



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Safety and Licensing Committee

Wednesday, May 8, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[19-0641](#) Approval of minutes from previous meeting

Attachments: [S&L Minutes 4-24-19.pdf](#)

4. Public Hearings/Appearances

5. Action Items

[19-0412](#) Resolution #3-R-19 directing that Section 10-42 of the Municipal Code regarding truancy, be repealed

Attachments: [#3-R-19 Repealing Truancy Ord..pdf](#)

[Truancy Resolution Talking Points- Chief Thomas-4-1-19.pdf](#)

[SRO and Truancy Resolution.pdf](#)

Legislative History

3/27/19 Safety and Licensing Committee recommended for denial

The following individuals spoke on this item:

Ronna Swift, 230 W Seymour St

Edward Perkins, 4486 N Whitehawk Dr

John Krueger, 2410 W Cortland Dr

Alvin Terrance Dupree Jr., 921 E Foxmoor Ln

A vote to recommend approval of this item failed 2/3.

4/3/19 Common Council referred to the Safety and Licensing Committee

[19-0614](#) Reserve "Class B" Liquor application of Jai Sung Mah, located at 122 W. Wisconsin Ave, Nusara Yang, Owner, contingent upon approval from all departments

Attachments: [Liquor License-Jai Sung Mah.pdf](#)

Legislative History

4/24/19 Safety and Licensing recommended for approval
Committee

5/1/19 Common Council referred to the Safety and Licensing
Committee

This item was referred back to committee by Alderperson Spears.

[19-0615](#) Class "B" Beer and "Class B" Liquor license - Change of Agent application for Applebee's Neighborhood Grill & Bar, located at 3040 E. College Ave, contingent upon approval from the Police Department.

Attachments: [Jeremy A Fischer S&L 5-8-19.pdf](#)

[19-0616](#) Class "B" Beer and "Class B" Liquor license - Change of Agent application for Asian Thai, located at 201 W. Northland Ave, contingent upon approval from the Police Department.

Attachments: [Xue Chun Liu S&L 5-8-19 .pdf](#)

[19-0531](#) Class "B" Beer & "Class C" Wine License Temporary Premise Amendment application for Vers Venture LLC dba Mr. Brews Taphouse, Tammy Verhagen, Agent, 201 S. Riverheath Way Ste 1100, for June 15, July 13 and August 21, 2019, contingent upon approval from all departments.

Attachments: [Mr Brews Taphouse.pdf](#)

Legislative History

4/24/19 Safety and Licensing held
Committee

[19-0619](#) Reserve "Class B" Liquor and Class "B" Beer license application for Thai Ginger Bistro LLC, Bounpheng Luangpraseuth, Agent, located at 1619 W College Ave Ste F, contingent upon approval from all departments.

Attachments: [Liquor License-Thai Ginger Bistro.pdf](#)

[19-0631](#) Operator's Licenses

Attachments: [Operator's Licenses for 5-8-19 S&L.pdf](#)

[19-0633](#) Renewal Operator's Licenses

Attachments: [RENEWAL Licenses for 5-8-19 S & L.pdf](#)

[19-0634](#) Farm Market Renewal Application for Appleton Downtown Inc., Djuanna Hugdahl, 333 W College Ave Suite 100, contingent upon approval of all departments.

Attachments: [ADI Farm Market.pdf](#)

[19-0635](#) Farm Market Renewal Application, Long Cheng Marketplace, Maiyoua Thao, 1804 S. Lawe St, contingent upon approval from all departments.

Attachments: [Long Cheng Farm Market.pdf](#)

[19-0636](#) Farm Market Renewal Application for Festival Foods, Kyle Nelson, 1200 W. Northland Ave, contingent upon approval from all departments.

Attachments: [Festival Farm Market.pdf](#)

[19-0642](#) Temporary Class "B" License applications filed after agenda was published.

6. Information Items

[19-0617](#) Special Events:
Creative Downtown Appleton Inc, Art on the Town series, Houdini Plaza, Creative Parklet and Amenity Strip on College Ave, May 17, June 21, July 19, August 16 and September 20.
Appleton Downtown Inc, Craft Beer Walk, Downtown participating establishments, May 18.
Appleton Parade Committee, Memorial Day Parade, Approved route map downtown Appleton, May 27.
Appleton Downtown Inc, Heid Music Summer Concert Series, Houdini Plaza, Thursdays from May 30 - August 29 (no concert on July 4th).
Appleton Parade Committee, Flag Day Parade, Approved route map downtown Appleton, June 8.
Appleton Parade Committee, 49th Annual Appleton Christmas Parade, November 26.

[19-0645](#) Directors' Reports
City Clerk
Fire Chief
Police Chief
-ACES Training
-Staffing Update
-Police Week Events

[19-0643](#) Police Department information on liquor law violation convictions.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
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Meeting Minutes - Final Safety and Licensing Committee

Wednesday, April 24, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Lobner at 5:30 p.m.

2. Roll call of membership

Present: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

3. Approval of minutes from previous meeting

[19-0540](#)

Approval of minutes from previous meeting

Attachments: [S&L Minutes 3-27-19.pdf](#)

**Meltzer moved, seconded by Williams, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

4. Public Hearings/Appearances

5. Action Items

[19-0538](#)

Confirm the following:

- Elect Vice-Chair
- Designate a Contact Person

City Clerk Lynch was designated as the contact person.

**Meltzer moved, seconded by Lobner, that Christine Williams be the Vice Chair.
Roll Call. Motion carried by the following vote:**

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

[19-0531](#)

Class "B" Beer & "Class C" Wine License Temporary Premise Amendment application for Vers Venture LLC dba Mr. Brews Taphouse, Tammy Verhagen, Agent, 201 S. Riverheath Way Ste 1100, for June 15, July 13 and August 21, 2019, contingent upon approval from all departments.

Attachments: [Mr Brews Taphouse.pdf](#)

Lobner moved, seconded by Meltzer, that the Temporary Premise Amendment be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

Balance of the action items on the agenda.

Meltzer moved, Williams seconded, to recommend approval of the balance of the agenda. The motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

[19-0503](#)

Class "B" Beer and "Class B" Liquor application of Oneida Street South LLC, located at 1200 S. Oneida St, Katelyn E. James, Agent, contingent upon approval from all departments

Attachments: [Oneida Street South LLC.pdf](#)

This Report Action Item was recommended for approval.

[19-0614](#)

Reserve Class "B" Beer and "Class B" Liquor application of Jai Sung Mah, located at 122 W. Wisconsin Ave, Nusara Yang, Owner, contingent upon approval from all departments

Attachments: [Liquor License-Jai Sung Mah.pdf](#)

This Report Action Item was recommended for approval.

[19-0541](#)

Operator's Licenses

Attachments: [Operator's Licenses for 4-24-19 S& L.pdf](#)

This Report Action Item was recommended for approval.

[19-0543](#)

Renewal Operator's Licenses

Attachments: [RENEWAL Licenses for 4-24-19 S&L .pdf](#)

This Report Action Item was recommended for approval.

[19-0431](#)

"Class B" Beer/Liquor Temporary Premise Amendment application for Sangria's Mexican Grill, Sarah Gregory, Agent, 215 S Memorial Dr for May 4, 2019, contingent upon approval from all departments.

Attachments: [Sangrias Mexican Grill.pdf](#)

This Report Action Item was recommended for approval.

[19-0527](#)

Reserve "Class B" Beer/Liquor License -Temporary Premise Amendment for Fox Cities Building for the Arts, Christina Turner, Agent, 111 W. College Ave, September 12, 2019, contingent upon approval from all departments.

Attachments: [Fox Cities Bldg for the Arts.pdf](#)

This Report Action Item was recommended for approval.

[19-0486](#)

"Class B" Beer/Liquor license - Change of Agent application for Eager Beaver LLC, dba Eager Beaver Bar & Grill, located at 1400 W 2nd St, contingent upon approval from all departments.

Attachments: [Mark R. Joosten S&L.pdf](#)

This Report Action Item was recommended for approval.

[19-0530](#)

"Class B" Beer/Liquor License - Change of Agent application for Mi Casa Mexican Grill, Maria de Jesus Rodriguez, Agent, located at 2190 S Memorial Dr., contingent upon approval from the Police Department.

Attachments: [Maria de Jesus Rodriguez S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0534](#)

Reserve "Class B" Beer/Liquor Licence - Change of Agent application for Fox Cities Building for the Arts/Trout Museum of Art, Christina S. Turner, Agent, located at 111 W. College Ave, contingent upon approval from Police Department.

Attachments: [Christina S. Turner S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0542](#)

Class "A" Beer License - Change of Agent application for Ballard Motomart, Jason G. Mazanec, Agent, located at 2838 N. Ballard Rd., contingent upon approval from Police Department.

Attachments: [Jason Mazanec S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0547](#)

"Class B" Beer/Liquor License - Change of Agent application for VFW Post 2778, Cassandra Mannebach, Agent, located at 501 N. Richmond St., contingent upon approval from Police Department

Attachments: [Cassandra E. Mannebach S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0574](#)

"Class A" Beer/Liquor license - Change of Agent application for Target Store T1248, Allison Hemker, Agent, located at 1800 S Kensington Dr., contingent upon approval from the Police Department.

Attachments: [Allison M. K. Hemker S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0612](#)

Secondhand Article License application of Troy Crawford, d/b/a Game Stop #3349, 2640 W College Ave, contingent upon approval from all departments.

Attachments: [Game Stop #3349 S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0613](#)

Secondhand Article License application of Troy Crawford, d/b/a Game Stop #5520, 2640 W College Ave, contingent upon approval from all departments.

Attachments: [Game Stop #5520 S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0610](#)

Special Class "B" Beer and Wine License applicaiton for St. Francis Xavier Catholic School, Toni Schmidt, Person in Charge, May 5, 2019, contingent upon approval from all departments

Attachments: [St Francis Xavier International Food Fair S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0611](#) Special Class "B" Beer and Wine License applicaiton for St. Pius X Catholic Church, Toni Schmidt, Person in Charge, May 31st through June 2, 2019, contingent upon approval from all departments

Attachments: [St Pius Parish Picnic S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0528](#) Special Class "B" Beer and Wine License application for the Fox Cities Building for the Arts, Nicole M. Schuh, Person in Charge, on 7/28/19, contingent upon approval from all departments.

Attachments: [Fox Cities Building for the Arts S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0444](#) Special Class "B" Beer License application for Fleisner Agency, Becky Vogt, Person in Charge, May 11, 2019, contingent upon approval from all departments.

Attachments: [Memorial Park Kickball Tournament S&L.pdf](#)

This Report Action Item was recommended for approval.

