



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Monday, July 15, 2019

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[19-0978](#) Minutes from June 24, 2019.

Attachments: [Minutes from June 24, 2019.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[19-0979](#) Approve Alley Vacation south of College Avenue and west of S. Oneida Street.

Attachments: [Alley Vacation south of College Avenue and west of S. Oneida St..pdf](#)

[19-0981](#) Approve W. Water Street Vacation for the southeasterly side of W. Water Street located approximately 500' northeast of Jackman Street.

Attachments: [W. Water Street Vacation.pdf](#)

[19-0982](#) Approve E. North Island Street Vacation west of S. Vulcan Street.

Attachments: [E. North Island Street Vacation.pdf](#)

[19-0983](#) Request from Boldt to mark a route on the sidewalk from the Fox Cities Exhibition Center to Appleton Beer Factory with chalk shoe prints with the Boldt logo for the September 18, 2019 WHEA Conference. Marked route to be installed no sooner than September 17, 2019 and removed no later than September 20, 2019.

Attachments: [Boldt to mark a route on the sidewalk.pdf](#)

[19-0984](#) Request from Crescent Lofts-Appleton, LLC for a permanent street occupancy permit to place a ground mounted transformer for Hoersch Home Appliance at the south end of the Alley south of W. Franklin Street.

Attachments: [Permanent Street Occupancy-Crescent Lofts-Appleton, LLC.pdf](#)

[19-0985](#) Approve proposed changes to Municipal Code Section 19-110 Metered on-street parking and Section 19-111 Metered off-street parking related to red-head meter time limits.

Attachments: [Proposed Changes to Municipal Code Section 19-110 and Section 19-111.pdf](#)

[19-0986](#) Approve proposed change of the seven (7) meters on the north side of College Avenue between Appleton Street and Oneida Street from 2-hour meters to 25-minute red head meters.

Attachments: [Red-Head Meter Parking.pdf](#)

[19-0988](#) Approve proposed "Yellow Meter Loading Zone" for the first three parking stalls on the southside of College Avenue east of Appleton Street similar to the zone of Oneida Street near City Center.

Attachments: [Yellow Meter Loading Zone.pdf](#)

[19-0989](#) Approve parking restriction changes on Vulcan Street, south of N. Island Street (Follow-up to six month trial period).

Attachments: [Parking changes on Vulcan St, south of North Island Street.pdf](#)

[19-0990](#) Approve parking changes related to the College Avenue/Matthias Street RRFB Installation Project.

Attachments: [Parking changes on College Av-Matthias St RRFB Installation project.pdf](#)

[19-0991](#) Approve parking changes related to the Richmond Street/Winnebago Street RRFB Installation Project.

Attachments: [Parking changes to the Richmand St-Winnebago St RRFB Installation Project.p](#)

[19-0992](#) Approve parking changes related to the Evergreen Drive Urbanization Project (Haymeadow Avenue to west city limits).

Attachments: [Parking changes to Evergreen Dr Urbanization Project .pdf](#)

- [19-0996](#) Approve Amendment No. 1 to the Collins Engineers, Inc. Contract for the Bridge Inspections to perform additional LRFD loading analysis as requested by WISDOT and to update the Olde Oneida Street Bridge Rehab Report in an amount not to exceed \$7,200 (revised contract amount of \$37,200)

Attachments: [Contract for the Bridge Inspections.pdf](#)

- [19-0888](#) **R-B-Summer Street**, from Gillet Street to Richmond Street, be reconstructed with asphalt and concrete pavement and curb and gutter. The dimensions of the Summer Street reconstruction project are as follows:

Gillet Street-295' west of Mason Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 34' **32'** from back of curb to back of curb, which is **2' 1'** narrower **on the northside of the street** that the existing street within this portion of the project.

285' west of Mason Street- Mason Street: New concrete pavement to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Mason Street- 100' west of Richmond Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

100' west of Richmond Street- Richmond Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Existing parking provisions within the project limits will remain unchanged.

Legislative History

6/24/19	Municipal Services Committee	recommended for approval
7/10/19	Common Council	approved
7/10/19	Common Council	amended

- [19-1006](#) Resolution #8-R-19 North Clark Street

Attachments: [Resolution #8-R-19.pdf](#)

6. Information Items

[19-0987](#) Inspections Division Permit Summary Comparison Report for June, 2019

Attachments: [Inspections Division Permit Summary Report for June, 2019.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible. Please contact Paula Vandehey at 832-6474 if you have any questions.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Municipal Services Committee

Monday, June 24, 2019

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Alderperson Coenen called the meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

3. Approval of minutes from previous meeting

[19-0886](#)

Minutes from June 10, 2019

Attachments: [Minutes from 6-10-19.pdf](#)

Croatt moved, seconded by Firkus, that the minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

4. Public Hearings/Appearances

5. Action Items

[19-0751](#)

Approve increasing monthly parking permits from \$30/month to \$40/month as part of the 2020 Budget with a January 1, 2020 implementation date.

Attachments: [Proposals for 2020 Budget consideration.pdf](#)

*Amend item 19-0751 to \$35 fee instead of \$40. Motion by Coenen, 2nd by Firkus.
Vote fails 1-3.*

Amend item 19-0751 to \$35 in 2020 and \$40 in 2021. Motion by Croatt, 2nd by Williams. Vote fails 2-2.

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion failed by the following vote:

Aye: 2 - Croatt and Firkus

Nay: 2 - Coenen and Williams

Excused: 1 - Martin

19-0895

Anticipated award for Unit Q-19, Pavement Marking contract (paint).

Attachments: [Unit Q-19.pdf](#)

Amend item 19-0895. Award to Crowley Construction Corp. in an amount not to exceed \$60,000.

Croatt moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

19-0890

Madison Street, from Taft Avenue to Calumet Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged.

Croatt moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

19-0889

Douglas Street, from Reid Drive to Prospect Avenue, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 32' from back of curb to back of curb, which is 1' narrower than the existing street. The proposed 1' narrowing will occur along the west curb line. Existing parking provisions within the project limits will remain unchanged.

Croatt moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

19-0888

Summer Street, from Gillet Street to Richmond Street, be reconstructed with asphalt and concrete pavement and curb and gutter. The

dimensions of the Summer Street reconstruction project are as follows:

Gillet Street - 285' west of Mason Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

285' west of Mason Street - Mason Street: New concrete pavement to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Mason Street - 100' west of Richmond Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street within this portion of the project.

100' west of Richmond Street - Richmond Street: New asphalt pavement and concrete curb & gutter to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

Existing parking provisions within the project limits will remain unchanged.

Firkus moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0887](#)

Approve proposed changes to Article VI (Electrical) of the Municipal Code.

Attachments: [Update to Article VI \(Electrical\) of the Municipal Code.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0891](#)

Approve proposed changes to Article V (Plumbing) and Article VII (Mechanical) of the Municipal Code related to reinspection fees.

Attachments: [Reinspection Fees.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0892](#)

Approve Street Name Sign Distribution Policy.

Attachments: [Street Name Sign Distribution Policy.pdf](#)
[Amended Street Name Sign Distribution Policy.pdf](#)

Amend item 19-0892. Motion Croatt, 2nd Coenen.. Pass 4-0.

