns and materials to educate residents and visitors about the available parking options we have in downtown Appleton.**

WASHINGTON STREET

APPLETON STREET

ONEIDA STREET

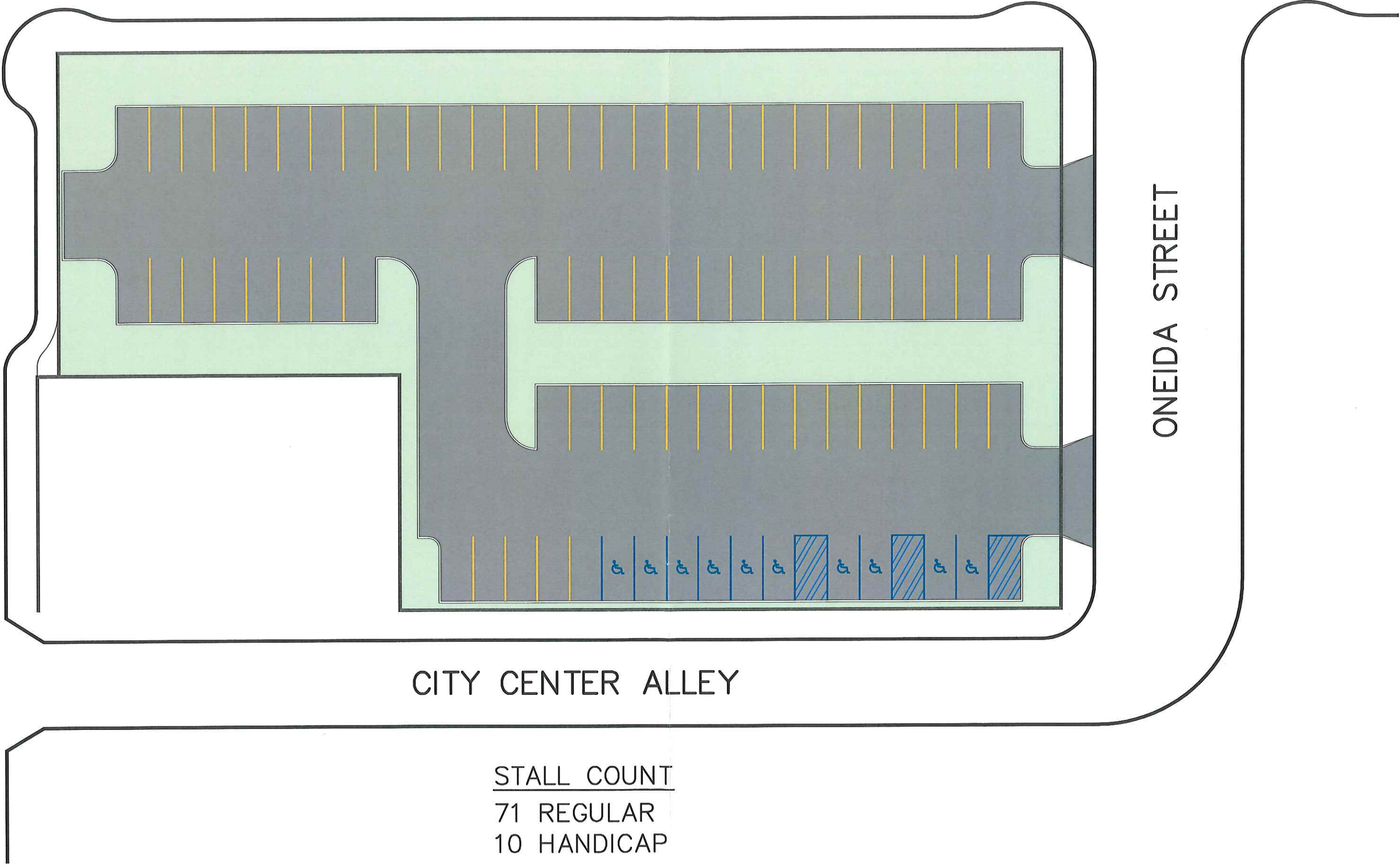
CITY CENTER ALLEY

STALL COUNT

71 REGULAR

10 HANDICAP

81 TOTAL







# PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit # : \_\_\_\_\_  
Effective Date: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
Fee: \_\_\_\_\_  
Paid (yes or no): \_\_\_\_\_