[19-0433](#) Special Class "B" Beer License applicaiton for Appleton Fox Cities Kiwanis Club, Jay Stephany, Person in Charge, July 21, 2019, contingent upon approval from all departments.

Attachments: [Appleton Fox Cities Car Show- Swap Meet Special B S&L.pdf](#)

This Report Action Item was recommended for approval.

[19-0544](#) Special Class "B" License applications filed after the agenda was published.

There were no applications filed.

6. Information Items

[19-0560](#) Presentation on response times for the City of Appleton, from Nick Romanesko, Gold Cross Ambulance.

Attachments: [S&L Gold Cross Response Times for COA.pdf](#)

Without objection this item was taken up first, before the action items.

This Report Action Item was presented

[19-0539](#)

Set Meeting Date and Time

The committee will meet on the second and fourth Wednesdays of the month at 5:30 p.m.

[19-0432](#)

Special Events:

Fox Valley Food Truck Association, Food Truck Rally, Pierce Park, May 4.

Cystic Fibrosis Foundation, Great Strides Appleton Walk, Pierce Park, May 18.

Fox Cities Kiwanis, Butterfly Festival, City Park, June 15.

The Community Blood Center, MASH Blood Drive, Houdini Plaza, June 26.

Xavier High School Homecoming Fun Run 5k & Dog Walk, approved route around Xavier High School, September 21.

[19-0546](#)

Director's Reports:

City Clerk

-Liquor License Update

Fire Chief

-WI Task Force Legislative Work Update

Police Chief

[19-0545](#)

Police Department information on liquor law violation convictions.

7. Adjournment

Meltzer moved, seconded by Van Zeeland, that the meeting be adjourned at 6:22 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

#3-R-19
Repealing the Truancy Ordinance

March 20, 2019

Submitted By: Alderperson William J. Siebers, District 1

Referred To: Safety & Licensing Committee

Whereas, the City of Appleton has through the City Attorney's office and the Appleton Police Department, been a partner with the school district in addressing truancy issues and,

Whereas, the City's authority to deal with truancy issues is outlined in Section 10-42 of the City Code and is referenced by Wisconsin State Statute chapter 118, and at times is done by punitive means,

Whereas, the Honorable James Morrison – Chief Judge of the 8th Judicial District – in his letter dated January 3, 2019 to the Appleton Area School District administration, announcing that judges in the 8th Judicial District would no longer be a part of the truancy court, stated that preventing truancy is fundamentally the responsibility of educational officers and best handled by the school district and,

Whereas, the Appleton Area School District would retain the ability to issue truancy citations under state law where city ordinance Section 10-42 is repealed and,

Whereas, truants in a national student truancy survey cited boredom, loss of interest in school, irrelevant courses, suspensions, bad relationships with teachers, struggles academically, not having friends who are attending school regularly, seeing no reason for attending school, and feeling socially isolated in school for not attending classes and most educators believing that family problems cause chronic truancy and,

Whereas, the fact that the School District and Human Social Services can deal with these issues without punitive measures, which are asked to be carried out by the Police Department and City Attorney's office,

Therefore Be It Resolved, that City Ordinance Section 10-42, dealing with truancy be repealed.

Kami L. Lynch

From: Todd L. Thomas
Sent: Monday, April 1, 2019 1:32 PM
To: Bob Baker; Cathy Spears; Christine Williams; Christopher Croatt; Curt Konetzke; Ed Baranowski; Joe Martin; Kathleen Plank; Keir Dvorachek; Kyle Lobner; Matthew Reed; Patti Coenen; Rachel Raasch; Vered Meltzer; William Siebers
Cc: Kami L. Lynch; Tim Hanna; Darrin M. Glad; Mike Frisch
Subject: Council Packet Amendment - Truancy Resolution
Attachments: Truancy Resolution.pdf

Council Members;

Attached is a late addition to your council packets, this was speaking points from the Safety and Licensing Committee meeting regarding the Truancy Ordinance Resolution.

This is only being provided to give you the department's opinion on what the impact will be of approving or denying this resolution.

One point to clarify, when I speak of "criminalizing", it is in the context of juvenile law; a juvenile can't be charged with a "crime" for truancy, but a juvenile referral is done under state statute, and not a city ordinance, and is generally considered more severe.

Feel free to contact me with any questions or if you need any more information,

Thanks

Todd

Todd L. Thomas
Chief of Police

Appleton Police Department
222 South Walnut Street
Appleton, WI 54911
920-832-5512
Todd.thomas@appleton.org

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This is a very complicated and important issue so I put together a document of our thoughts and will share it with the rest of the council and make sure it is in their packets for next week.

We all know the impact of truancy on a child and the community. Short term effects are increased delinquency and criminal behavior, and a lack of mental health or other services being provided to them because most of them don't have any other services outside of the school. And long term effects like poor physical and mental health, poverty, and a higher risk of addiction and incarceration.

I know we all want the same thing: We all have the same goal: that is to help struggling kids to be successful and engaged in school, their families engaged in their lives, breaking family cycles of educational failures, and keeping them out of the criminal justice system as much as possible.

But this resolution will actually do more harm than good, and will do the opposite of what I think is intended, our strong recommendation is to not approve this resolution.

There is currently a task force put together by the SD that is reviewing their processes and programs, and will be making advisory recommendations on truancy abatement. That group includes parents, students, and a police department representative. They should be allowed to develop a plan based on unbiased data and best practices, before any decisions are made.

One of our questions is, what problem are we trying to solve with this change?

If it is to "decriminalize" truancy and contributing to truancy – in an effort to keep kids out of the criminal justice system, it doesn't do that. It is the law in WI, that doesn't change. In fact, if this resolution passes it will eliminate one of the lowest levels of sanctions we have available, a ticket, that we use to try and engage parents and kids, and replaces it with a criminal referral to circuit court or a juvenile intake referral.

This is destructive in two ways:

#1 it accelerates them into the CJ system: and #2 It would then take weeks and even months for a student's attendance issue to be addressed. The referrals will sit in a stack in an already overworked intake worker or assistant district attorneys desk, and the student will continue to be truant.

One of my more experienced SRO's told me that before we had truancy citation options the referrals went in front of a court commissioner. In her words, "this was unhelpful because the goal was to get their children in school now, not four months down the road." The data has shown that the longer a child is out of school, the harder it is to get them back connected again.

One of the other comments that have been made is that this is a SD issue: I would hope that we have learned that collaboration and multi-disciplinary approaches are the best way to solve complex social and criminal problems. Truancy is not a school district issue, that philosophy is outdated and has failed: truancy is a community issue that needs a multi-disciplinary approach to it.

That is what we have done in Appleton, through partnerships with the SD, Boys and Girls Club, social workers and mental health providers, non-profits and faith based organizations, and the courts.

Truancy is frequently a result of other problems, and the cause of many additional problems including involvement in the criminal justice system. And like other issues involving children there are a lot of contributing factors to truancy: school factors, home and community factors, and personal factors. And there is not only one group responsible to solve it, we all need to be involved.

Another argument I have heard from a community member who is advocating for this change is that if a child doesn't want to go to school we shouldn't make them; they are just disrupting it for the rest of the students. We have heard those comments before, our answer to that is we don't have any throw away kids in this community, we need them all to succeed.

Why do we need this tool in our tool belt? It comes down to Rewards and timely Consequences

What we know, based on data and reputable studies, is that we need a wide range of options to address truancy and keep our kids engaged in school, which includes sanctions and consequences. (National Center for School Engagement, NEA, Office of Juvenile Justice Delinquency Prevention).

And rewards alone do not always work, much like the rest of our society, there is always a small group that needs consequences to conform. Almost all the studies I have seen going back almost 15 years that I've been involved in this specific area of truancy abatement, talk about the importance of rewards and consequences – some call it the carrot and the stick. The focus has been and should always be on

positive reinforcement and connecting with kids, but there are always some students, and frequently parents, who are not motivated until they know they know there may be a court consequence.

Since Truancy Court was halted we stopped issuing citations while we are in this review period, to allow the SD Task Force to develop their new process. We have already noticed an increase in truancy.

An SRO in a high school told me this just this week, “ we are already seeing what the consequences of not having Truancy enforced are. Just in the last week the Dean of Students and Associate Principal...were commenting on how the number of pages of students with Truancy issues has multiplied a couple times over.” “If this ordinance is eliminated we will continue to see a rapid decline in school attendance.”

An elementary school SRO shared with me the following, “Since we have stopped enforcing the truancy/contributing to truancy ordinances and statues, I have seen an uptick in the lack of compliance with the law. I have also heard, on many occasions, parents state that they are not making their kids go to school anymore because there are no consequences for them being truant.”

A school administrator told me today, they have high school students who are brazenly telling staff members that they aren’t going to class because they know they are not enforcing truancy anymore.

That’s the reality and the consequence of eliminating what we had in place with nothing in place to fill the void. That is the path we are on now, and it only took a couple months.

So how had we been doing? How do we compare to others and is the perception of the problem bigger than the problem?

The most recent data from WI Dept. of Public Instruction website and performance report is from 2015-16 school year. Looking at the top ten school districts in the state (not including Milwaukee) Appleton, Eau Claire, GB, Sheboygan, Janesville, etc.. The average Truancy Rate is 10.2% - Appleton’s is less than half that, 4.8% ...the lowest in the top 10 and significantly lower than the rest. The majority are 10-14%, and ours has gone down since we have had the systems in place that we had and is the only one under 5%. That should be recognized, we are doing things that are making our rates significantly better than our peers.

What we do, and how the citation is used, is very misunderstood. There are many steps that are followed before a citation is issued.

The SD, SRO, and school social workers are all involved at various times with the student and family when a student is identified as being truant. Frequently that means home visits and repeated calls or meetings with the student and their parent.

Before citations are issued a Truancy conference is held with the student, parent, guidance counselor, and any special education case managers. They follow an agenda and checklist that asks about possible schedule changes, any IEP's, is there a social worker, is there a mental health plan, do they have medical or aoda concerns, are they involved in the Boys and Girls Club TRAC program, do they have concerns with peers, do they have transportation concerns, housing concerns, child care concerns, or grade concerns.

So a perception that citations are issued frequently and randomly, and that we are not focusing on the root causes and trying to understand the issues, is absolutely false and is unfair to all those social workers, SRO's, mental health providers, and teachers who are working compassionately to help these children succeed.

We only issue around 100 citations a year for truancy violations, this for an enrollment of over 15,000 kids. And I am sure many of those are issued to multiple siblings in the same family. So the actual number of families is much less.

In 2015-16 there were 730 students who were habitually truant, we also know there were thousands of other days students were truant. What that means is it is very rare to issue a citation, even to those kids who are habitually truant. Only 100 citations, but over 700 kids who were habitally truant.