Firkus moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0893](#)

Request from Path to Freedom, LLC to waive the \$160 Weed Administration fee for 214 E. Winnebago St.

Attachments: [Request to Waive Weed Administrative Fee for 214 E. Winnebago St.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

[19-0894](#)

Request from Fika Tea Bar for a Street Occupancy Permit to place tables and chairs in the College Avenue Beautification strip at 207 W. College Avenue.

Attachments: [Request from Fika Tea Bar for Street Occupancy Permit.pdf](#)

Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

6. Information Items

[19-0753](#)

Downtown parking concerns based on recent Appleton Downtown Inc. survey.

Attachments: [2019 Appleton Downtown Parking Survey.pdf](#)

[19-0896](#)

Discuss concept of converting 30-minute red head meters to 25-minute meters.

[19-0897](#)

Employee Retention update for the Department of Public Works.

Attachments: [Employee Retention Update for DPW.pdf](#)

7. Adjournment

Croatt moved, seconded by Williams, to adjourn the meeting at 5:32 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Williams and Firkus

Excused: 1 - Martin

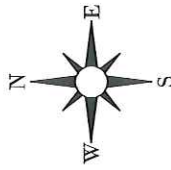
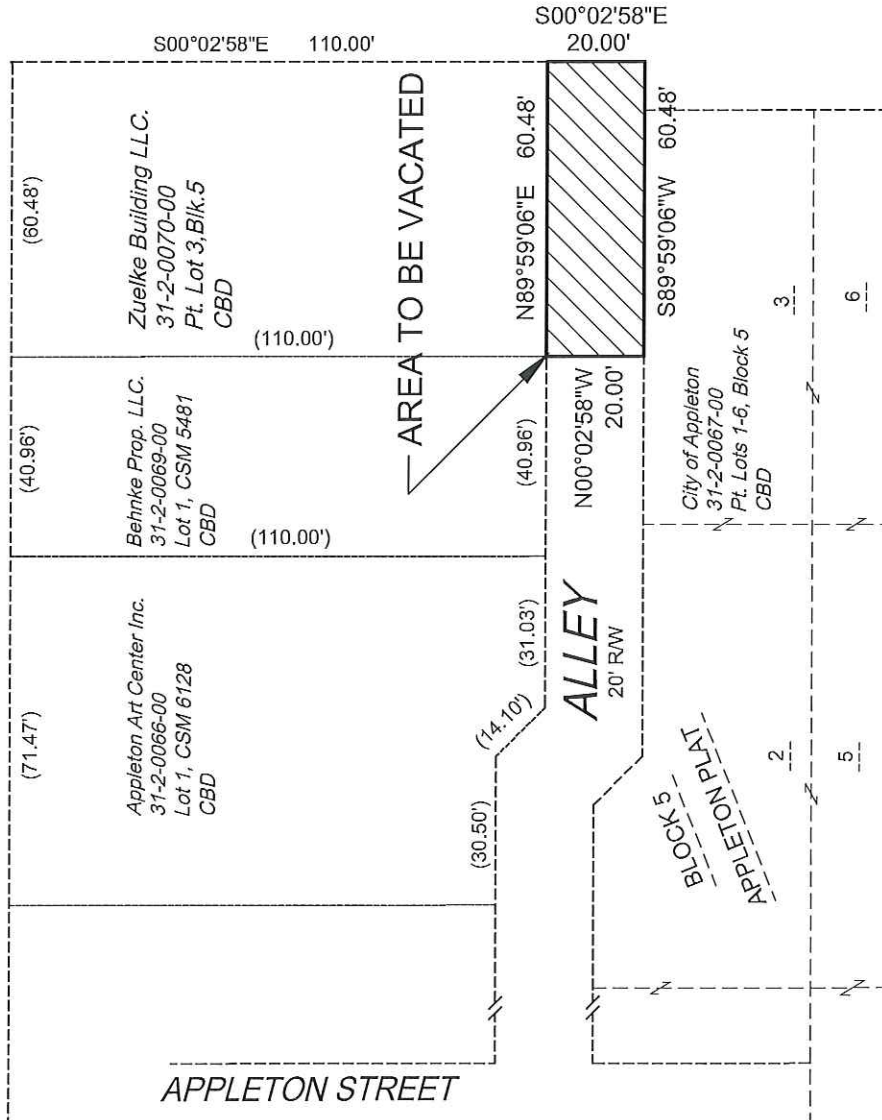
EXHIBIT "A"

PART OF LOT 3, BLOCK 5, APPLETON PLAT, (AKA SECOND WARD PLAT), ALL ACCORDING TO THE RECORDED ASSESSOR'S MAP OF THE CITY OF APPLETON, BEING LOCATED IN THE SE 1/4 OF THE SW 1/4 OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 17 EAST, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN.

COLLEGE AVENUE 96' RW

ONEIDA STREET 60' RW

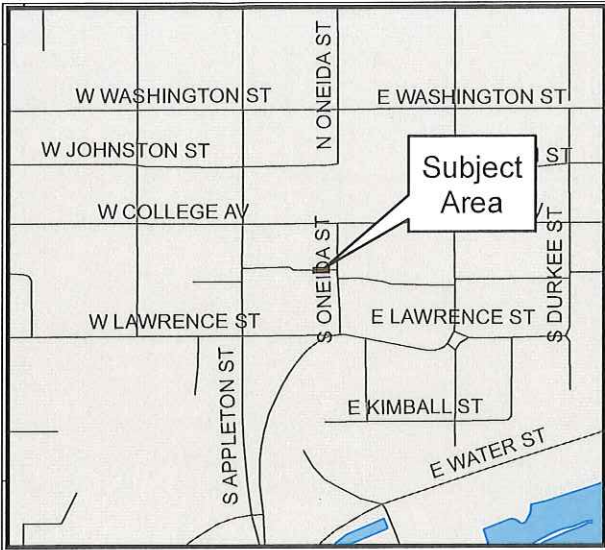
APPLETON STREET



BEARINGS ARE REFERENCED TO WISCONSIN COUNTY COORDINATES. OUTAGAMIE COUNTY H:\Acad\Vacation\2018\Alley_WO_Oneida_SO_College_1001_2018



CITY OF APPLETON
DEPT. OF PUBLIC WORKS
ENGINEERING DIVISION
100 NORTH APPLETON STREET
APPLETON, WI 54911
920-832-6474
DRAFTED BY: T. KROMM



Alley West of Oneida Street
Street Vacation
Zoning Map

2-0290-1

2-0287

10

100

W COLLEGE AV

E COLLEGE AV

121

111-13

109

107

101-05

101

103

107

109

111

SAPPLETON ST

SONEIDA ST

2-0065

2-0066

0-0069

2-0069

2-0070

2-0038

2-0039

2-0040

2-0041

2-0042

CBD

2-0067

Area to be Vacated

SOLIDERS SQUARE

2-0072

2-0052

100

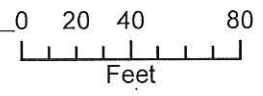
120

W LAWRENCE ST

SONEIDA ST

2-0142

PD/R-3



City Plan Commission
7-9-19



Alley West of Oneida Street
Street Vacation
Aerial Map

College Av

Appleton St

Oneida St

Lawrence St

CBD

Area to be
Vacated

2-0273-21
2-0273-20
2-0273-6
2-0273-5
2-0273-4
2-0273-3
2-0273-2

2-0065

2-0067

2-0072

2-0070

111-13

109

107

101-05

121

10

1

101

121

120

100



City Plan Commission
7-9-19



RIGHT OF WAY EXHIBIT MAP

WATER ST.