Rev. 04-10-15

## Applicant Information

Name (print): Josh Fenske Company: Catalyst Construction  
Address: 4351 W College Avenue Telephone: 920-716-6940 FAX: 920-574-2689  
Suite 420, Appleton, WI 54914 e-mail: jfenske@catalystbuilds.com  
Applicant Signature: Josh Fenske Date: 9/18/2019

## Occupancy Information

General Description: For the duration of our construction project of the Avant Apartments( October 2019-August 2020), we will need to stop public sidewalk access on East Durkee Street and South Washington Street. Please see map attached for reference

Street Address: \_\_\_\_\_ Tax Key No.: \_\_\_\_\_  
- or -

Street: Durkee From: 118 To: 126

Multiple Streets: Durkee Street and Washington Street Sidewalks

(Department use only)

### Occupancy Type

- ☒ Permanent (\$40)  
☐ Temporary - max. 35 days (\$40)  
☐ Amenity/Annual (\$40)  
☐ Blanket/Annual (\$250)  
☐ Block Party (\$15)

### Sub-Type

- ☐ Sandwich Board  
☐ Tables / Chairs  
☐ Dumpster  
☐ POD / Container  
☐ Obstruction / Other

### Location

- ☐ Sidewalk  
☐ Terrace  
☐ Roadway

## Additional Requirements

- ☐ Plan/Sketch ☐ Certificate of Insurance ☐ Bond  
☐ Other : \_\_\_\_\_

## Traffic Control Requirements

☐ N/A

### Type of Street:

- ☐ Arterial/CBD  
☐ Collector  
☐ Local

### Proposed Traffic Control:

- ☐ City Manual Page(s) \_\_\_\_\_  
☐ State Manual Page(s) \_\_\_\_\_  
☐ Other (attach plan) \_\_\_\_\_

- ☐ Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure.

Additional Requirements: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

This permit approval is subject to the following conditions:

1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy.
2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application.
3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met.
4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted.
- 5.
- 6.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner. By applying for and accepting this permit, the applicant assumes full liability and/or any costs incurred by the City for corrective work required to bring the subject area into compliance with said ordinances, standards, policies and permit conditions. No occupancy shall occur prior to approval of this permit by the Department of Public Works.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them. The Grantee shall assume complete and full liability and responsibility, in accordance with existing ordinances and policies, in the event of injury or damage to persons or property resulting from their facilities within the public right-of-way.

APPROVED BY: \_\_\_\_\_

(Department of Public Works)