And when they are issued they are very frequently used as a tool and held over the head of the child or the parent. They reach an informal agreement with the SRO that they will vacate the ticket if the child can attend for so many days...so it is frequently used as positive re-enforcement for good behavior.

When it comes to the Accuracy of Information

There is a lot of in accurate information out there now about truancy. What I would remind everyone of is that when we hear stories about truancy, you are only hearing one side because the other side isn't allowed to disclose what may or may not be true. There has been a lot of incomplete information, but we have no

recourse to address it or correct the narrative. It is unfortunate that opinions are being formed on inaccurate information.

I appreciate those that have been very vocal on the topic locally, but we must keep in mind that our paradigms and perspectives are shaped by our own experiences. If you only work in a certain area, whether that's social work or the law enforcement side, that is your perspective, we all need to keep that in mind.

That is why we should look to best practices - and all the best practices will tell you that you need some court consequences for that small number of students and their families. Not having that will guarantee more students dropping out and perpetuating that cycle in many of their families. It is a form of a safety net; to try and keep those kids that nothing else works for, back to school. To eliminate this option will guarantee a higher truancy rate and we know that leads to a higher propensity to become involved in the CJ system.

Data takes the emotions out of decision making, and with all the discussion locally on this topic I haven't seen a lot of data. I shared with you the data on truancy rates, lowest in the state for comparable school districts, and data on the number of citations we actually issue; a miniscule amount considering the number of students actually truant, and the actual checklist and process that is followed to identify all those other contributing factors affecting a child before a citation is issued.

Some other important DATA - When I became Chief in 2015 we rolled out a 5 pillar initiative to engage our strategic plan. One of the pillars was Youth Intervention and Mentoring: working on opportunity gaps, and clarifying the roles of the SRO in the schools to not criminalize behavior and promote a philosophy of delaying contact with the criminal justice system as long as possible, and only if needed. Since then our number of yearly juvenile arrests has gone from 984 to 549...in 2017 dropped 14.8%, 2018 dropped 8.2%...since 2015 dropped a total of 44%...that isn't an accident that is an intentional philosophy.

Summer of Service – around 70% of those students are there because they had truancy and habitual truancy citations and community service they were working off. We all know how successful that program has been, they would not have been in that program if they had not be facing consequences and sanctions.

This is an important tool used to address truancy and decisions on how to address it that shouldn't be rushed. It needs to be a process that is done deliberately, with

educational professionals, social workers, mental health providers, law enforcement, and families involved. That is being done now with the task force formed by the SD. We need to allow them to finish their work



POLICE DEPARTMENT

222 South Walnut Street • Appleton, WI 54911-5899
(920) 832-5500

Date: May 6, 2019

To: Safety and Licensing Committee

Re: Truancy Resolution – School Resource Officer's Feedback

Safety and Licensing Committee Members:

As you all know, I like getting suggestions from the people who are working directly with an issue or problem; the boots on the ground.

I asked our School Resource Officers for their thoughts on the resolution to eliminate the option of a municipal ordinance violation for truancy violations. I've attached their comments, without editing, for your information.

Chief Todd Thomas

Feedback from Current SRO's on the proposed resolution

"I appreciate the alderpersons thoughts on truancy, but I don't think eliminating truancy would help a student's overall success. I think we truly have to take a step back and look at what is best for Appleton's youth. It is a pretty rare circumstance for a student to be issued a citation for truancy. The majority of students are written citations for habitual truancy; however, there are circumstances that dictate a truancy citation. As a SRO at AWHs, I have written citations for a multitude of truancy related issues. These citations are not written for punitive punishment. They are written to try and curb behavior and give a student a better chance to graduate. These citations are written as a last resort. Once they are written I have seen students change their behavior on multiple occasions. We have also seen these same changes in the behavior of parents. Without the ability to address truancy it will hinder the success of children in our community."

"It's a little difficult for me to concisely put into writing my thoughts and feelings on the truancy issue, so I apologize for the ramblings. Being at Central and working everyday with highly at-risk kids, I have seen first-hand the benefits of having truancy enforcement as a tool. Since losing truancy court, I have seen the drop in attendance and grades of some of our students who were on-track when held accountable by the truancy system. This has honestly lead to somewhat of an overall "vibe" that there is little teeth to school rules, and it shows in the kids attitudes.

I currently have 3 ordinance summons sitting open in Tracs for kids I have put on "desk probation" (2 for truancy), essentially adopting the same ideas that were prevalent in truancy court with the end-goal being to get kids to be in school, not necessarily punish. Like any charge in the juvenile system, it needs to be thought out and used as the means to accomplish the greater goal, no different than veterans court, or drug court, or working with the DA's office on charges to address mental health; it is a way to force a re-direction onto a road or path of change and improvement."

Core Values of the Appleton Police Department: "Compassion, Integrity, Courage"



“Excellence in Police Service”

POLICE DEPARTMENT

222 South Walnut Street • Appleton, WI 54911-5899
(920) 832-5500

“Thank you for reaching out to ask for input in this matter. I heard that this was a possibility, but wasn’t sure if it was fodder or legitimate. In reading your email I realize this is legitimate.

In my opinion dissolving this ordinance would be a huge mistake on the part of the city. This ordinance is not something we rely on heavily, even with the loss of Truancy Court, but it is tool we have. Eliminating this option would further hamper AASD and the city in working with the students enrolled in our schools. We have come to this place because of what I feel are a litany of bad decisions, and feel this would be another bad decision that would compound the issues with in the schools.

Lt. Frisch and the SRO cadre have worked hard to continue the great relationships that the SRO’s before us built within the district. With that we need to have all options available to help us be effective at our jobs. I feel that the statement by the Chief Judge was meant to make an example of how generous Judge McGinnis and the Outagamie County Circuit court Judges have been towards the district, not as a hard and fast statement on the standing of Truancy. If this were the case Truancy wouldn’t be a law in Wisconsin.

At the High School level we are already seeing what the consequences of not having Truancy enforced are. Just in the last week the Dean of Students, and Associated Principal at East were commenting on how the number of pages of students with Truancy issues has multiplied a couple of times over. This is due in part because we as a unit are holding off on issuing Ordinance summons in Truancy matters, while we wait for the school district to work out their plan. Without any enforcement I truly believe that this issue would become worse than it was before Truancy court was started.

Until AASD devises their plan we are basically in a holding pattern. If this ordinance is eliminated we will continue to see a rapid decline in school attendance, and ultimately, a decline in the quality of life in the City of Appleton. I lived this life having grown up in Racine.”

“I agree with Adam. In addition to the points he made, we also have to look at the issue of contribute to truancy which is most prevalent at the elementary school level. Although I have only been in the SRO unit for a year, I have personally seen many instances where the mention of the possibility of a contribute to truancy citation being issued was enough to get parents back on track. Typically this was brought up during the truancy conference to further impress upon the parents the importance of getting their children to school every day. Since we have stopped enforcing the truancy/contribute to truancy ordinances and statutes, I have seen an uptick in the lack of compliance with the law. I have also heard, on many occasions, parents state that they are not making their kids go to school anymore because there are no consequences for them being truant.

I am hopeful that we can continue to educate the community on the necessity of enforcing these laws.”

Core Values of the Appleton Police Department: “Compassion, Integrity, Courage”

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning _____ 20____ ;
ending _____ 20____

TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } Appleton, WI
☒ City of

County of Outagamie Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☒ Individual ☐ Partnership ☐ Limited Liability Company
☐ Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Yang, Nusrata

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member		<u>Nusrata, Yang</u>	<u>806 W Harris</u>	<u>54914</u>
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent				
Directors/Managers				

3. Trade Name Jai Sung Mah Business Phone Number (920) 944-4375

4. Address of Premises 122 W. Wisconsin AVE Post Office & Zip Code 54911

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☐ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☐ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 2,500 Sq. Ft. Pool hall / restaurant / storage

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
- (b) If yes, under what name was license issued? Jai Sung mah Pool Club

12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. ☒ Yes ☐ No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. ☒ Yes ☐ No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

[Signature]
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



City of Appleton Liquor License Questionnaire

1. Name of Applicant: Nusara Yang
2. Name of Business: Jai Sung Mah
3. Address of Business: 122 W. Wisconsin AVE

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes X No

AND/OR been convicted of a felony? Yes X No

If yes to either question, please explain in detail:

Thai Illegal lottery.

5. List all partners, shareholders or investors. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

<u>Cher Thao</u>	<u>CT</u>	<u>Thao</u>	<u> </u> / <u> </u> / <u> </u>
First name	Initial	Last name	Date of Birth
<u> </u>	<u> </u>	<u> </u>	<u> </u> / <u> </u> / <u> </u>
First name	Initial	Last name	Date of Birth
<u> </u>	<u> </u>	<u> </u>	<u> </u> / <u> </u> / <u> </u>
First name	Initial	Last name	Date of Birth
<u> </u>	<u> </u>	<u> </u>	<u> </u> / <u> </u> / <u> </u>
First name	Initial	Last name	Date of Birth

6. Name of person/corporation you are buying the premises and equipment from?

Name:

First name	Initial	Last name
------------	---------	-----------

Address:

City, State, Zip:

7. What was the previous name and nature of the business operating at this location?

8. Are ^{Beer}alcohol sales an existing use in this building? Yes X No _____
If no, When did the operation cease? _____ months ago.

9. Are alcohol sales a new use in this building? Yes _____ No _____
If yes, please contact the Community Development Department at 832-6468 to obtain a Special Use Permit.

10. Is your primary business restaurant? Yes X No _____

11. Seating capacity: Inside 30 Outside _____

12. Operating hours: 5pm - 1:30 am

13. Number of floor personnel 2 Number of door checkers —

14. In general, state the size, design and type of the proposed establishment and the operational details.

2,500 Sq. Ft. pool hall /
bar restaurant.

1/15/19
Date

[Signature]
Signature

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☐ Village of Appleton County of Outagamie
☒ City

The undersigned duly authorized officer(s)/members/managers of Apple Hospitality Group, LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Applebee's Neighborhood Grill & Bar

(trade name)

located at 3040 East College Ave., Appleton, WI 54915

appoints Jeremy Alan Fischer

(name of appointed agent)

1610 N. McCarthy Rd. #3

(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 25 Years

Place of residence last year 1810 Taft Ave C8 Oshkosh, WI 54902

For: Apple Hospitality Group, LLC

(name of corporation/organization/limited liability company)

By: 

(signature of Officer/Member/Manager)

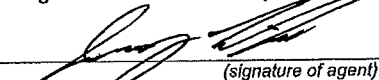
And: _____

(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Jeremy Alan Fischer, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.



