



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Safety and Licensing Committee

Wednesday, August 7, 2019

6:45 PM

Council Chambers, 6th Floor

SPECIAL

1. Call meeting to order

2. Roll call of membership

[19-1134](#) Approval of minutes from previous meeting

Attachments: [S&L Minutes 7-17-19.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[19-1115](#) Temporary Premise Amendment application for the Fox Cities Performing Arts Center, located at 400 W College Ave, August 20, 2019, contingent upon approval from all departments.

Attachments: [Fox Cities PAC.pdf](#)

[19-1117](#) Temporary Class "B" Beer License application of United Sports Association for Youth, Inc., Wisconsin Gridiron Challenge, August 10, 2019, contingent upon approval from all departments.

Attachments: [USA Sports Complex- WI Gridiron Challenge S&L 8-7-19.pdf](#)

[19-1135](#) Operator's Licenses

Attachments: [Operator's Licenses for 8-7 S & L.pdf](#)

6. **Information Items**

[19-1141](#) Director's Reports
-City Clerk
-Fire Chief
-Police Chief
Update on Critical Safety Equipment

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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100 North Appleton Street
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Meeting Minutes - Final Safety and Licensing Committee

Wednesday, July 17, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Lobner at 5:30 p.m.

2. Roll call of membership

Present: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

3. Approval of minutes from previous meeting

[19-1032](#)

Approval of minutes from previous meeting

Attachments: [S&L Minutes 7-10-19.pdf](#)

**Meltzer moved, seconded by Williams, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

4. Public Hearings/Appearances

5. Action Items

[19-1047](#)

Temporary Class "B" Beer and Temporary "Class B" Wine License application for Northeast Wisconsin Art Association, Foxley's Gallery Ltd for Mile of Music, August 1-4, 2019, contingent upon approval from all departments.

Attachments: [Northeast Wis Art Assoc at Foxley's Gallery-MoM S&L 7-17-19.pdf](#)

**Meltzer moved, seconded by Williams, that the License be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

[19-1031](#)

Resolution #6-R-19 regarding Massage Establishments

Attachments: [#6-R-19 Massage Establishments.pdf](#)
[SL - Memo re Resolution #6-R-19.pdf](#)

Lobner moved, seconded by Williams, that the Resolution be referred to staff until action of proposed State legislation is determined. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

[19-1038](#)

Resolution #7-R-19 regarding Alternate Mode of Transportation

Attachments: [#7-R-19 Alternate Mode of Transportation w. attach..pdf](#)

Meltzer moved, seconded by Williams, that the Resolution be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

Balance of the action items on the agenda.

Meltzer moved, Van Zeeland seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

[19-0961](#)

"Class B" Liquor and Class "B" Beer License application for Tandem Wine & Beer LLC, George Koenig, Agent, new location at 101 W. Edison Ave Suite 100, contingent upon approvals from all departments.

Attachments: [Liquor License -Tandem Wine & Beer S&L 7-10-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0993](#)

"Class B" Liquor and Class "B" Beer License application for Old Bavarian, Franz-Josef Schadt, Agent, located at 527 & 529 W. College Ave, contingent upon approval from all departments.

Attachments: [Liquor License-Old Bavarian S&L 7-17-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0994](#)

Class "B" Beer License application for Pheng Houa Daily Foods, Youa Bee Xiong, Agent, located at 1216 North Division St, contingent upon approval from all departments.

Attachments: [Liquor License-Pheng Houa Daily Foods S&L 7-17-19.pdf](#)

This Report Action Item was recommended for approval.

[19-1033](#)

Operator's Licenses

Attachments: [Operator's Licenses for 7-17-19.pdf](#)

This Report Action Item was recommended for approval.

[19-1034](#)

Temporary Class "B" License applications filed after the agenda was published.

No applications were filed.