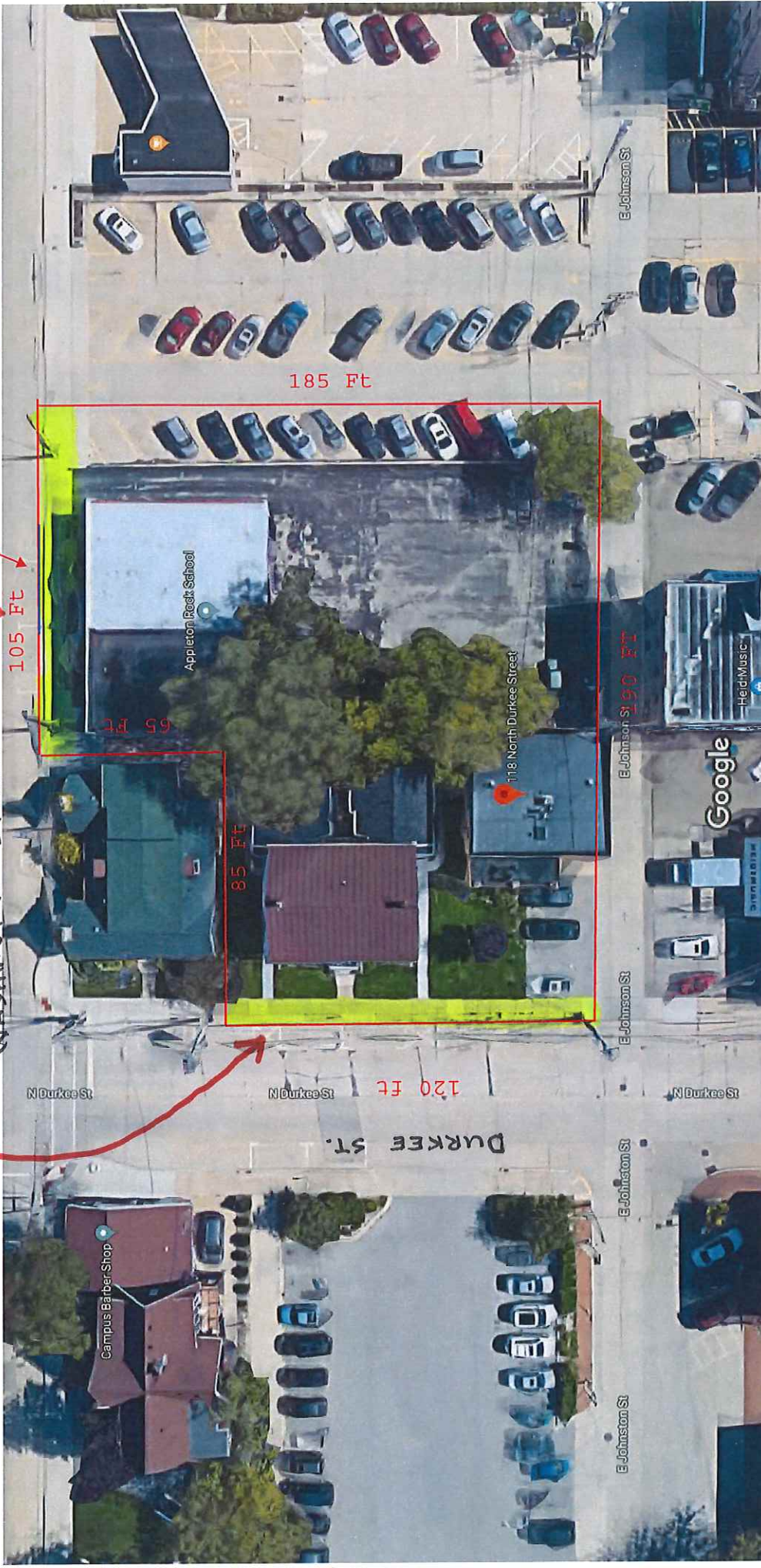
DATE: \_\_\_\_\_



**PROPOSED SW CLOSURES**

Entrance Gate where driveway to new building is proposed

WASHINGTON STREET





---

DEPARTMENT OF PUBLIC WORKS  
Engineering Division – Traffic Section  
2625 E. Glendale Avenue  
Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Michael S Hardy, Assistant City Traffic Engineer  
**Date:** September 20, 2019  
**Re:** Proposed parking changes on 100 block of S. Meade Street, west side (south of College Ave)

---

Our office was contacted by representative from Memorial Presbyterian Church, located on the southeast corner of College Avenue and Meade Street, inquiring about the *"No stopping, standing, or parking, except Police-Authorized Vehicles"* restriction on the west side of Meade Street across from the church. This small restriction was created in 2011 for the crossing guard to have a preserved parking location near the College & Meade intersection. Upon contact with the Police Department, it was determined this crossing guard post has since been eliminated.

Based on this, we recommend eliminating this restriction.