(signature of agent)

4/3/19
(date)

Agent's age _____

Date of birth _____

1610 N. McCarthy Rd. #3
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Fischer		Jeremy		Alan	
Home Address (street/route)		Post Office	City	State	Zip Code
1610 N. McCarthy Rd		Appleton	Appleton	WI	54913
Home Phone Number		Age	Date of Birth	Place of Birth	
				Appleton, WI	

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an individual.
- ☐ A member of a partnership which is making application for an alcohol beverage license.
- ☒ Agent of Apple Hospitality Group, LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- (a) How long have you continuously resided in Wisconsin prior to this date? 25 years
- (b) Have you resided in the City of Milwaukee continuously for one year immediately prior to this date? ☐ Yes ☒ No
- (a) Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, or laws of any other states? ☐ Yes ☒ No
- (b) Have you ever been convicted of any violations of any county or municipal ordinances? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No
If yes, identify. See attached
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
(If yes, identify.)
(Name of Wholesale Licensee or Permittee) (Address by City and County)

READ CAREFULLY BEFORE SIGNING: I, The undersigned, shall not willfully refuse to provide those services offered under this license, or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry; I shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. I also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.


(Signature of Named Individual)

Attachment to Auxilliary Questionnaire for Original Alcohol Beverage License Application

Additional Alcohol Beverage Licenses

Apple Hospitality Group, LLC

FEIN: 39-1928009

Unit	Address	City	State	Zip	Entity	Entity FEIN
146	5100 76th Street	Greenfield	WI	53129	Apple Hospitality Group, LLC	39-1928009
147	3730 West College Ave	Appleton	WI	54911	Apple Hospitality Group, LLC	39-1928009
148	5664 N. Port Washington Road	Glendale	WI	53127	Apple Hospitality Group, LLC	39-1928009
149	4710 East Town Blvd	Madison	WI	53704	Apple Hospitality Group, LLC	39-1928009
150	660 South Whitney Way	Madison	WI	53711	Apple Hospitality Group, LLC	39-1928009
151	900 Hansen Road	Ashwaubenon	WI	54304	Apple Hospitality Group, LLC	39-1928009
160	4745 Golf Road	East Claire	WI	54701	Apple Hospitality Group, LLC	39-1928009
161	2521 South Green Bay Rd.	Racine	WI	53405	Apple Hospitality Group, LLC	39-1928009
166	2221 Stewart Ave	Wausau	WI	54401	Apple Hospitality Group, LLC	39-1928009
192	6950 75th Street	Kenosha	WI	53142	Apple Hospitality Group, LLC	39-1928009
194	1700 South Koeller Street	Oshkosh	WI	54901	Apple Hospitality Group, LLC	39-1928009
209	2420 East Mason Street	Green Bay	WI	54302	Apple Hospitality Group, LLC	39-1928009
214	4435 Calumet Ave	Manitowoc	WI	54220	Apple Hospitality Group, LLC	39-1928009
216	5609 Highway 10 East	Stevens Point	WI	54481	Apple Hospitality Group, LLC	39-1928009
225	841 West Johnson Street	Fond du Lac	WI	54935	Apple Hospitality Group, LLC	39-1928009
227	2510 West Washington St.	West Bend	WI	53095	Apple Hospitality Group, LLC	39-1928009
238	3040 East College Ave	Appleton	WI	54915	Apple Hospitality Group, LLC	39-1928009
247	526 South Taylor Drive	Sheboygan	WI	53081	Apple Hospitality Group, LLC	39-1928009
249	9364 Highway 16	Onalaska	WI	54650	Apple Hospitality Group, LLC	39-1928009
260	W180 N9469 Premiere Ln.	Meno. Falls	WI	53051	Apple Hospitality Group, LLC	39-1928009
269	1267 W. Capital Drive	Pewaukee	WI	53072	Apple Hospitality Group, LLC	39-1928009
270	7135 S. 13th Street	Oak Creek	WI	53154	Apple Hospitality Group, LLC	39-1928009
272	2410 Roosevelt Rd.	Marinette	WI	54143	Apple Hospitality Group, LLC	39-1928009
273	2114 N Central Ave	Marshfield	WI	54449	Apple Hospitality Group, LLC	39-1928009
276	2865 S. 108th St	West Allis	WI	53214	Apple Hospitality Group, LLC	39-1928009
278	340 Highway 13	Wisconsin Dells	WI	53965	Apple Hospitality Group, LLC	39-1928009
280	4311 8th Street South	Wisconsin Rapids	WI	54494	Apple Hospitality Group, LLC	39-1928009
282	115 Industrial Drive East, Suite B	Beaver Dam	WI	53916	Apple Hospitality Group, LLC	39-1928009
283	3100 Golf Road	Delafield	WI	53018	Apple Hospitality Group, LLC	39-1928009
284	270 W. Holt Avenue	Milwaukee	WI	53207	Apple Hospitality Group, LLC	39-1928009
287	1111 Westowne Drive	Neenah	WI	54956	Apple Hospitality Group, LLC	39-1928009
288	1834 Miller Park Way	West Milwaukee	WI	53214	Apple Hospitality Group, LLC	39-1928009

WHG Development Company, LLC

FEIN: 39-1968376

Unit	Address	City	State	Zip	Entity	Owner Entity FEIN
271	15505 W. Rock Ridge Rd.	New Berlin	WI	53151	WHG Development Company LLC	39-1968376

Attachment to Auxilliary Questionnaire for Original Alcohol Beverage License Application

Additional Alcohol Beverage Licenses

PH Hospitality Group, LLC
FEIN: 39-1968379

Unit	Address	City	State	Zip	Entity	Entity FEIN
13246	1924 S Orfield St.	Appleton	WI	54915	PH Hospitality Group LLC	39-1968379
13248	1022 Washington St	Manitowoc	WI	54220	PH Hospitality Group LLC	39-1968379
13250	175 W Main St	Kaukauna	WI	54130	PH Hospitality Group LLC	39-1968379
13253	1120 S Koeller Rd	Oshkosh	WI	54235	PH Hospitality Group LLC	39-1968379
13256	1012 Taylor Street	Green Bay	WI	54241	PH Hospitality Group LLC	39-1968379
13261	1080 W Fulton	Waupaca	WI	54981	PH Hospitality Group LLC	39-1968379
13262	1122 N 4th Street	Tomahawk	WI	54487	PH Hospitality Group LLC	39-1968379
13263	801 E. Spruce St. East Hwy 29	Abbotsford	WI	54405	PH Hospitality Group LLC	39-1968379
13265	417 Division St	Stevens Point	WI	54481	PH Hospitality Group LLC	39-1968379
13266	1407 N Central Ave	Marshfield	WI	54449	PH Hospitality Group LLC	39-1968379
13267	205 W. Pine Street	Eagle River	WI	54521	PH Hospitality Group LLC	39-1968379
13268	2321 Post Road	Plover	WI	54467	PH Hospitality Group LLC	39-1968379
13269	2104 Neva Road	Antigo	WI	54409	PH Hospitality Group LLC	39-1968379
13270	303 E Division Street	Neilsville	WI	54456	PH Hospitality Group LLC	39-1968379
13271	816 E Green Bay St	Shawano	WI	54166	PH Hospitality Group LLC	39-1968379
13272	305 Main Street	Clintonville	WI	54929	PH Hospitality Group LLC	39-1968379
13275	901 N Center Ave	Merrill	WI	54501	PH Hospitality Group LLC	39-1968379
13279	2730 N Meade St Ste A	Appleton	WI	54452	PH Hospitality Group LLC	39-1968379
13282	1808 University Ave	Green Bay	WI	53406	PH Hospitality Group LLC	39-1968379
14671	400 Reid Street, Unit M	De Pere	WI	54115	PH Hospitality Group LLC	39-1968379
14717	2001 8th Street, South	Wisconsin Rapids	WI	54494	PH Hospitality Group LLC	39-1968379
23834	859 Lombardi Avenue	Green Bay	WI	54304	PH Hospitality Group LLC	39-1968379
29527	1814 Jackson Street	Oshkosh	WI	54901	PH Hospitality Group LLC	39-1968379
29556	559 S. Taylor Drive, Suite 660	Sheboygan	WI	53081	PH Hospitality Group LLC	39-1968379
29619	2205 Hall Avenue, Marinette	Marinette	WI	54143	PH Hospitality Group LLC	39-1968379
30354	965 S. Green Bay Road	Neenah	WI	54956	PH Hospitality Group LLC	39-1968379
30640	306 17th Street, Suite C	Wausau	WI	54401	PH Hospitality Group LLC	39-1968379
31020	315 S Courtney St	Rhineland	WI	54501	PH Hospitality Group LLC	39-1968379
31415	1125 Egg Harbor Road	Sturgeon Bay	WI	53221	PH Hospitality Group LLC	39-1968379
32799	2701 Schofield Avenue Ste A	Weston	WI	54476	PH Hospitality Group LLC	39-1968379
32958	N6667 Rolling Meadows Dr Ste 1	Fond du Lac	WI	54935	PH Hospitality Group LLC	39-1968379

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☐ Village of Appleton County of Outagamie
☒ City

The undersigned duly authorized officer(s)/members/managers of Asian Thai
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
Asian Thai
(trade name)

located at 201 W Northland Ave Appleton WI 54911

appoints Xue Chun Liu
(name of appointed agent)
714 E Florida Ave Appleton WI 54911
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2017-2019

Place of residence last year 714 E Florida Ave Appleton WI 54911

For: Xue Chun Liu
(name of corporation/organization/limited liability company)

By: Hua Chen
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Xue Chun Liu, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Xue Chun Liu 04/21/19 Agent's age _____
(signature of agent) (date)
714 E Florida Ave Appleton WI 54911 Date of birth _____
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Liu		Xuechun			
Home Address (street/route)		Post Office	City	State	Zip Code
714 E Florida Ave		54911	Appleton	WI	54911
Home Phone Number		Age	Date of Birth	Place of Birth	
				China	

The above named individual provides the following information as a person who is (check one):

☒ Applying for an alcohol beverage license as an **individual**.

☒ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Xuechun Liu of Asian Thai of Appleton, Inc
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 2017 - 2019

2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No

If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*

3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No

If yes, describe status of charges pending.

4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No

If yes, identify.

(Name, Location and Type of License/Permit)

5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No

If yes, identify.

(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Gina Rinza	2727A N Mayfair Rd Wauwatosa	2016	2017
Employer's Name	Employer's Address	Employed From	To

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)



"meeting community needs
.....enhancing quality of life"

**REQUEST for
Beer/Liquor License
Premise Amendment**

FEES ARE NON-REFUNDABLE

Date Rec'd 4/10/19

License Fee

\$10.00/event

Acct: CLCAGP

Receipt

7950 - \$10

8121 - \$20

-4-15-19

SECTION 1 – LICENSE INFORMATION

Name of Establishment Mr Brews Taphouse

Address of Establishment 201 S Riverhead Way Ste 1100

Name of Agent Tammy Verhagen

Phone Number

920-819-7177

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:

A drawing/diagram of the proposed area must also be submitted with this application

Amend license for three dates this summer to allow
customers on the boardwalk with beer and wine.