6. Information Items

[19-1043](#)

Special Events:

Appleton Police Dept, Badges & Bobbers, Lutz Park, July 20, 2019

Fox Valley Pagan Pride Music Fest, Pierce Park, July 27, 2019

Fox Communities Credit Union, Bike to the Beat, August 3, 2019

Apple Tree Connections, Dash for Dreams 5K, August 24, 2019

[19-1042](#)

Wallace Family Foundation Grant Application

Attachments: [Grant Tracking Form.pdf](#)

[19-1039](#)

Mid-Year Report: City Clerk's Office

Attachments: [2019 Mid-Year Report.pdf](#)

This Item was presented

[19-1041](#)

Mid-Year Report: Fire Department

Attachments: [2019 Mid-Year Report - 6-30-19.pdf](#)

This Item was presented

[19-1048](#)

Mid-Year Report: Police Department

Attachments: [2019 APD Mid-Year report \(002\).pdf](#)
 [APD Strategic Planning Project List 2019.pdf](#)

This Item was presented

[19-1036](#)

Director's Reports:
City Clerk
-Special Election Information

Police Chief
-Staffing Update
-Fleet Rotation Change

Fire Chief
-BC of Prevention
-NIOSH Site Visit

[19-1035](#)

Police Department information on liquor law violation convictions.

7. Adjournment

Meltzer moved, seconded by Williams, that the meeting be adjourned at 6:19 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland



"meeting community needs
.....enhancing quality of life"

**REQUEST for
Beer/Liquor License
Premise Amendment**

FEES ARE NON-REFUNDABLE

License Fee \$10.00/event

Receipt 12294

Date Rec'd 7/25/19

Acct: **CLCAGP**

SECTION 1 – LICENSE INFORMATION

Name of Establishment **Fox Cities Performing Arts Center**

Address of Establishment **400 West College Avenue, Appleton WI 54911**

Name of Agent **Pilar Martinez**

Phone Number
420-730-3735

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:

A drawing/diagram of the proposed area must also be submitted with this application

The Fox Cities Performing Arts Center will be hosting our fourth annual cookout for our Annual Partners as a thank you for their financial support throughout this past year. The event will be taking place on Tuesday, August 20, 2019 from 5:30 to 7:30 p.m.

We are planning to host this summer cookout, outdoors at the Performing Arts Center, on our Thrivent Financial Employee Plaza and in the covered valet area. Traditional Wisconsin cookout food such as burgers and brats will be provided along with a variety of beverages. To allow us to serve alcohol at this event we are requesting a one-day amendment to our liquor license.

The space will be fenced in with stanchions and has a capacity of approximately 200 people.

Is this change Permanent?



YES



NO

If this is temporary please specify the reason for the amendment:

Although this event will be hosted on the Fox Cities P.A.C. property, it is outdoors and we will need our liquor license amended for the day to extend outside to this space.

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:

Tuesday, August 20, 2019 from 5:00-8:00pm

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant:

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L	Council		Date Issued	Exp. Date
				License Number



"meeting community needs
.....enhancing quality of life"

FEES ARE NON-REFUNDABLE

License Fee - \$10.00 per event

Investigation Fee + 7.00

Total Amount Paid 17

Date Rec'd 7/24/19

Acct. 11030.4322

Acct. 100.2359

Receipt 12335

Application for Special Class "B" License to Sell Fermented Malt Beverages at Picnics or Gatherings**The named organization applies for:**☒ A temporary Class "B" license to sell **FERMENTED MALT BEVERAGES** at picnics or similar gathering under s. 125.26(6) Wis. Stats.☐ A temporary Class "B" license to sell **WINE** at picnics or similar gathering under s. 125.51(10) Wis. Stats. (Limit 2 permits in a 12 month period)**SECTION 1 – ORGANIZATION INFORMATION – Answer all questions completely. Please PRINT clearly**Name of Organization (Bona fide club, lodge or society, veteran's organization or fair association)
United Sports Association for Youth, IncDate Organized
03/01/1994Address
P.O. Box 532City
AppletonState
WIZip
54912

Person in Charge of Event:

Name: Last
Omstein, Joe D

First

Middle Initial

Date of Birth

●●●●●●

Address
941 E Pacific StCity
AppletonState
WIZip
54911

Person in charge phone number:

●●●●●●●●

President
Omstein, Joe D

Last

First

Middle Initial

Date of Birth

●●●●●●

Male

☒

Female

Address
941 E Pacific StCity
AppletonState
WIZip
54911Vice President
Peters, Steve