ELM ST.

PROSPECT AVENUE

FOX RIVER

LOT 18

LOT 7

LOT 9

GRAND CHUTE PLAT

BLOCK 71

CITY OF APPLETON

WE ENERGIES

POTENTIAL FUTURE R/W

1 = 211 SQ. FT.

2 = 5,929 SQ. FT.

3 = 7,349 SQ. FT. (TO BE VACATED)

WISCONSIN CENTRAL RR

0 50' 100'

N

E

S

W

BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, OUTAGAMIE COUNTY, EAST LINE OF THE SW 1/4 OF SECTION 26-21-17 RECORDED AS S.0072942'E. H:\Acad\RightofWay\Acq\Water_Street_SW_of_Elm_0314_2019

CITY OF APPLETON

DEPT. OF PUBLIC WORKS

ENGINEERING DIVISION

100 NORTH APPLETON STREET

APPLETON, WI 54911

920-832-6474

DRAFTED BY: T. KROMM

BEARINGS ARE REFERENCED
TO THE WISCONSIN COUNTY
COORDINATE SYSTEM,
OUTAGAMIE COUNTY, EAST
LINE OF THE SW 1/4 OF SECTION
26-21-17 RECORDED AS
S.00°29'42"E,
H:\Acad\Rightofway\Acq\
Water Street SW of Elm 0314 2019

CITY OF APPLETON
DEPT. OF PUBLIC WORKS
ENGINEERING DIVISION
100 NORTH APPLETON STREET
APPLETON, WI 54911
920-832-6474
DRAFTED BY: T. KROMM

W. Water Street
Street Vacation
Zoning Map

Subject
Area

R-1C

R-1B

M-2

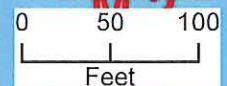
Area to be Vacated

R-1C

R-2

R-1C

C-2



City Plan Commission
7-9-19

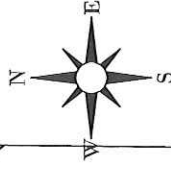
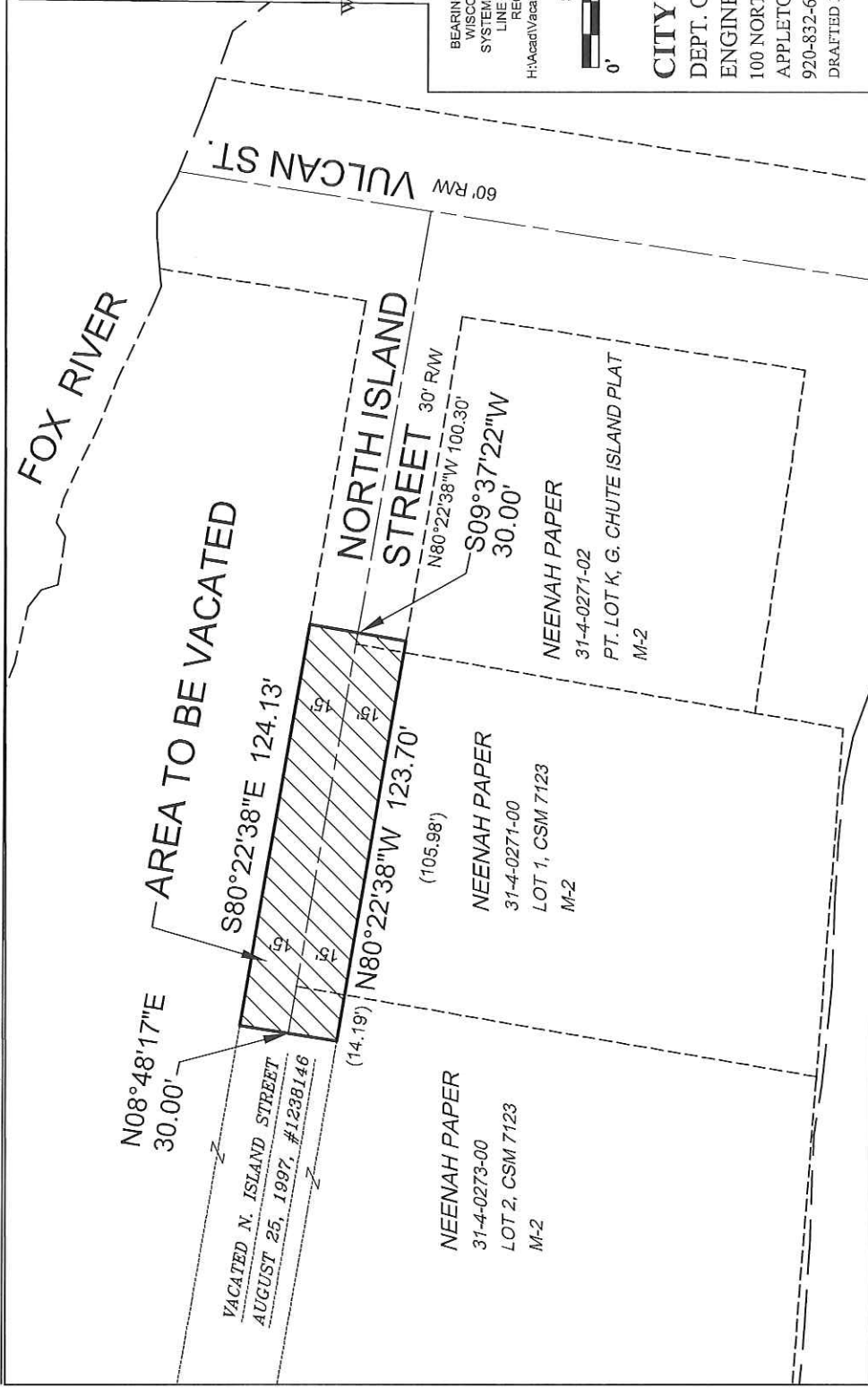


W. Water Street
Street Vacation
Aerial Map



STREET VACATION

PART OF NORTH ISLAND STREET LYING BETWEEN LOTS K AND M OF THE GRAND CHUTE ISLAND PLAT, ALL ACCORDING TO THE RECORDED ASSESSOR'S PLAT OF THE CITY OF APPLETON, LOCATED IN THE NE 1/4 OF THE NE 1/4 OF SECTION 35, TOWNSHIP 21 NORTH, RANGE 17 EAST, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN.