Is this change Permanent?

☐ YES

☒ NO

If this is temporary please specify the reason for the amendment:

concerts

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:

June 15th, July 13th, September 21st

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Tammy Verhagen

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L	Council		Date Issued	Exp. Date
				License Number

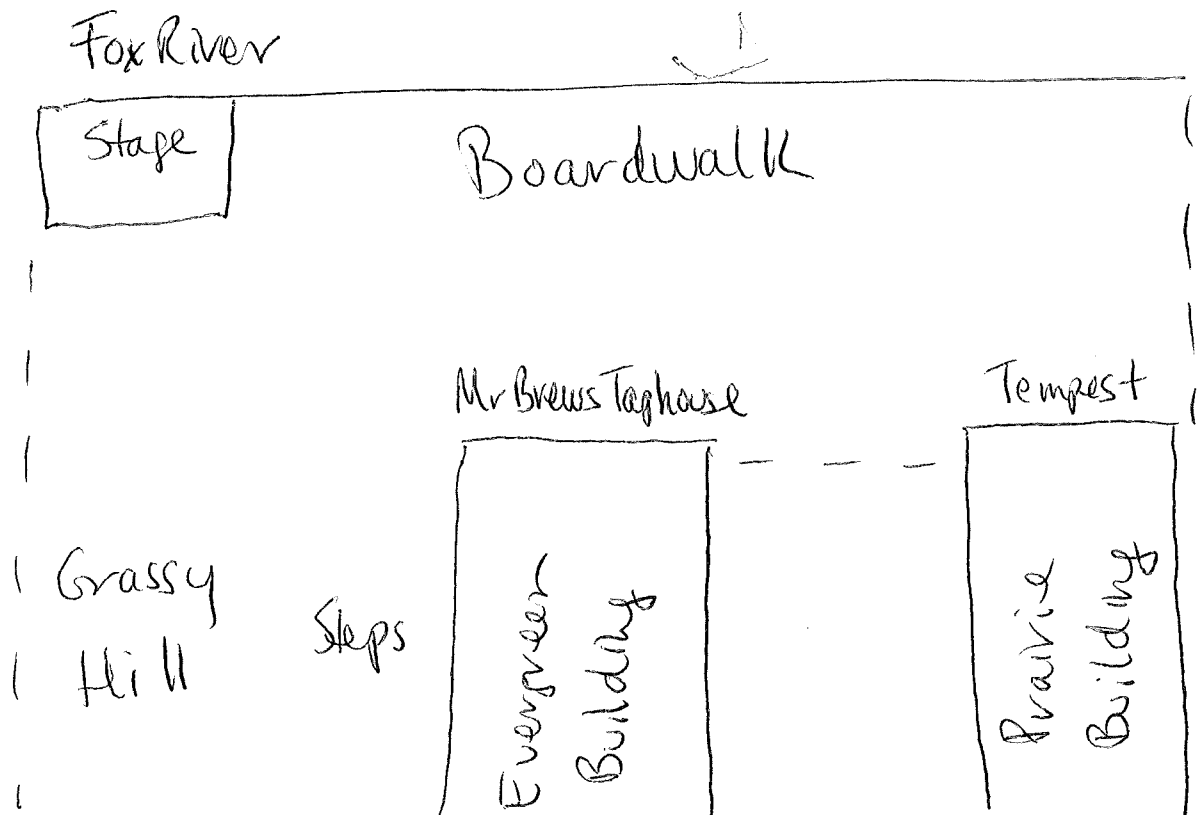
Submitted 4/10/19



Vers Venture, LLC would like to amend the description of their premises at 201 S. Riverheath Way, Suite 1100 to include the following:

- approx. 10,000 square feet of additional outdoor space
- entire boardwalk area outside of existing fenced patio
- stage
- grassy hill next to steps leading down to the boardwalk

This additional space will be used for specific events on the following dates: June 15th, July 13th, and September 21st.



ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 15 2019 ;
ending 20

TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } Appleton
☒ City of

County of Outagamie Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Luangpraseuth, Bounpheng Ping; Thai Ginger Bistro LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	Member	Luangpraseuth, Bounpheng Ping	2903 N Rankin St, Apt 1, Appleton, WI 54911
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>LUANGPRASEUTH BOUNPHENG PING</u>		
Directors/Managers			

3. Trade Name Thai Ginger Bistro LLC Business Phone Number N/A
4. Address of Premises 1619 W College Ave, Suite F, Appleton Post Office & Zip Code 54914

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date March 4, 2019 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Stored in cabinets & refrigerator in bar area, shelving in dining area and shelving & refrigerator in kitchen.

10. Legal description (omit if street address is given above): Sales & consumption in bar and dining areas. Records kept in office room.
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? N/A

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

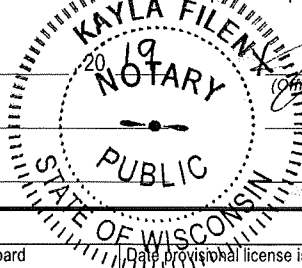
READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 15 day of April

Kyle Lin
(Clerk/Notary Public)

My commission expires 10/31/2021



(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>4-15-19</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Applicant's WI Seller's Permit No.: FEIN Number: 456 1029745590-283-3815168

LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class B liquor	\$ <u>600</u>
<input checked="" type="checkbox"/> Reserve Class B liquor	\$ <u>10,000</u>
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>60 + 7</u>
TOTAL FEE	\$ <u>10,667</u>



City of Appleton

Liquor License Questionnaire

1. Name of Applicant: Luanpraseuth, Bounpheng Ping

2. Name of Business: Thai Ginger Bistro LLC

3. Address of Business: 1619 W College Ave, Suite F, Appleton, WI 54914

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No X _____

AND/OR been convicted of a felony? Yes _____ No X _____

If yes to either question, please explain in detail: _____

5. List all partners, shareholders or investors. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

Bounpheng	P	Luangpraseuth	____/____/____
First name	Initial	Last name	Date of Birth
____	____	____	____/____/____
First name	Initial	Last name	Date of Birth
____	____	____	____/____/____
First name	Initial	Last name	Date of Birth
____	____	____	____/____/____
First name	Initial	Last name	Date of Birth
____	____	____	____/____/____

6. Name of person/corporation you are buying the premises and equipment from?

Name: N/A

First name	Initial	Last name
------------	---------	-----------

Address: _____

City, State, Zip: _____

7. What was the previous name and nature of the business operating at this location?

Whimsical Charm - retail

8. Are alcohol sales an existing use in this building? Yes _____ No X

If no, When did the operation cease? about 12 months ago.

9. Are alcohol sales a new use in this building? Yes X No _____

If yes, please contact the Community Development Department at 832-6468 to obtain a Special Use Permit.

10. Is your primary business restaurant? Yes X No _____

11. Seating capacity: Inside 80 Outside Nil

12. Operating hours: 11:00 am to 10:00 pm

13. Number of floor personnel 4 Number of door checkers Nil

14. In general, state the size, design and type of the proposed establishment and the operational details.

The proposed establishment, once completed, will be a new independent, family-owned restaurant

that serves Thai food. The restaurant, still under construction, is in one of the tenant spaces of an

existing strip mall. The size of the restaurant is 50 ft x 80 ft. Beer, wine, liquor and other

non-alcoholic beverages will be served to complement the fine food prepared in the restaurant.

The alcoholic beverages will be brought to the tables or dispensed over bar counter by restaurant servers.

Date

4/19/19

Signature

[Signature]

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Operator's Licenses for 5/8/19 S & L

1. Linda M. Ahles	2516 Bishops Lane Neenah, WI 54956
2. Rajiv Amin	1306 S Oneida St Appleton, WI 54915
3. Amber L. Bryant	304 W Schindler Pl #210 Menasha, WI 54952
4. Heather L. Elias	1824 E. Amelia St Appleton, WI 54911
5. Emma M. Erickson	3525 Trilium Ln Appleton, WI 54915
6. Emily A. Fisher	1603 N Division St Appleton, WI 54911
7. Alexandria B. Hess	531 N Bateman St #2 Appleton, WI 54911
8. Christopher M. Kaluziński	218 E South Island St Appleton, WI 54915
9. Tonee C. Kassulke	931 W Spencer St Appleton, WI 54914
10. Kayla M. Kuranda	648 Elizabeth St Menasha, WI 54952
11. Stephanie M. Lamers	3019 Chainr Dr #1 Menasha, WI 54952
12. Lisa J. Linder	4026 Towne LakesCir#2306 Appleton, WI 54913
13. Christopher A. Lowney	3305 N Casaloma Dr Appleton, WI 54911
14. Marissa Ann Mehlhorn	W2440 Hilbert St Bonduel, WI 54107
15. Merissa A. Neuman	2611 W Sunnyview Cir Appleton, WI 54914
16. John R. Pakala	211 Washington St Brillion, WI 54110
17. Issac Ramirez	212 E College Ave Appleton, WI 54911
18. Angela A. Schoepel	3921 E Applevue Dr Appleton, WI 54913
19. Alex T. Shea	1206 N Plateau St Appleton, WI 54911
20. Craig J. Skibo	1301 Rosehill Rd #5 Little Chute, WI 54140
21. Ovell Thomas	301 W Valley Rd Appleton, WI 54915
22. Andrew H. Zoellick	693 Division St Oshkosh, WI 54901

RENEWAL Operator's Licenses for 5/8/19 S & L

1. Maleva M. Butkiewicz	124 E Lake St Waupaca, WI 54981
2. Theresa B. Butler	W6912 Hillview Rd Greenville, WI 54942
3. Jennifer L. Cibrario	2724 S Carpenter St Appleton, WI 54915
4. Christina C. Cole	1425 ½ W Kamps Ave Appleton, WI 54914
5. Layla D. Cowper	1306 W Cedar St Appleton, WI 54914
6. Ned Curtiss	5 Regal Terrace Appleton, WI 54915
7. Susan Dorton	112 E Wilson Ave Appleton, WI 54915
8. Kenneth Flom	2120 Marathon Ave Neenah, WI 54956
9. Jerry Ewig	1128 W Cecil St Neenah, WI 54956
10. MacKenzie J Harris	829 6th St Menasha, WI 54952
11. Rebecca A. Justiniano	1215 S Webster Ave Green Bay WI 54301
12. Alanna L. Koch	1600 TriPark Way #8 Appleton, WI 54914
13. Jason A. Krentz	3550 N French Rd #20 Appleton, WI 54913
14. Jennifer Kuehl	N1060 Pebble Ridge Rd Greenville, WI 54942
15. Wayne Lauterbach	1455 Tullar Rd #6 Neenah, WI 54956
16. Meghan E.A. Leanna	314 W 12 th St Kaukauna, WI 54130
17. Brian Lundgren	220 Fury Ln Neenah, WI 54956
18. Debra Montesinos	336 W Commercial St Appleton, WI 54911
19. Cassandra E. Mannebach	34 Duchess Ct Appleton, WI 54914
20. Donny E. Orozco	2025 N Richmond St Appleton, WI 54911
21. Kythryn Ann Paulik	604 15 th St Menasha, WI 54952
22. Trevor J. Reader	W3841 Highview Dr Appleton, WI 54913
23. Michelle Waldrop	927 Meadowview Dr Menasha, WI 54952
24. Angela Westenberger	3511 Terri Ln Appleton, WI 54914