**To accomplish this, the following ordinance action is required:**

1. **Repeal Ord. 04-11:** "Stopping, standing or parking be prohibited from 7:00 a.m. to 4:00 p.m. on school days, except for police-authorized vehicles, on the west side of the Meade Street from a point 148 feet south of College Avenue to a point 173 feet south of College Avenue."





DEPARTMENT OF PUBLIC WORKS  
Engineering Division – Traffic Section  
2625 E. Glendale Avenue  
Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Eric Lom, Traffic Engineer  
**Date:** October 2, 2019  
**Re:** Intersection traffic control at the Locust Street / Parkway Boulevard intersection  
*Follow-Up to Six-Month Trial Period*

As a follow-up to a citizen concern, the Traffic Section recently reviewed the traffic control at the intersection of Locust Street and Parkway Boulevard, and subsequently initiated a six-month trial period to change from yield control to two-way stop control. This intersection is located one block west of Richmond Street and three blocks south of Glendale Avenue. The land use in this area is mixture of commercial and residential.

In a typical intersection control study, we consider traffic volumes, crash history, safe approach speeds, etc. In this case, the estimated entering volume of this intersection is low to moderate, at approximately 1700 vehicles per day. A review of crash records indicated two crashes for the recent five-year period of 2015 through 2019. The critical approach speed for the intersection was found to be approximately 6 mph due primarily to vegetation located in the southeast and northeast quadrants of the intersection. Both streets are classified as *local*.

While this intersection does not meet the volume or crash thresholds for stop control, the critical approach speed is below standard. As such, we recommend maintaining the two-way stop control that was implemented for the trial period.

**To accomplish this, the following ordinance action is required:**

1. **Create:** "Install Stop signs on Locust Street at Parkway Boulevard."



DEPARTMENT OF PUBLIC WORKS  
Engineering Division – Traffic Section  
2625 E. Glendale Avenue  
Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Michael Hardy, Assistant City Traffic Engineer  
**Date:** September 20, 2019  
**Re:** New Street Light Request – 2000 S Matthias Street