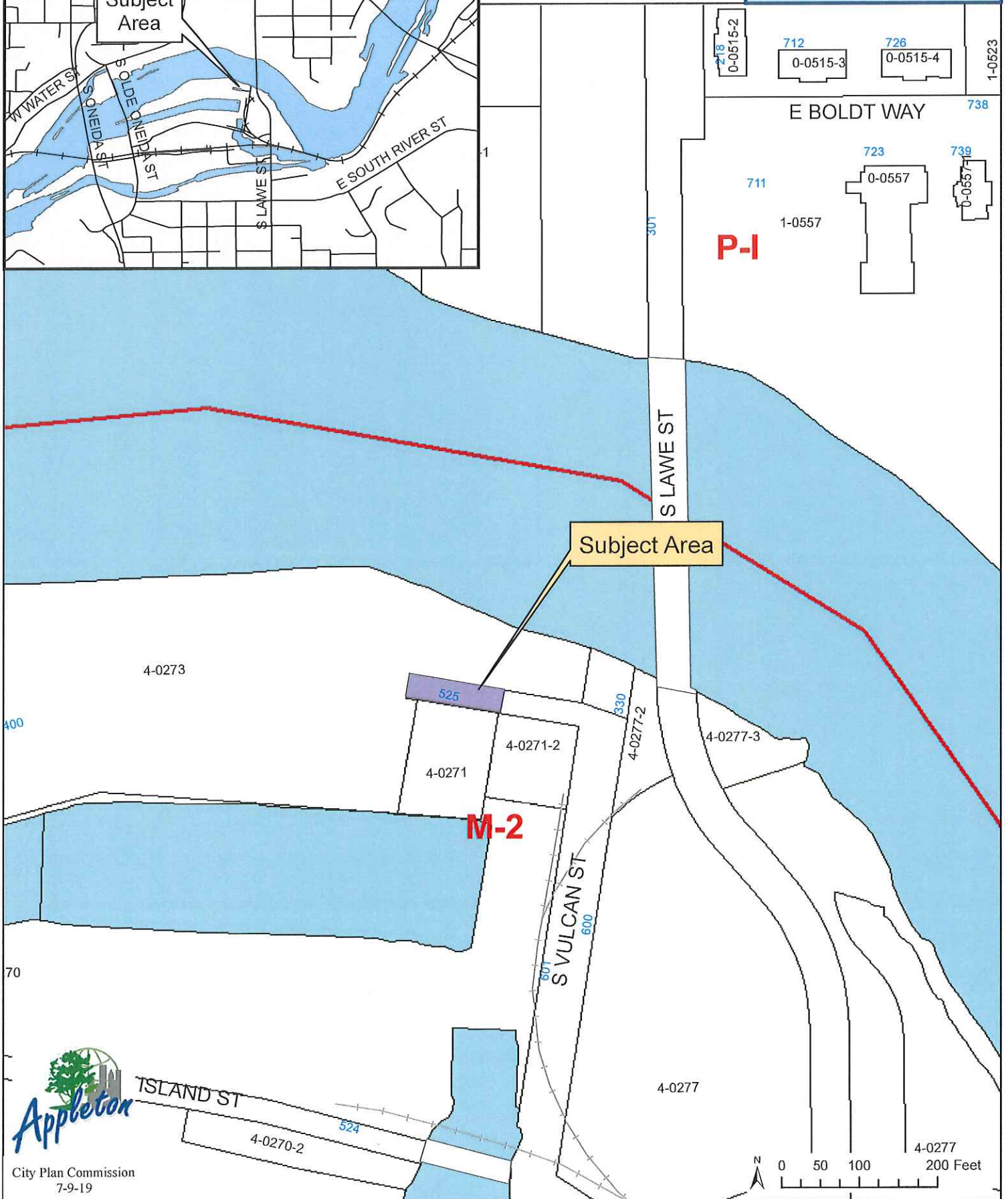
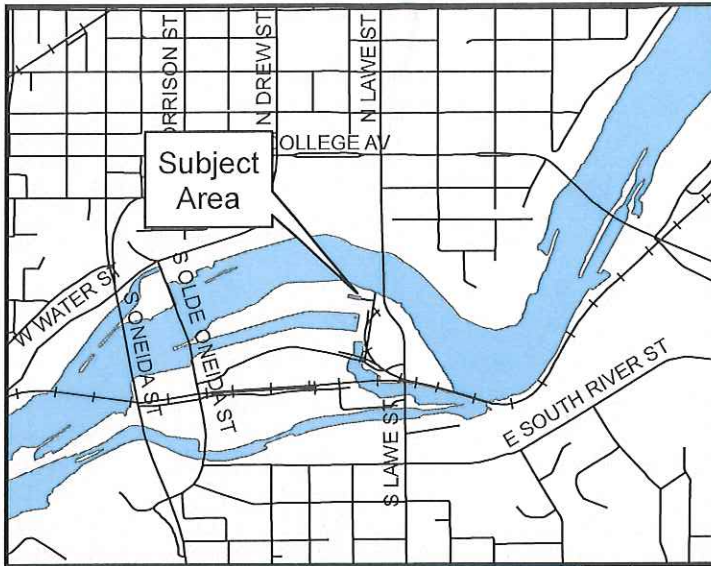
BEARINGS ARE REFERENCED TO THE
WISCONSIN COUNTY COORDINATE
SYSTEM, OUTAGAMIE COUNTY, NORTH
LINE OF NORTH ISLAND STREET
RECORDED AS N.80°22'38\"W.
H:\Acad\Vacation\2019\N_Island_Street_0627_2019

SCALE IN FEET



CITY OF APPLETON
DEPT. OF PUBLIC WORKS
ENGINEERING DIVISION
100 NORTH APPLETON STREET
APPLETON, WI 54911
920-832-6474
DRAFTED BY: T. KROMM

E. North Island Street Street Vacation Zoning Map



E. North Island Street
Street Vacation
Aerial Map

Subject Area

4-0273

E NORTH ISLAND ST

525

4-0271-2

4-0271

4-0277-2

4-0277-4

S LAWE ST

S VULCAN ST

601

600

E SOUTH ISLAND ST



0 50 100 200
Feet

524



City Plan Commission
7-9-19

Paula Vandehey

From: Paula Vandehey
Sent: Tuesday, July 9, 2019 10:16 AM
To: Mari Massonet
Subject: WHEA Conference

From: Mari Massonet <Mari.Massonet@boldt.com>
Sent: Monday, July 1, 2019 10:45 AM
To: Paula Vandehey <Paula.Vandehey@Appleton.org>; Christopher Croatt <District14@Appleton.org>
Cc: Patti Coenen <District11@Appleton.org>
Subject: RE: Future Muni Services Agenda Item?

Hi Paula,

Thanks for your quick response, once again.

I didn't see the Exhibition Center on the map, but yes, it would go from there to the Appleton Beer Factory. I believe the Center is connected with the hotel? Either way, we will need to work those logistics out on our end.

We would certainly like to move forward with trying to get the Boldt logo on the shoe print first. If they disapprove, can we still do just the shoe print markings? Once we have the template created, I can send it over for your approval.

Thanks!

Mari Massonet
Group Coordinator
mari.massonet@boldt.com
2525 N. Roemer Road
Appleton, WI 54912

-----Original Message-----

From: Paula Vandehey <Paula.Vandehey@Appleton.org>
Sent: Monday, July 1, 2019 9:57 AM
To: Mari Massonet <Mari.Massonet@boldt.com>; Christopher Croatt <District14@Appleton.org>
Cc: Patti Coenen <District11@Appleton.org>
Subject: RE: Future Muni Services Agenda Item?

Hi Mari,

A couple of thoughts/questions.