"meeting community needs
.....enhancing quality of life"

Appleton
DOWNTOWN
incorporated

WE HAVE MOVED!
Red Lion Paper Valley
333 W. College Ave
Suite 100
Appleton, WI 54911

1920
License Fees (See Section 5) \$ ~~1500~~ Acct 11030.4309 Date Rec'd 7/28/19
Investigation Fee - REQUIRED + \$7.00 Acct 100.2359 Receipt No. 5299
Total Amount Paid \$1927 \$ ~~1807~~ FEES ARE NON-REFUNDABLE

FARM MARKET APPLICATION

ck# 17139
1.14.19 \$1927-

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly

Name of Organization Appleton Downtown Inc. - Summer Farm Mkt.
Street Address 333 W. College Ave. City Appleton State WI Zip 54911
Telephone Number 920.515.3547 Contact Person Dynara Hugdahl Contact Telephone No. [REDACTED] Date of Birth [REDACTED]

SECTION 2 - EVENT INFORMATION

Location/Site where Farm Market will be held (Please be Specific)
College Ave. - Appleton to Drex St., Houdini Plaza, Oneida - South
List ALL dates the market will be held
Saturdays - June 15 thru October 21 (19 wks. - no market Octoberfest)
Number of Vendors 750 160 Estimated number of persons attending the event
5000+

SECTION 3 - ADDITIONAL INFORMATION

	NO	YES	Action to be taken
Are you requesting any street closures?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please indicate which street and from what point to what point? <u>Same as previously</u>
NOTE: A permit cannot be issued for a major thoroughfare (arterial or collector streets; federal, state and county highways; bus routes) unless traffic flow can, in the opinion of the Traffic Section, be reasonably accommodated on adjacent streets.			
Are you requesting any special parking restrictions?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please contact the Appleton Police Department Operations Coordinator to discuss this request. (920.832.5500)
Will portable restrooms be used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Describe toilet facilities available to participants: <u>Rentals - Houdini Plaza, Morrison St. and grassy area near Taste of Thai.</u>
Will the event be held in an Appleton Park or utilize any park facilities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain. What Park? <u>Houdini Plaza</u> Contact the Appleton Parks and Recreation to reserve this park. (920.832.5905)
Will the event be held indoors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, what building (Provide street address)
Will a tent or any other temporary structure be erected?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Appleton Fire Department will need to review your structure plans (920.832.5810)
Will food be prepared and/or served at the event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain: Contact the Appleton Health Department (920.832.6429)
Will alcoholic beverages be served/sold?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, contact the City Clerk to obtain a "Special Class B" license to sell/serve beer and/or wine. (920.832.6443)

market
cell

SECTION 3 – ADDITIONAL INFORMATION (CONTINUED)

	NO	YES	Action to be taken
Do you have the correct level of insurance for this event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A license WILL NOT be issued without an approved Certificate of Insurance on file. For further questions you may contact the City's Risk Manager. (920.832.6300)

SPECIAL NOTE: Dumpsters and barricading of streets will NOT be provided by the City. You will be responsible to contract these services with an outside provider. For additional information, please contact the City of Appleton's Traffic Section (920.832.5580)

SECTION 4 – INSURANCE NOTICE

Insurance Coverage:

Insurance Carrier:

Insurance Agent Name and Phone Number:

Policy Number:

Policy Period:

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.

I certify that this application, and all information and documentation provided therein, is true and accurate.

Signature

SECTION 5 – FEE STRUCTURE

2 to 10 Vendors	\$120.00
11 or more Vendors	\$12.00 each $(150 \times \$12.00) = \$1,800$ $160 \times \$12.00 = \$1,920$

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
Community Development				
City Sealer				

Public Works				
Parks and Rec				
Safety & Licensing date			Common Council	
Date Issued			Expiration Date	
			License Number	

8-10-12

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



Name: _____

PLEASE MARK THE DATES YOU WISH TO RESERVE YOUR SPACE
FOR SATURDAY ATTENDANCE AT THE **2019** FARM MARKET.

June 15 _____

June 29 _____

June 22 _____

July 6 _____

July 20 _____

July 13 _____

July 27 _____

.....

August 3 _____

August 24 _____

August 10 _____

August 31 _____

August 17 _____

September 7 _____

September 21 _____

September 14 _____

Note: No Farm Market on Saturday, September 28th – Octoberfest weekend!!!

October 5 _____

October 19 _____

October 12 _____

October 26 _____

.....

Please fill out the above schedule & return ASAP!

Thank You!



"meeting community needs
.....enhancing quality of life"

License Fees (See Section 5) \$ <u>120</u>	ChargeCode: CLLFAR
Investigation Fee - REQUIRED + \$7.00	ChargeCode: CLCPIF
Total Amount Paid \$ <u>127</u>	Date Rec'd <u>4, 16 19</u>
FEES ARE NON-REFUNDABLE	
Receipt # <u>8212</u>	

FARM MARKET APPLICATION

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly

Name of Organization <u>Long Cheng Market place</u>			
Street Address <u>1804 S. Lawe Street</u>		City <u>Appleton</u>	State <u>WI</u>
Zip <u>54915</u>	Telephone Number <u>920.428.6484</u>	Contact Person <u>Maiyoua Thao</u>	Contact Telephone No. XXXXXXXXXX
Date of Birth XXXXXXXXXX			

SECTION 2 - EVENT INFORMATION

Location/Site where Farm Market will be held (Please be Specific) <u>1804 S. Lawe Street Appleton - parking lot</u>	
List ALL dates the market will be held <u>mid June - October Wed - Thurs</u>	
Number of Vendors <u>10</u>	Estimated number of persons attending the event <u>50</u>

SECTION 3 - ADDITIONAL INFORMATION

	NO	YES	Action to be taken
Are you requesting any street closures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please indicate which street and from what point to what point?
NOTE: A permit cannot be issued for a major thoroughfare (arterial or collector streets; federal, state and county highways; bus routes) unless traffic flow can, in the opinion of the Traffic Section, be reasonably accommodated on adjacent streets.			
Are you requesting any special parking restrictions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please contact the Appleton Police Department Operations Coordinator to discuss this request. (920.832.5500)
Will portable restrooms be used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe toilet facilities available to participants:
Is this event on private property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please contact Community Development at (920-832-6468)
Will the event be held in an Appleton Park or utilize any park facilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please explain. What Park? Contact the Appleton Parks and Recreation to reserve this park. (920.832.5905)
Will the event be held indoors?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, what building (Provide street address) <u>1804 S. Lawe St.</u>
Will a tent or any other temporary structure be erected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Appleton Fire Department will need to review your structure plans (920.832.5810)
Will food be prepared and/or served at the event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain: Contact the Appleton Health Department (920.832.6429)

Will alcoholic beverages be served/sold?	✓	If Yes, contact the City Clerk to obtain a "Special Class B" license to sell/serve beer and/or wine. (920.832.6443)
SECTION 3 – ADDITIONAL INFORMATION (CONTINUED)		
	NO	YES
Action to be taken		
Do you have the correct level of insurance for this event?	✓	A license WILL NOT be issued without an approved Certificate of Insurance on file. For further questions you may contact the City's Risk Manager. (920.832.6300)
<p>SPECIAL NOTE: Dumpsters and barricading of streets will NOT be provided by the City. You will be responsible to contract these services with an outside provider. For additional information, please contact the City of Appleton's Traffic Section (920.832.5580)</p>		
SECTION 4 – INSURANCE NOTICE		
<u>Insurance Coverage:</u>		
Insurance Carrier: <u>Secura insurance companies</u>		
Insurance Agent Name and Phone Number: <u>Ruth Vorwald 262-697-7250</u>		
Policy Number: <u>20-CP-003256875-8/000</u>		
Policy Period: <u>9/1/18-9/1/19</u>		
<p>I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.</p>		
I certify that this application, and all information and documentation provided therein, is true and accurate.		
Signature <u>Kellie [Signature]</u>		
SECTION 5 – FEE STRUCTURE		
2 to 10 Vendors	10	\$120.00
11 or more Vendors		\$12.00 each (_____ X \$12.00) =

Date sent for approvals = 4/25/19

FOR OFFICE USE ONLY				
Department	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
Community				

Development				
City Sealer				
Public Works				
Parks and Rec				
Safety & Licensing date			Common Council	
Date Issued			Expiration Date	
			License Number	

1/18/19

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



"meeting community needs
.....enhancing quality of life"

License Fees (See Section 5) \$	<u>480</u>	Acct 1030.4309	Date Rec'd	<u>4,15,19</u>
Investigation Fee - REQUIRED	<u>+\$7.00</u>	Acct 100.2339	Receipt No.	<u>8118</u>
Total Amount Paid	<u>\$487</u>	FEEs ARE NON-REFUNDABLE		

FARM MARKET APPLICATION

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly			
Name of Organization Festival Foods			
Street Address 1200 W. Northland Ave.		City Appleton	State WI
Zip 54942	Telephone Number 920-968-2212	Contact Person Kyle Nelson	Contact Telephone No. XXXXXXXXXX
Date of Birth XXXXXXXXXX			
SECTION 2 - EVENT INFORMATION			
Location/Site where Farm Market will be held (Please be Specific) South West Corner of parking lot along Northland Ave. at 1200 W. Northland Ave.			
List ALL dates the market will be held Wednesdays- June 5,12,19,26, July 3,10,17,24 August 7,14,21,28, September 4,11,18,25, October 2,9,16,23,30			
Number of Vendors 40	Estimated number of persons attending the event 500		
SECTION 3 - ADDITIONAL INFORMATION			
	NO	YES	Action to be taken
Are you requesting any street closures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please indicate which street and from what point to what point?
NOTE: A permit cannot be issued for a major thoroughfare (arterial or collector streets; federal, state and county highways; bus routes) unless traffic flow can, in the opinion of the Traffic Section, be reasonably accommodated on adjacent streets.			
Are you requesting any special parking restrictions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please contact the Appleton Police Department Operations Coordinator to discuss this request. (920.832.5500)
Will portable restrooms be used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe toilet facilities available to participants:
Will the event be held in an Appleton Park or utilize any park facilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please explain. What Park? Contact the Appleton Parks and Recreation to reserve this park. (920.832.5905)
Will the event be held indoors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, what building (Provide street address)
Will a tent or any other temporary structure be erected?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Appleton Fire Department will need to review your structure plans (920.832.5810)
Will food be prepared and/or served at the event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain: Contact the Appleton Health Department (920.832.6429)
Will alcoholic beverages be served/sold?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, contact the City Clerk to obtain a "Special Class B" license to sell/serve beer and/or wine. (920.832.6443)