Last

First

Middle Initial

Date of Birth

●●●●●●

Male

☒

Female

Address
4506 N Snowy Owl CtCity
AppletonState
WIZip
54913Secretary
Hahn, Aaron

Last

First

Middle Initial

Date of Birth

●●●●●●

Male

☒

Female

Address
317 E Clearfield LnCity
AppletonState
WIZip
54913Treasurer
Ramczyk, Rick

Last

First

Middle Initial

Date of Birth

●●●●●●

Male

☒

Female

Address
2624 W Sunnyview CirCity
AppletonState
WIZip
54914**SECTION 2 – EVENT INFORMATION SECTION**Date(s) of Event: Beginning 08 / 10 / 2019 Ending: 08 / 10 / 2019 Hours 12:00 AM ☒ PM 7:00 AM ☒ PM

Please describe the type of event you are going to have:

Wisconsin Gridiron Challenge Middle School Football scrimmages and tailgate party

Do you plan to serve food at this event?

No

☒ Yes

If yes, contact the Appleton Health Department. (920.832.6429)

Location where beer or wine will be sold:

USA Sports Complex Plaza and Main Parking lot area

Address
3300 E Evergreen Dr (USA Sports Complex)City
AppletonState
WIZip
54913

Are you requesting an "open concept" license?

No

Yes

Will minors be present?

No

☒ YesDescribe actual location and dimensions of area to be licensed –
Be precise!

Concession Plaza area and tent located on parking lot next to plaza

If yes, how will you prevent minors from obtaining alcoholic
beverages?

Wristbands, id checks,

SECTION 3 – PENALTY SECTION

This application must be on file in the Office of the City Clerk for at least ten (10) business days prior to granting the license.

If the event will last more than four (4) days, the application shall be filed 15 days prior to the granting of the license.

This organization also agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages if the license is granted. The officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Signature of Officer

FOR OFFICE USE ONLY

Dept.	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
S&L				
Council				
Date Issued				
Exp. Date				
License Number				

11-01-09

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799

Operator's Licenses

S&L 8/7/19

1. Hiramani Bhusai	3045 Winnipeg St Menasha 54952
2. Tracy Cairo	224 E Wentworth Ln Appleton 54913
3. Hannah Ceccon	515 E Harrison St Appleton 54915
4. Kaitlin Devine	N8617 Fireland #10 Menasha 54952
5. Ashley Dolan	8 Greves Ct Appleton 54914
6. Ketzie Elliott	106 William Ct Hortonville 54944
7. Jason Fischer	1415 W Seneca Dr Appleton 54914
8. Thomas Focks	1504 W Franklin St Appleton 54914
9. Emily Fridley	4022 Towne Lakes Cir #3215 Appleton 54913
10. Casey Gerhartz	631 B State St Combined Locks 54113
11. Michah Guerin	1316 S Jackson St Appleton 54914
12. Lycretia Guyette	933 E Pacific St Appleton 54911
13. Theodore Heuring	1200 W Roberts Ave Appleton 54914
14. Rachel Janssen	1621 S Mohawk Dr Appleton 54914
15. Tracey Justice	N548 Bellin Rd Fremont 54940
16. Tiffani Kohler	132 S Buchanan St Appleton 54915
17. Ann Krieg	712 E Lindbergh St Appleton 54911
18. Logan Lamers	375 Vandeloo St Kaukauna 54130
19. Jeffrey Lawson	521 Elm St Neenah 54956
20. Savannah Lessor	627 S Clara St Appleton 54915
21. Stephanie Mader	1113 Manitowoc Rd Menasha 54952
22. Shannon Mihalic	830 E Elm Dr Apt 1E Little Chute 54140
23. Eric Miller	1817 E Wyndmere Dr Appleton 54913
24. Daniel Olk	1394 Maricopa Dr Apt F Oshkosh 54904
25. Adrian Opon	711 E Boldt Way SPC 1208 Appleton 54911
26. Allison Peperak	N9324 Exploration Ave Appleton 54915
27. Jessica Pelzer	W2445 Hickory Park Dr Appleton 54915
28. Leah Petit	2323 Woodrow Ct Apt 7 Appleton 54915
29. Tori Sternagel	734 W Summer St Appleton 54914
30. Shawn Thiel	903 S Fidelis St Appleton 54915
31. Melissa Tompkins	3610 Cherryvale Cir #3 Appleton 54913
32. Lynn Welter	2122 N Division St Appleton 54911
33. Rebecca Wolff	1807 E College Ave Appleton 54915