1. Based on the map, it looks like the prints would be from the hotel to Appleton Beer Factor. I don't see a route from the Exhibition Center (or is that because they will cut through the building versus going outside?) 2. If you would decide not to have the Boldt logo, then I do not need to go through Committee and Council. It is up to you, just let me know which route you would like to take. Our next Committee meeting is July 15th so I need o complete the agenda the week before.

Paula

-----Original Message-----

From: Mari Massonet <Mari.Massonet@boldt.com>

Sent: Monday, July 1, 2019 9:02 AM

To: Paula Vandehey <Paula.Vandehey@Appleton.org>; Christopher Croatt <District14@Appleton.org>

Cc: Patti Coenen <District11@Appleton.org>

Subject: RE: Future Muni Services Agenda Item?

Hello,

Thank you so much for the prompt response from all of you. I really appreciate it.

Paula, we would love to have chalk shoe prints from the Convention Center to the Appleton Beer Factory directing individuals to and from these locations. We would love to have the footprints be Boldt branded, including our logo, as well as some tag lines. The tag lines would be something like "you are almost there", and "Come celebrate with Boldt". However, we are certainly open to just having the Boldt logo or just a plain shoe print.

Once again, thank you for taking the time to look into this matter.

Mari Massonet
Group Coordinator
mari.massonet@boldt.com
2525 N. Roemer Road
Appleton, WI 54912

-----Original Message-----

From: Paula Vandehey <Paula.Vandehey@Appleton.org>

Sent: Monday, July 1, 2019 8:28 AM

To: Christopher Croatt <District14@Appleton.org>

Cc: Mari Massonet <Mari.Massonet@boldt.com>; Patti Coenen <District11@Appleton.org>

Subject: RE: Future Muni Services Agenda Item?

Hi Mari,

Advertising is not allowed within the street right-of-way. If you wish to do temporary chalk shoe prints, I can administratively approved that request. However, if the decals are not chalk and/or they include advertising (Boldt logo as an example) then I will need to take this request through the Municipal Services Committee and Common Council. There is also a certificate of insurance requirement and a \$40 fee. Please email me your request stating the purpose for the sidewalk markings, a map showing the route, why advertising is needed as part of the sidewalk markings, etc.

Thanks and have a great week!

Paula Vandehey, P.E.
Director of Public Works
City of Appleton

-----Original Message-----

From: Christopher Croatt

Sent: Friday, June 28, 2019 4:34 PM

To: Paula Vandehey <Paula.Vandehey@Appleton.org>

Cc: mari.massonet@boldt.com; Patti Coenen <District11@Appleton.org>

Subject: Future Muni Services Agenda Item?

Hi Paula,

Sending this to make a connection between you and my sister-in-law, Mari, regarding a request they have for an event downtown this Fall. She's copied on this email. Mari can give you details but she told me they want to do some temporary marking on some downtown sidewalks.

Their event is the evening of September 18. WHEA Conference is at the convention center and afterparty is at Appleton Beer Factory. So, it would be about 2-3 blocks worth of shoe prints from FCEC to ABF. These shoe print decals would have the Boldt logo and maybe some tag lines.

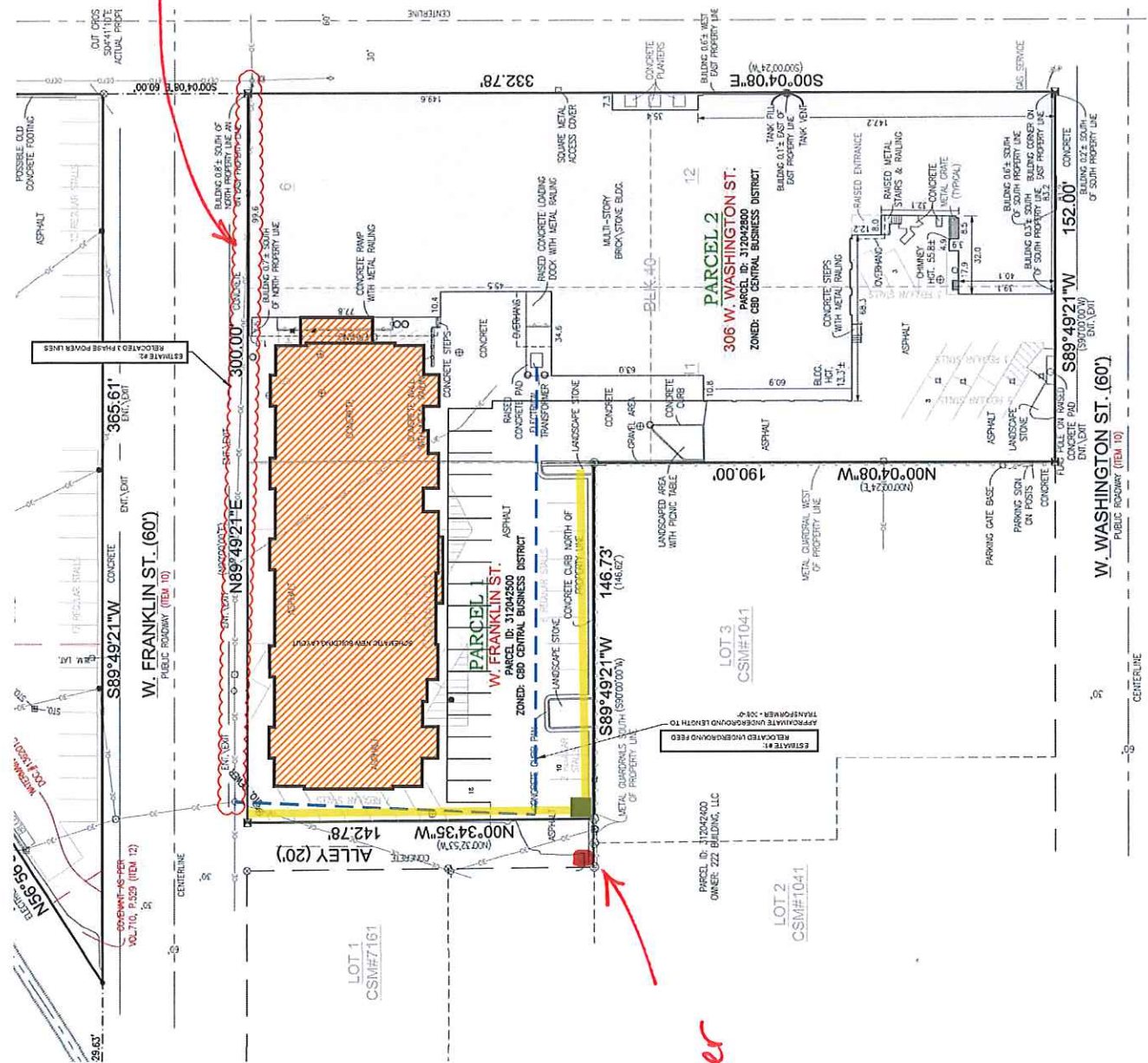
I thought this would be something that should come through Committee. Right? Patti also copied.

Thanks!