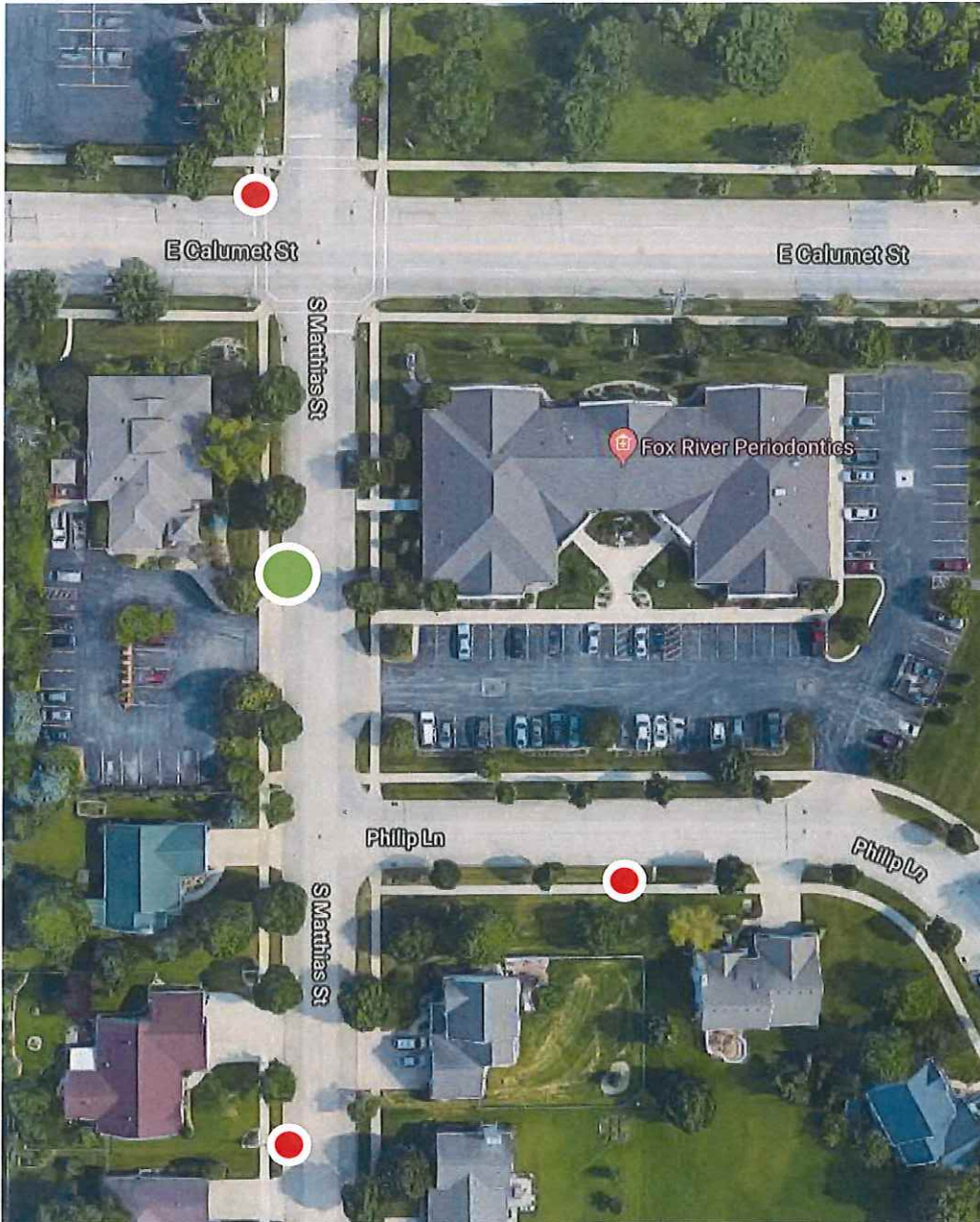
While conducting reviews for the City's LED street light conversions, we identified a lack of street lighting on block of Matthias Street between Calumet Street and Philip Lane. This is a short block, with commercial / office development on both sides of the street. We suspect a streetlight existed at one time, but was removed to accommodate a driveway for the current development and never restored.



**2000 S Matthias Street, looking south from Calumet Street.**



Upon review of this situation, the Traffic Section supports the addition of a new residential streetlight on this block. The existing *Street Light Policy* dictates that requests for new street light additions be submitted for approval to Municipal Service Committee and the Common Council. With approval, our office would work with WE Energies to add a new leased LED street light on a new wood pole located on the west side of the street. The install cost is estimated to be \$4,646.00, with an ongoing monthly cost of \$10.32 thereafter. These costs would apply to City's street lighting account (17023).





Aerial View of S Matthias Street, illustrating existing and proposed streetlights near Phillip Lane.

Legend:

-  Existing residential street light
-  Proposed new residential street light

# Department of Public Works Inspections Division

## Permit Summary Count YTD Comparison

01/01/19 Thru 09/30/19

Report Date: 10/2/2019



"...meeting community needs...enhancing quality of life."

Permit Type	Year Issued	Permit Count	Total Estimated Cost	Total Receipt Amount
BUILDING	2018	737	46,162,380	180,265.88
	2019	791	151,077,087	233,593.62
		7.33 %	227.27 %	29.58 %
DISPLAY SIGN	2018	101	711,678	4,029.08
	2019	97	480,392	3,965.00
		-3.96 %	-32.50 %	-1.59 %
ELECTRICAL	2018	580	6,904,104	81,764.06
	2019	560	8,579,850	130,323.97
		-3.45 %	24.27 %	59.39 %
EROSION CNTL	2018	35		4,800.00
	2019	32		3,650.00
		-8.57 %	%	-23.96 %
HEATING	2018	669	9,291,207	57,384.00
	2019	657	8,767,545	54,152.60
		-1.79 %	-5.64 %	-5.63 %
PLAN REVIEW	2018	72		26,415.00
	2019	95		36,155.00
		31.94 %	%	36.87 %
PLUMBING	2018	349	5,347,706	23,030.00
	2019	432	10,309,284	33,602.03
		23.78 %	92.78 %	45.91 %
SEWER	2018	157	937,333	26,667.00
	2019	146	780,231	12,894.00
		-7.01 %	-16.76 %	-51.65 %
WELL	2018	15		600.00
	2019	2		80.00
		-86.67 %	%	-86.67 %