SECTION 3 – ADDITIONAL INFORMATION (CONTINUED)

	NO	YES	Action to be taken
Do you have the correct level of insurance for this event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A license WILL NOT be issued without an approved Certificate of Insurance on file. For further questions you may contact the City's Risk Manager. (920.832.6300)

SPECIAL NOTE: Dumpsters and barricading of streets will NOT be provided by the City. You will be responsible to contract these services with an outside provider. For additional information, please contact the City of Appleton's Traffic Section (920.832.5580)

SECTION 4 – INSURANCE NOTICEInsurance Coverage:

Insurance Carrier: Zurich American Insurance Company

Insurance Agent Name and Phone Number: Arthur J. Gallagher Risk Management Services, Inc. 952-358-7500

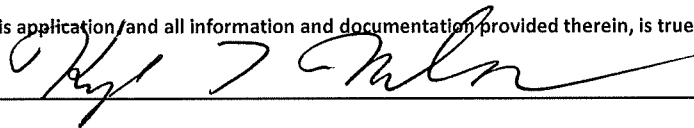
Policy Number: GLO9801393 01

Policy Period: 01/01/2019 Through 03/01/2020

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.

I certify that this application and all information and documentation provided therein, is true and accurate.

Signature

**SECTION 5 – FEE STRUCTURE**

2 to 10 Vendors	\$120.00
11 or more Vendors	\$12.00 each (40 X \$12.00) = \$ 480.00

Date Sent for approvals: 4/17/19

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
Community Development				
City Sealer				

Public Works				
Parks and Rec				
Safety & Licensing date			Common Council	
Date Issued			Expiration Date	
			License Number	

8-10-12

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



SKOGFES-01

RFMCGILL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/02/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 3600 American Blvd. West, Suite 500 Bloomington, MN 55431	CONTACT NAME:	
	PHONE (A/C, No, Ext): (952) 358-7500	FAX (A/C, No): (952) 358-7501
INSURED Skogen's Foodliner, Inc. 3800 Emerald Drive East Onalaska, WI 54650	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Zurich American Insurance Company	NAIC # 16535
	INSURER B: XL Specialty Insurance Company	37885
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liab \$1M/\$2M GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: \$10,000,000 Aggregate	X		GLO9801393 01	03/01/2019	03/01/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			US00088595LI19A	01/01/2019	03/01/2020	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC9801392 01	03/01/2019	03/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder reads as City of Appleton, and its officers, council members, agents, employees, and authorized volunteers and will be shown as ADDITIONAL INSURED as regards the Farmers Market to be located in the parking lot of the Northland Ave Festival Foods in Appleton, WI.

CERTIFICATE HOLDER

City of Appleton
100 North Appleton Street
Appleton, WI 54911-4799

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Safety and Licensing Committee

Wednesday, May 8, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[19-0641](#) Approval of minutes from previous meeting

Attachments: [S&L Minutes 4-24-19.pdf](#)

4. Public Hearings/Appearances

5. Action Items

[19-0412](#) Resolution #3-R-19 directing that Section 10-42 of the Municipal Code regarding truancy, be repealed

Attachments: [#3-R-19 Repealing Truancy Ord..pdf](#)

[Truancy Resolution Talking Points- Chief Thomas-4-1-19.pdf](#)

[SRO and Truancy Resolution.pdf](#)

Legislative History

3/27/19 Safety and Licensing Committee recommended for denial

The following individuals spoke on this item:

Ronna Swift, 230 W Seymour St

Edward Perkins, 4486 N Whitehawk Dr

John Krueger, 2410 W Cortland Dr

Alvin Terrance Dupree Jr., 921 E Foxmoor Ln

A vote to recommend approval of this item failed 2/3.

4/3/19 Common Council referred to the Safety and Licensing Committee

[19-0614](#) Reserve "Class B" Liquor application of Jai Sung Mah, located at 122 W. Wisconsin Ave, Nusara Yang, Owner, contingent upon approval from all departments

Attachments: [Liquor License-Jai Sung Mah.pdf](#)

Legislative History

4/24/19 Safety and Licensing recommended for approval
Committee

5/1/19 Common Council referred to the Safety and Licensing
Committee

This item was referred back to committee by Alderperson Spears.

[19-0615](#) Class "B" Beer and "Class B" Liquor license - Change of Agent application for Applebee's Neighborhood Grill & Bar, located at 3040 E. College Ave, contingent upon approval from the Police Department.

Attachments: [Jeremy A Fischer S&L 5-8-19.pdf](#)

[19-0616](#) Class "B" Beer and "Class B" Liquor license - Change of Agent application for Asian Thai, located at 201 W. Northland Ave, contingent upon approval from the Police Department.

Attachments: [Xue Chun Liu S&L 5-8-19 .pdf](#)

[19-0531](#) Class "B" Beer & "Class C" Wine License Temporary Premise Amendment application for Vers Venture LLC dba Mr. Brews Taphouse, Tammy Verhagen, Agent, 201 S. Riverheath Way Ste 1100, for June 15, July 13 and August 21, 2019, contingent upon approval from all departments.

Attachments: [Mr Brews Taphouse.pdf](#)

Legislative History

4/24/19 Safety and Licensing held
Committee

[19-0619](#) Reserve "Class B" Liquor and Class "B" Beer license application for Thai Ginger Bistro LLC, Bounpheng Luangpraseuth, Agent, located at 1619 W College Ave Ste F, contingent upon approval from all departments.

Attachments: [Liquor License-Thai Ginger Bistro.pdf](#)

[19-0631](#) Operator's Licenses

Attachments: [Operator's Licenses for 5-8-19 S&L.pdf](#)

[19-0633](#) Renewal Operator's Licenses

Attachments: [RENEWAL Licenses for 5-8-19 S & L.pdf](#)

[19-0634](#) Farm Market Renewal Application for Appleton Downtown Inc., Djuanna Hugdahl, 333 W College Ave Suite 100, contingent upon approval of all departments.

Attachments: [ADI Farm Market.pdf](#)

[19-0635](#) Farm Market Renewal Application, Long Cheng Marketplace, Maiyoua Thao, 1804 S. Lawe St, contingent upon approval from all departments.

Attachments: [Long Cheng Farm Market.pdf](#)

[19-0636](#) Farm Market Renewal Application for Festival Foods, Kyle Nelson, 1200 W. Northland Ave, contingent upon approval from all departments.

Attachments: [Festival Farm Market.pdf](#)

[19-0642](#) Temporary Class "B" License applications filed after agenda was published.

6. Information Items

[19-0617](#) Special Events:
Creative Downtown Appleton Inc, Art on the Town series, Houdini Plaza, Creative Parklet and Amenity Strip on College Ave, May 17, June 21, July 19, August 16 and September 20.
Appleton Downtown Inc, Craft Beer Walk, Downtown participating establishments, May 18.
Appleton Parade Committee, Memorial Day Parade, Approved route map downtown Appleton, May 27.
Appleton Downtown Inc, Heid Music Summer Concert Series, Houdini Plaza, Thursdays from May 30 - August 29 (no concert on July 4th).
Appleton Parade Committee, Flag Day Parade, Approved route map downtown Appleton, June 8.
Appleton Parade Committee, 49th Annual Appleton Christmas Parade, November 26.

[19-0645](#) Directors' Reports
City Clerk
Fire Chief
Police Chief
-ACES Training
-Staffing Update
-Police Week Events

[19-0643](#) Police Department information on liquor law violation convictions.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, April 24, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Lobner at 5:30 p.m.

2. Roll call of membership

Present: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

3. Approval of minutes from previous meeting

[19-0540](#)

Approval of minutes from previous meeting

Attachments: [S&L Minutes 3-27-19.pdf](#)

**Meltzer moved, seconded by Williams, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

4. Public Hearings/Appearances

5. Action Items

[19-0538](#)

Confirm the following:

- Elect Vice-Chair
- Designate a Contact Person

City Clerk Lynch was designated as the contact person.

**Meltzer moved, seconded by Lobner, that Christine Williams be the Vice Chair.
Roll Call. Motion carried by the following vote:**

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

[19-0531](#)

Class "B" Beer & "Class C" Wine License Temporary Premise Amendment application for Vers Venture LLC dba Mr. Brews Taphouse, Tammy Verhagen, Agent, 201 S. Riverheath Way Ste 1100, for June 15, July 13 and August 21, 2019, contingent upon approval from all departments.

Attachments: [Mr Brews Taphouse.pdf](#)

Lobner moved, seconded by Meltzer, that the Temporary Premise Amendment be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

Balance of the action items on the agenda.

Meltzer moved, Williams seconded, to recommend approval of the balance of the agenda. The motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

[19-0503](#)

Class "B" Beer and "Class B" Liquor application of Oneida Street South LLC, located at 1200 S. Oneida St, Katelyn E. James, Agent, contingent upon approval from all departments

Attachments: [Oneida Street South LLC.pdf](#)

This Report Action Item was recommended for approval.

[19-0614](#)

Reserve Class "B" Beer and "Class B" Liquor application of Jai Sung Mah, located at 122 W. Wisconsin Ave, Nusara Yang, Owner, contingent upon approval from all departments

Attachments: [Liquor License-Jai Sung Mah.pdf](#)

This Report Action Item was recommended for approval.

[19-0541](#)

Operator's Licenses

Attachments: [Operator's Licenses for 4-24-19 S& L.pdf](#)

This Report Action Item was recommended for approval.

[19-0543](#)

Renewal Operator's Licenses

Attachments: [RENEWAL Licenses for 4-24-19 S&L .pdf](#)

This Report Action Item was recommended for approval.

[19-0431](#)

"Class B" Beer/Liquor Temporary Premise Amendment application for Sangria's Mexican Grill, Sarah Gregory, Agent, 215 S Memorial Dr for May 4, 2019, contingent upon approval from all departments.