Chris

overhead service to be eliminated

Proposed transformer



Paula Vandehey

From: Jonathan Brinkley <jonathan.b@ExcelEngineer.com>
Sent: Tuesday, June 25, 2019 7:34 AM
To: Paula Vandehey; Matt Mrochinski; Kurt Craanen
Cc: Ned Derksen; Andy Dumke
Subject: RE: 306 W. Washington Street-Electric Transformer Occupation of Alley

Hello Paula,

Below is a description of the challenges with electric relocations and why we are requesting to set a ground mounted transformer at the dead end of the alley.

As part of the redevelopment of the Historic Post Crescent Building, a new 4-story building addition is to be located on West Franklin Street. The currently electric utility poles and lines are located right on the property line along the street and currently stretch over the existing Post Crescent Building near the corner of W. Franklin St. and N. Superior St. In order to safely construct and occupy the new 4-story addition, Northpointe Development and WE Energies have worked together to secure a new route for the overhead electric lines. Easements will be created to route the overhead electric lines adjacent to the railroad tracks to the northwest and the poles and lines along W. Franklin St will be removed. Currently, Hoersch Home Appliance receives electric service via a pole-mounted transformer. When the electric lines are relocated, a pole-mounted transformer will no longer be an option. Hoersch Home Appliance will need a ground-mounted transformer. As part of the redevelopment of the Post Crescent Site, Northpointe Development will be repaving the alley to allow continued circulation from both sites. Initially, Northpointe planned to use the existing parking stalls at the south end of the alley as it dead ends. However, the Hoersch Home Appliance site is tight and with its need for a ground-mounted transformer, Northpointe feels the best use of the dead end alley parking stalls is for a ground mounted transformer for Hoersch Hope Appliance.

Jonathan Brinkley, AIA, PE
Architect, Senior Project Manager

From: Paula Vandehey <Paula.Vandehey@Appleton.org>
Sent: Wednesday, June 19, 2019 8:03 AM
To: Matt Mrochinski <matt.m@ExcelEngineer.com>; Kurt Craanen <Kurt.Craanen@Appleton.org>
Cc: Jonathan Brinkley <jonathan.b@ExcelEngineer.com>; Ned Derksen <ned.d@ExcelEngineer.com>
Subject: RE: 306 W. Washington Street-Electric Transformer Occupation of Alley

Matt,

Yes that is correct!

Paula

From: Matt Mrochinski <matt.m@ExcelEngineer.com>
Sent: Wednesday, June 19, 2019 7:56 AM
To: Paula Vandehey <Paula.Vandehey@Appleton.org>; Kurt Craanen <Kurt.Craanen@Appleton.org>
Cc: Jonathan Brinkley <jonathan.b@ExcelEngineer.com>; Ned Derksen <ned.d@ExcelEngineer.com>
Subject: RE: 306 W. Washington Street-Electric Transformer Occupation of Alley

Thank you Paula,

Google Maps



Imagery ©2019 Google, Map data ©2019 20 ft

Hide all



"...meeting community needs...enhancing quality of life."

MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works *PAV*

DATE: July 9, 2019

SUBJECT: **Red-head Meter Parking**

Representatives from Downtown recently attended a Municipal Services Committee meeting to share some on-going challenges they are having with parking. One of those challenges is with employees with handicap permits parking meters full for the entire day. This creates a challenge for the businesses that rely on turn-over for convenient parking for their customers.

Wisconsin State Statute 346.50(2a) states "*...a physically disabled person is exempt from any ordinance imposing time limitations on parking in any street or highway zone and parking lot, whether municipally owned or leased, or both municipally owned and leased or a parking place owned or leased, or both owned and leased by a municipal parking utility, with **one-half hour or more limitation...***"

In order to address this issue, we are recommending that the existing 30-minute red-head meters be converted to 25-minute meters. This will at least ensure that the red-head meters are providing turn-over. In addition, we are proposing to convert seven (7) existing 2-hour meters to 25-minute red-head meters on the north side of College Avenue between Appleton Street and Oneida Street.

TRAFFIC AND VEHICLES

Sec. 19-110. Metered on-street parking.

The time limits for operation of parking meters are as authorized by the Common Council and as specified on individual meters.

(a) *Red head meters – Fee.* A rate of fifty cents (\$0.50) for ~~thirty (30)~~ minutes shall apply to all spaces marked with red head meters in the Central Business District.

(+twentyfive (25))

(b) *Non-red head meters – Fee.*

1. For all on-street meters north of Washington Street, a rate of twenty-five cents (\$0.25) for each hour shall apply to all spaces marked with non-red head meters.
2. All other meters shall have a rate of one dollar (\$1.00) for each hour and shall apply to all spaces marked with non-red head meters.

(Code 1965, §10.07(10)(b); Ord 107-91, §1, 10-16-91; Ord 115-91, §1, 11-6-91; Ord 147-93, §1, 9-15-93; Ord 148-93, §1, 9-15-93; 137-95, §1, 12-20-95; Ord 23-04, §1, 2-10-04; Ord 104-10, §1, 1-1-11; Ord 64-13, §1, 8-13-13; Ord 54-15, §1, 6-23-15; Ord 113-18, §1, 1-1-19)

Sec. 19-111. Metered off-street parking.

The time limits for operation of parking meters are as authorized by the Common Council and as specified on individual meters.

(a) *Library lot fees.* A rate of one dollar (\$1.00) per hour shall apply to all non-red head meters in the Library lot. A rate of fifty cents (\$0.50) for ~~thirty~~ minutes shall apply to all spaces marked with red head meters in the Library lot.

(+twentyfive)

(Code 1965, §10.07(11)(a), (b); Ord 138-89, §1, 10-18-89; No. of 1-24-90; Ord 114-91, §1, 11-6-91; Ord 36-92, §2, 3-18-92; Ord 118-93, §1, 7-21-93; Ord 149-93, §1, 9-15-93; Ord 150-93, §1, 9-15-93; Ord 181-93, §1, 11-3-93; Ord 157-01, §1, 9-10-01; Ord 24-04, §1, 2-10-04; Ord 105-10, §1, 1-1-11; Ord 116-12, §1, 10-23-12; Ord 65-13, §1, 8-13-13; Ord 114-18, §1, 1-1-19)

Sec. 19-112. Non-metered off-street parking.

(a) The rates and regulations for non-metered off-street parking facilities owned by the City may be established by the Common Council and shall be on file in the office of the Department of Public Works.

(b) Any vehicle which has not been moved and/or is left unattended in any City-owned non-metered off-street parking facility for more than thirty (30) days shall be considered to be abandoned, and shall be dealt with pursuant to the provisions of Chapter 12, Article V of this Municipal Code.

(Code 1965, §10.07(11)(a); Ord 137-89, §1, 10-18-89; Mo. of 1-24-90; Ord 36-92, §3, 3-18-92; Ord 151-93, §1, 9-15-93; Ord 117-12, §1, 10-23-12)

Sec. 19-113. Parking permits.

(a) *Sale of permits; types.* Except as otherwise provided in this section, off-street parking permits shall be issued by the Department of Public Works. The types of permits and the cost for the different types of permits shall be on file in the Department of Public Works.

(b) – (i) Reserved.