# Department of Public Works Inspections Division

## Permit Summary Count YTD Comparison

01/01/19 Thru 09/30/19

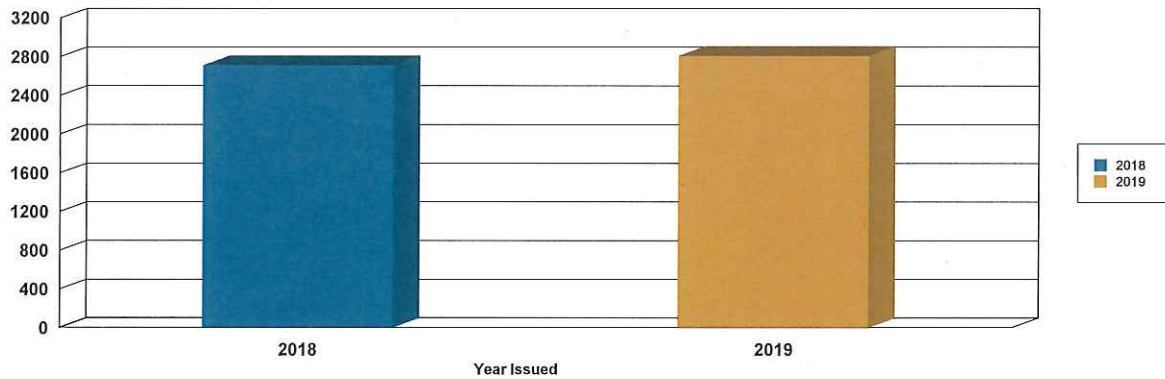
Report Date: 10/2/2019



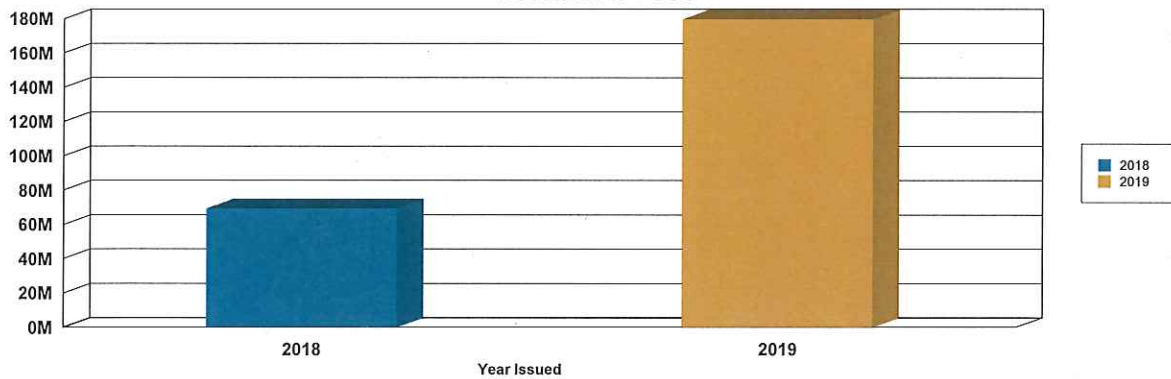
"...meeting community needs...enhancing quality of life."

	2018	2019
Permits	2715	2812
Estimated Cost	69,354,408.00	179,994,389.00
Receipt Amount	404,955.02	508,416.22

Number of Permits



Estimated Cost



Receipt Amount

