



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Parks and Recreation Committee

Monday, July 15, 2019

6:30 PM

Council Chambers, 6th Floor

RESCHEDULED FROM 7-8-19

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[19-1001](#) Minutes of the 6-24-19 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 6-24-19 Committee Meeting.pdf](#)

4. Public Hearings/Appearances

5. Action Items

6. Information Items

[19-1002](#) Project Update and Presentation by Corre, Inc. on the Lawe Street Trestle and Trail

[19-1003](#) Reid Golf Course June, 2019 Participation, Expense & Revenue Report

Attachments: [Reid Golf Course June 2019 report.pdf](#)

[19-1004](#) PRFMD Projects Update

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on the agenda, please contact the Parks, Recreation & Facilities Management Department at 920.832.5514



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Meeting Minutes - Final Parks and Recreation Committee

Monday, June 24, 2019

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 6:30 p.m.

2. Roll call of membership

Others: Dean Gazza, Parks, Recreation & Facilities Management; Alderperson Meltzer, District 2

Present: 3 - Spears, Siebers and Schultz

Excused: 1 - Martin

3. Approval of minutes from previous meeting

[19-0705](#)

Minutes of the April 22, 2019 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 4-22-19 P & R Committee.pdf](#)

Alderperson Spears moved, seconded by Alderperson Schultz that the Minutes of the April 22, 2019 Parks & Recreation Committee be approved. Roll Call.

Motion carried by the following vote:

Aye: 3 - Spears, Siebers and Schultz

Excused: 1 - Martin

4. **Public Hearings/Appearances**

None

5. **Action Items**

None

6. **Information Items**

[19-0885](#) Reid Golf Course May, 2019 Participation, Expense and Revenue Report

Attachments: [Reid-May Participation report.pdf](#)

This item was presented

[19-0706](#) Informational: Creating a Sustainable City

Attachments: [Informational-Sustainability City \(05-20-19\).pdf](#)

This item was presented

[19-0880](#) PRFMD Projects Update

This item was presented

7. Adjournment

The meeting was adjourned at 7:26 p.m.

Alderson Siebers moved, seconded by Alderson Spears, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Spears, Siebers and Schultz

Excused: 1 - Martin

City of Appleton - Reid Golf Course
2019 Revenues - June 30, 2019

	2018		2019	
Green Fees	2018 Y-T-D Rounds	Total Revenue	2019 Y-T-D Rounds	Total Revenue
Weekday-18 Holes	724	\$14,194.09	687	\$12,892.62
Weekday-9 Holes	5,011	\$73,437.52	4,437	\$64,444.38
Weekend - 18-Holes	537	\$14,991.68	522	\$14,038.73
Weekend - 9 Holes	970	\$16,452.61	988	\$15,835.04
Twilight Golf	1,250	\$13,067.82	1,193	\$12,453.56
Passholder Rounds	2,614		2,660	
Promo Rounds				
Coupon Rounds	143		98	
Misc. Promotional Rounds*	1,125	\$17,855.26	1,002	\$12,408.81
Team Rounds	432		516	
Sub-Totals	12,806	\$149,998.98	12,103	\$132,073.14
	2018 Y-T-D	Total	2019 Y-T-D	Total
<u>Pass/Coupon/Discount Card Sales</u>	<u>Sales</u>	<u>Revenues</u>	<u>Sales</u>	<u>Revenues</u>
Pass Sales	104	\$54,950.21	104	\$54,425.22
Corporate Pass Sales	7	\$16,238.10	6	\$15,000.00
Coupon Sales	64	\$5,652.99	44	\$4,170.24
Discount Cards	149	\$4,470.00	167	\$5,010.00
	2018 Y-T-D	Total	2019 Y-T-D	Total
<u>Cart Revenue</u>	<u>Cart Sales</u>	<u>Revenues</u>	<u>Cart Sales</u>	<u>Revenues</u>
Cart Fee	4,004	\$40,729.31	3,328	\$34,052.56
Annual Cart Passes	27	\$13,615.00	23	\$11,805.00
	2018 Y-T-D	Total	2019 Y-T-D	Total
<u>Practice Range</u>	<u>Sales</u>	<u>Revenues</u>	<u>Sales</u>	<u>Revenues</u>
Driving Range	1,788	\$11,991.64	1,929	\$13,443.11
Annual Range Pass	16	\$4,849.94	12	\$3,774.96

Reid Golf Course Budget June 30th Expense Report

Description	Budget	End of June Expenses	Available
Regular Salaries	\$173,965	(\$69,971)	\$103,994
Overtime	\$552	(\$159)	\$393
Part-Time	\$123,351	(\$31,941)	\$91,410
Fringes	\$88,761	(\$29,582)	\$59,179
Training and Conferences	\$1,000	(\$402)	\$598
Office Supplies	\$600	(\$440)	\$160
Memberships & Licenses	\$1,659	(\$1,150)	\$509
Food & Provisions	\$50	\$0	\$50
Printing & Reproduction	\$2,000	(\$701)	\$1,299
Clothing	\$500	\$0	\$500
Accounting/Audit	\$2,210	\$0	\$2,210
Bank Services	\$13,000	(\$2,495)	\$10,505
Consulting Services	\$1,000	\$0	\$1,000
Advertising	\$10,000	(\$4,361)	\$5,639
Insurance	\$7,485	(\$3,750)	\$3,735
Rent	\$30,861	(\$9,312)	\$21,549
Depreciation Expense	\$63,936	(\$30,864)	\$33,072
Facilities Charges	\$32,284	(\$19,197)	\$13,087
CEA Equipment Rental	\$96,880	(\$46,666)	\$50,214
Software Support	\$1,860	\$0	\$1,860
Interest Payments	\$11,625	(\$5,814)	\$5,811
General Fund	\$17,900	(\$8,950)	\$8,950
Infrastructure Construction	\$56,192	\$0	\$56,192
Bldg Maintenance/Janitorial	\$2,000	(\$755)	\$1,245
Landscape Supplies	\$36,900	(\$28,571)	\$8,329
Concession Supplies	\$60,850	(\$35,590)	\$25,260
Miscellaneous Supplies	\$2,000	(\$347)	\$1,653
Gas Purchases	\$13,500	(\$7,264)	\$6,236
Miscellaneous Equipment	\$11,500	(\$4,742)	\$6,758
Collection Services	\$1,100	(\$102)	\$998
Contractor Fees	\$1,000	(\$140)	\$860
Equipment Repair & Maintenance	\$5,000	(\$3,838)	\$1,162
Other Interfund Charges	\$2,000	(\$2,888)	(\$888)
Electric	\$22,233	(\$7,355)	\$14,878
Gas	\$5,000	(\$3,696)	\$1,304
Water	\$2,100	(\$267)	\$1,833
Waste Disposal/Collection	\$2,075	(\$375)	\$1,700
Stormwater	\$13,450	(\$3,228)	\$10,222
Telephone	\$3,500	(\$2,349)	\$1,151
Cellular Telephone	\$936	(\$436)	\$500
Other Utilities (DirecTV)	\$2,000	(\$735)	\$1,265
	\$924,815	(\$368,433)	\$556,382