(Code 1965, §10.07(11)(c); Ord 86-88, §(a) - (d), 8-17-88; Ord 71-89, §1(c), (d), 6-7-89; Ord 124-89, §1, 9-20-89; Ord 139-89, §1, 10-18-89; Ord 176-89, §1, 12-20-89; Ord 64-90, §1, 8-8-90; Ord 36-92, §§4 - 7, 3-18-92; Ord 4-93, §1, 1-6-93; Ord 27-93, §1, 2-17-93; Ord 119-93, §1, 7-21-93; Ord 120-93, §1, 7-21-93; Ord 152-93, §1, 9-15-93; Ord 182-93, §1, 11-3-93; Ord 118-12, §1, 10-23-12)

Sec. 19-114. Loitering in off-street parking facilities prohibited.

No person shall enter, remain in or upon, loiter, stand, sit, lie, remain or otherwise occupy any off-street parking facilities except for the purpose of motor vehicle parking and the necessary ingress and egress for parking.

(Code 1965, §10.07(11)(c)(1)(a.4))

Cross reference(s) - Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

Secs. 19-115 – 19-135. Reserved.

- (b) The stopping of the vehicle is necessary to avoid conflict with other traffic or to comply with traffic regulations or the directions of a traffic officer or traffic control sign or signal.
- (c) The vehicle of a public utility, as defined in s. 196.01 (5), a telecommunications carrier, as defined in s. 196.01 (8m), or a rural electric cooperative is stopped or left standing and is required for maintenance, installation, repair, construction or inspection of its facilities by the public utility or a rural electric cooperative when warning signs, flags, traffic cones, or flashing yellow lights or barricades, have been placed to warn approaching motorists of any obstruction to the traveled portion of the highway.
- (1m) In subs. (2) and (2a), the terms "municipal" and "municipally" include county.
- (2) Except as provided in sub. (3m), a motor vehicle bearing a special registration plate issued under s. 341.14 (1) to a disabled veteran or on his or her behalf is exempt from any ordinance imposing time limitations on parking in any street or highway zone and parking lot, whether municipally owned or leased, or both municipally owned and leased or a parking place owned or leased, or both owned and leased by a municipal parking utility, with one-half hour or more limitation but otherwise is subject to the laws relating to parking. Where the time limitation on a metered stall is one-half hour or more, no meter payment is required. Parking privileges granted by this subsection are limited to the disabled veteran to whom or on whose behalf the special plates were issued and to qualified operators acting under the disabled veteran's express direction with the disabled veteran present.
- (2a) Except as provided in sub. (3m), a motor vehicle bearing special registration plates issued under s. 341.14 (1a), (1e), (1m), or (1q) or a motor vehicle upon which a special identification card issued under s. 343.51 is displayed or a motor vehicle registered in another jurisdiction upon which is displayed a registration plate, a card, or an emblem issued by the other jurisdiction designating the vehicle as a vehicle used by a physically disabled person is exempt from any ordinance imposing time limitations on parking in any street or highway zone and parking lot, whether municipally owned or leased, or both municipally owned and leased or a parking place owned or leased, or both owned and leased by a municipal parking utility, with one-half hour or more limitation but otherwise is subject to the laws relating to parking. Where the time limitation on a metered stall is one-half hour or more, no meter payment is required. Parking privileges granted by this subsection are limited to the following:
 - (a) A person to whom plates were issued under s. 341.14 (1a).
 - (b) A qualified operator acting under the express direction of a person to whom plates were issued under s. 341.14 (1a) when such person is present.
 - (c) A person to whom plates were issued under s. 341.14 (1m) when the disabled person for whom the plates were issued is present.
 - (d) A person for whom plates were issued under s. 341.14 (1q).
 - (e) A qualified operator acting under the express direction of a person for whom plates were issued under s. 341.14 (1q) when such person is present.
 - (h) A person or organization to whom a special identification card was issued under s. 343.51.
 - (j) A qualified operator acting under the express direction of a person to whom a special identification card was issued under s. 343.51 when such person is present.
 - (k) A qualified operator of a motor vehicle registered in another jurisdiction upon which is displayed a registration plate, a card or an emblem issued by the other jurisdiction designating the vehicle as a vehicle used by a physically disabled

Google Maps 121 W College Ave



Image capture: Aug 2018 © 2019 Google

Appleton, Wisconsin

Google

Street View - Aug 2018



**NO
STOPPING
EXCEPT
COMMERCIAL TRUCKS
LOADING/UNLOADING
8AM TO 3PM MON-FRI**



**METERED PARKING
ENFORCED DURING TIMES
DISPLAYED ON METER**



DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: July 8, 2019
Re: Parking restriction changes on Vulcan Street, south of North Island Street
Follow-Up to Six-Month Trial Period

The Traffic Section was contacted by a representative from Neenah Papers regarding a parking issue on Vulcan Street, adjacent to their industrial complex. Parked vehicles on Vulcan Street were making it nearly impossible for Neenah Papers to move large trucks through this area to access their site. In an effort to address this issue, they requested that parking be removed from the east side of Vulcan Street, in the area just south of the 90-degree bend in the roadway at North Island Street.

Based on our review of the situation, we felt this change would adequately address their concerns without any substantial downside. As such, we instituted a 6-month trial to test the changes.

Upon review at the end of the trial period, it was determined the change had adequately addressed their issues. Additionally, we have received no negative feedback regarding this change. As such we recommend making the change permanent.

To accomplish this, the following ordinance action is required:

1. **Create:** "Parking be prohibited on the east side of Vulcan Street from North Island Street to a point 165 feet south of North Island Street."



"... meeting community needs ... enhancing quality of life."

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TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: July 8, 2019
Re: Parking changes related to the College Av/Matthias St RRFB Installation Project

A project to enhance the pedestrian crossing across College Avenue at Matthias Street was included in the 2019 budget and is currently under construction, with completion expected in early August. This memo addresses the parking restrictions that are necessary to implement this Council-approved project.

The following ordinance action is required:

1. **Create:** "Parking be prohibited on the west side of Matthias Street from College Avenue to a point 65 feet north of College Avenue."
2. **Create:** "Parking be prohibited on the east side of Matthias Street from College Avenue to a point 50 feet south of College Avenue."



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TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: July 8, 2019
Re: Parking changes related to the Richmond St/Winnebago St RRFB Installation Project

A project to enhance the pedestrian crossing across Richmond Street at Winnebago Street was included in the 2019 budget and is currently under construction, with completion expected in early August. This memo addresses the parking restrictions that are necessary to implement this Council-approved project.

The following ordinance action is required:

1. **Create:** "Parking be prohibited on the north side of Winnebago Street from Richmond Street to a point 50 feet east of Richmond Street."
2. **Create:** "Parking be prohibited on the south side of Winnebago Street from Richmond Street to a point 65 feet west of Richmond Street."



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To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: July 8, 2019
Re: Parking changes related to Evergreen Dr urbanization project (Haymeadow to W City limits)

The *Evergreen Drive Urbanization Project* (from Haymeadow Avenue to the west city limits) was included in the 2019 budget and is currently under construction, with completion expected in late summer. This memo addresses the parking restrictions that are necessary to implement this Council-approved project.

The following ordinance action is required:

1. **Create:** “Parking be prohibited on Evergreen Drive from Haymeadow Avenue to the west City limits.”

COLLINS ENGINEERS INC

July 10, 2019

Bridge Rating and Rehabilitation Report Updates for Olde Oneida Street Bridge -Amendment #1 Unit R-18

Mr. Chad M. Weyenberg, P.E.
City of Appleton Department of Public Works
100 North Appleton Street
Appleton, WI 54911

Dear Mr. Weyenberg:

The application for bridge funding for the Olde Oneida Street Bridge over South Mill Race, Bridge P44-723 is due to WisDOT in the fall of 2019. A rehabilitation report for this bridge was previously completed in 2017. As you are aware, the eligibility for bridge funding is based on a bridge's sufficiency rating (SR). Bridges with an SR between 50 and 80 are eligible for rehabilitation, and bridges with an SR less than 50 are eligible for replacement. The current SR for the bridge is 51.5 and the bridge is therefore currently eligible for rehabilitation.

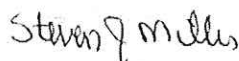
Recent inspections of the bridge, however, have noted that multiple girders are exhibiting deterioration that likely affect the bridge's load rating capacity. This reduced load capacity may in turn reduce the bridge's SR below the SR 50 threshold and result in the bridge being eligible for replacement funding. It is our recommendation that an updated load rating be prepared to determine the effects of recent deterioration on the load carrying capacity of the bridge. Collins proposes to perform this load rating for a cost not to exceed \$4,400. The rating will include the submittal to WisDOT of the required load rating forms and calculations.

This amendment also includes the costs to update the 2017 rehabilitation report if it is determined that the reduced load rating does not result in the bridge being eligible for replacement. The cost to revise the Rehabilitation Report in this case is estimated to be \$2,800. Please note, this cost does not include any analysis of the bridge foundations if required by WisDOT for the Rehabilitation Report.

If you should have any questions regarding this submittal, please do not hesitate to contact me at (920) 434-9857/smiller@collinsengr.com.

Very truly yours,

COLLINS ENGINEERS, INC.



Steven J. Miller, P.E.
Regional Manager

SJM:
Enclosure

Resolution #8-R-19
North Clark Street

Submitted by: Alderperson Siebers, District 1

Date: July 10, 2019

Referred To: Municipal Services Committee

Whereas, the 500 and 600 block of North Clark street is very narrow,

Whereas, there is little to no terrace,

Whereas, in winter, due to there being limited place to plow the snow, the snow builds up and the street becomes even more narrow, making it impossible for two cars going in opposite directions to pass each other,

Therefore Be It Resolved, on a one-year trial, this block be made into a one-way street and thereafter consideration, with citizen input, be given to making the one-way permanent.

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

01/01/19 Thru 06/30/19

Report Date: 7/1/2019



"...meeting community needs...enhancing quality of life."

Permit Type	Year Issued	Permit Count	Total Estimated Cost	Total Receipt Amount
BUILDING	2018	451	32,091,759	129,420.93
	2019	501	38,777,542	167,088.17
		11.09 %	20.83 %	29.10 %
DISPLAY SIGN	2018	75	624,172	2,989.08
	2019	61	347,041	2,445.00
		-18.67 %	-44.40 %	-18.20 %
ELECTRICAL	2018	368	5,527,078	59,196.73
	2019	346	6,489,790	58,935.65
		-5.98 %	17.42 %	-0.44 %
EROSION CNTL	2018	22		2,800.00
	2019	22		2,550.00
		%	%	-8.93 %
HEATING	2018	437	7,715,275	41,954.35
	2019	422	4,931,750	34,609.86
		-3.43 %	-36.08 %	-17.51 %
PLAN REVIEW	2018	45		17,590.00
	2019	67		25,395.00
		48.89 %	%	44.37 %
PLUMBING	2018	229	2,731,491	15,318.00
	2019	305	7,930,237	17,506.03
		33.19 %	190.33 %	14.28 %
SEWER	2018	89	648,930	21,304.00
	2019	87	422,088	7,715.00
		-2.25 %	-34.96 %	-63.79 %
WELL	2018	13		520.00
	2019	1		40.00
		-92.31 %	%	-92.31 %

Department of Public Works Inspections Division

Permit Summary Count YTD Comparison

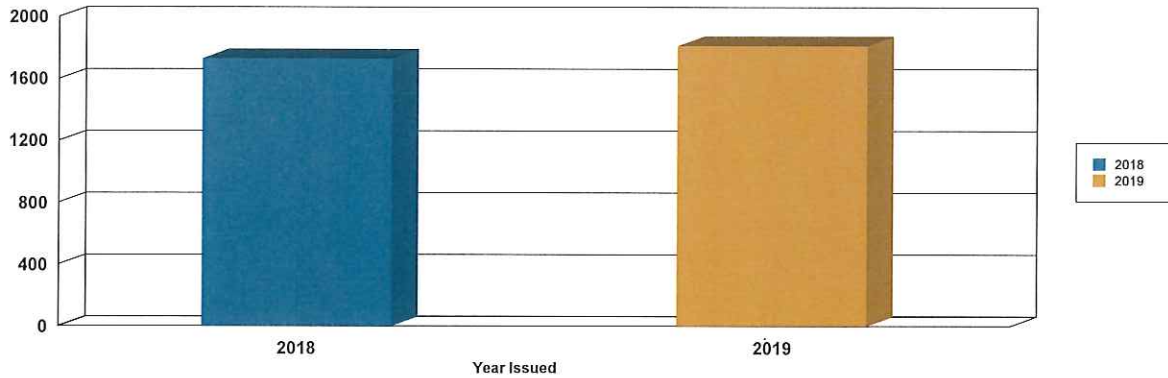
01/01/19 Thru 06/30/19

Report Date: 7/1/2019

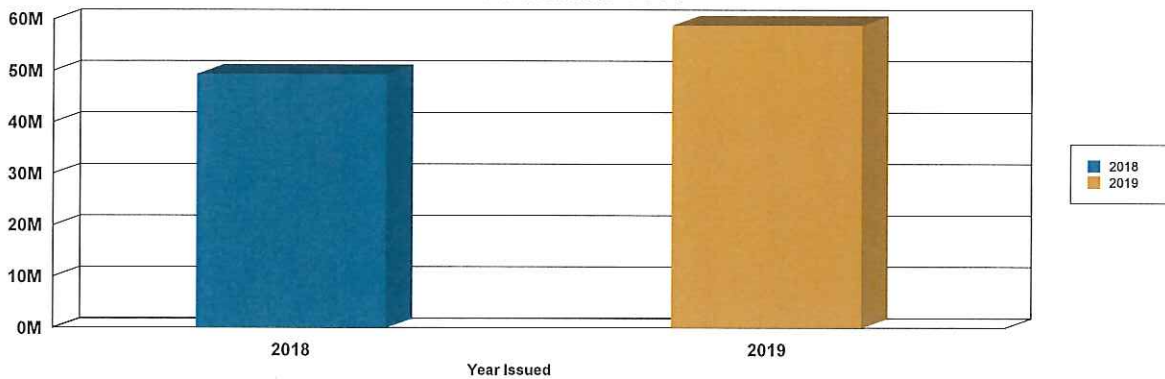


	2018	2019
Permits	1729	1812
Estimated Cost	49,338,705.00	58,898,448.00
Receipt Amount	291,093.09	316,284.71

Number of Permits



Estimated Cost



Receipt Amount