Attachments: [Sangrias Mexican Grill.pdf](#)

This Report Action Item was recommended for approval.

[19-0527](#)

Reserve "Class B" Beer/Liquor License -Temporary Premise Amendment for Fox Cities Building for the Arts, Christina Turner, Agent, 111 W. College Ave, September 12, 2019, contingent upon approval from all departments.

Attachments: [Fox Cities Bldg for the Arts.pdf](#)

This Report Action Item was recommended for approval.

[19-0486](#)

"Class B" Beer/Liquor license - Change of Agent application for Eager Beaver LLC, dba Eager Beaver Bar & Grill, located at 1400 W 2nd St, contingent upon approval from all departments.

Attachments: [Mark R. Joosten S&L.pdf](#)

This Report Action Item was recommended for approval.

[19-0530](#)

"Class B" Beer/Liquor License - Change of Agent application for Mi Casa Mexican Grill, Maria de Jesus Rodriguez, Agent, located at 2190 S Memorial Dr., contingent upon approval from the Police Department.

Attachments: [Maria de Jesus Rodriguez S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0534](#)

Reserve "Class B" Beer/Liquor Licence - Change of Agent application for Fox Cities Building for the Arts/Trout Museum of Art, Christina S. Turner, Agent, located at 111 W. College Ave, contingent upon approval from Police Department.

Attachments: [Christina S. Turner S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0542](#)

Class "A" Beer License - Change of Agent application for Ballard Motomart, Jason G. Mazanec, Agent, located at 2838 N. Ballard Rd., contingent upon approval from Police Department.

Attachments: [Jason Mazanec S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0547](#)

"Class B" Beer/Liquor License - Change of Agent application for VFW Post 2778, Cassandra Mannebach, Agent, located at 501 N. Richmond St., contingent upon approval from Police Department

Attachments: [Cassandra E. Mannebach S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0574](#)

"Class A" Beer/Liquor license - Change of Agent application for Target Store T1248, Allison Hemker, Agent, located at 1800 S Kensington Dr., contingent upon approval from the Police Department.

Attachments: [Allison M. K. Hemker S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0612](#)

Secondhand Article License application of Troy Crawford, d/b/a Game Stop #3349, 2640 W College Ave, contingent upon approval from all departments.

Attachments: [Game Stop #3349 S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0613](#)

Secondhand Article License application of Troy Crawford, d/b/a Game Stop #5520, 2640 W College Ave, contingent upon approval from all departments.

Attachments: [Game Stop #5520 S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0610](#)

Special Class "B" Beer and Wine License applicaiton for St. Francis Xavier Catholic School, Toni Schmidt, Person in Charge, May 5, 2019, contingent upon approval from all departments

Attachments: [St Francis Xavier International Food Fair S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0611](#) Special Class "B" Beer and Wine License applicaiton for St. Pius X Catholic Church, Toni Schmidt, Person in Charge, May 31st through June 2, 2019, contingent upon approval from all departments

Attachments: [St Pius Parish Picnic S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0528](#) Special Class "B" Beer and Wine License application for the Fox Cities Building for the Arts, Nicole M. Schuh, Person in Charge, on 7/28/19, contingent upon approval from all departments.

Attachments: [Fox Cities Building for the Arts S&L 4-24-19.pdf](#)

This Report Action Item was recommended for approval.

[19-0444](#) Special Class "B" Beer License application for Fleisner Agency, Becky Vogt, Person in Charge, May 11, 2019, contingent upon approval from all departments.

Attachments: [Memorial Park Kickball Tournament S&L.pdf](#)

This Report Action Item was recommended for approval.

[19-0433](#) Special Class "B" Beer License applicaiton for Appleton Fox Cities Kiwanis Club, Jay Stephany, Person in Charge, July 21, 2019, contingent upon approval from all departments.

Attachments: [Appleton Fox Cities Car Show- Swap Meet Special B S&L.pdf](#)

This Report Action Item was recommended for approval.

[19-0544](#) Special Class "B" License applications filed after the agenda was published.

There were no applications filed.

6. Information Items

[19-0560](#) Presentation on response times for the City of Appleton, from Nick Romanesko, Gold Cross Ambulance.

Attachments: [S&L Gold Cross Response Times for COA.pdf](#)

Without objection this item was taken up first, before the action items.

This Report Action Item was presented

[19-0539](#)

Set Meeting Date and Time

The committee will meet on the second and fourth Wednesdays of the month at 5:30 p.m.

[19-0432](#)

Special Events:

Fox Valley Food Truck Association, Food Truck Rally, Pierce Park, May 4.

Cystic Fibrosis Foundation, Great Strides Appleton Walk, Pierce Park, May 18.

Fox Cities Kiwanis, Butterfly Festival, City Park, June 15.

The Community Blood Center, MASH Blood Drive, Houdini Plaza, June 26.

Xavier High School Homecoming Fun Run 5k & Dog Walk, approved route around Xavier High School, September 21.

[19-0546](#)

Director's Reports:

City Clerk

-Liquor License Update

Fire Chief

-WI Task Force Legislative Work Update

Police Chief

[19-0545](#)

Police Department information on liquor law violation convictions.

7. Adjournment

Meltzer moved, seconded by Van Zeeland, that the meeting be adjourned at 6:22 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Williams, Meltzer, Thao and Van Zeeland

#3-R-19
Repealing the Truancy Ordinance

March 20, 2019

Submitted By: Alderperson William J. Siebers, District 1

Referred To: Safety & Licensing Committee

Whereas, the City of Appleton has through the City Attorney's office and the Appleton Police Department, been a partner with the school district in addressing truancy issues and,

Whereas, the City's authority to deal with truancy issues is outlined in Section 10-42 of the City Code and is referenced by Wisconsin State Statute chapter 118, and at times is done by punitive means,

Whereas, the Honorable James Morrison – Chief Judge of the 8th Judicial District – in his letter dated January 3, 2019 to the Appleton Area School District administration, announcing that judges in the 8th Judicial District would no longer be a part of the truancy court, stated that preventing truancy is fundamentally the responsibility of educational officers and best handled by the school district and,

Whereas, the Appleton Area School District would retain the ability to issue truancy citations under state law where city ordinance Section 10-42 is repealed and,

Whereas, truants in a national student truancy survey cited boredom, loss of interest in school, irrelevant courses, suspensions, bad relationships with teachers, struggles academically, not having friends who are attending school regularly, seeing no reason for attending school, and feeling socially isolated in school for not attending classes and most educators believing that family problems cause chronic truancy and,

Whereas, the fact that the School District and Human Social Services can deal with these issues without punitive measures, which are asked to be carried out by the Police Department and City Attorney's office,

Therefore Be It Resolved, that City Ordinance Section 10-42, dealing with truancy be repealed.

Kami L. Lynch

From: Todd L. Thomas
Sent: Monday, April 1, 2019 1:32 PM
To: Bob Baker; Cathy Spears; Christine Williams; Christopher Croatt; Curt Konetzke; Ed Baranowski; Joe Martin; Kathleen Plank; Keir Dvorachek; Kyle Lobner; Matthew Reed; Patti Coenen; Rachel Raasch; Vered Meltzer; William Siebers
Cc: Kami L. Lynch; Tim Hanna; Darrin M. Glad; Mike Frisch
Subject: Council Packet Amendment - Truancy Resolution
Attachments: Truancy Resolution.pdf

Council Members;

Attached is a late addition to your council packets, this was speaking points from the Safety and Licensing Committee meeting regarding the Truancy Ordinance Resolution.

This is only being provided to give you the department's opinion on what the impact will be of approving or denying this resolution.

One point to clarify, when I speak of "criminalizing", it is in the context of juvenile law; a juvenile can't be charged with a "crime" for truancy, but a juvenile referral is done under state statute, and not a city ordinance, and is generally considered more severe.

Feel free to contact me with any questions or if you need any more information,

Thanks

Todd

Todd L. Thomas
Chief of Police

Appleton Police Department
222 South Walnut Street
Appleton, WI 54911
920-832-5512
Todd.thomas@appleton.org

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This is a very complicated and important issue so I put together a document of our thoughts and will share it with the rest of the council and make sure it is in their packets for next week.

We all know the impact of truancy on a child and the community. Short term effects are increased delinquency and criminal behavior, and a lack of mental health or other services being provided to them because most of them don't have any other services outside of the school. And long term effects like poor physical and mental health, poverty, and a higher risk of addiction and incarceration.

I know we all want the same thing: We all have the same goal: that is to help struggling kids to be successful and engaged in school, their families engaged in their lives, breaking family cycles of educational failures, and keeping them out of the criminal justice system as much as possible.

But this resolution will actually do more harm than good, and will do the opposite of what I think is intended, our strong recommendation is to not approve this resolution.

There is currently a task force put together by the SD that is reviewing their processes and programs, and will be making advisory recommendations on truancy abatement. That group includes parents, students, and a police department representative. They should be allowed to develop a plan based on unbiased data and best practices, before any decisions are made.

One of our questions is, what problem are we trying to solve with this change?

If it is to "decriminalize" truancy and contributing to truancy – in an effort to keep kids out of the criminal justice system, it doesn't do that. It is the law in WI, that doesn't change. In fact, if this resolution passes it will eliminate one of the lowest levels of sanctions we have available, a ticket, that we use to try and engage parents and kids, and replaces it with a criminal referral to circuit court or a juvenile intake referral.

This is destructive in two ways:

#1 it accelerates them into the CJ system: and #2 It would then take weeks and even months for a student's attendance issue to be addressed. The referrals will sit in a stack in an already overworked intake worker or assistant district attorneys desk, and the student will continue to be truant.

One of my more experienced SRO's told me that before we had truancy citation options the referrals went in front of a court commissioner. In her words, "this was unhelpful because the goal was to get their children in school now, not four months down the road." The data has shown that the longer a child is out of school, the harder it is to get them back connected again.

One of the other comments that have been made is that this is a SD issue: I would hope that we have learned that collaboration and multi-disciplinary approaches are the best way to solve complex social and criminal problems. Truancy is not a school district issue, that philosophy is outdated and has failed: truancy is a community issue that needs a multi-disciplinary approach to it.

That is what we have done in Appleton, through partnerships with the SD, Boys and Girls Club, social workers and mental health providers, non-profits and faith based organizations, and the courts.

Truancy is frequently a result of other problems, and the cause of many additional problems including involvement in the criminal justice system. And like other issues involving children there are a lot of contributing factors to truancy: school factors, home and community factors, and personal factors. And there is not only one group responsible to solve it, we all need to be involved.

Another argument I have heard from a community member who is advocating for this change is that if a child doesn't want to go to school we shouldn't make them; they are just disrupting it for the rest of the students. We have heard those comments before, our answer to that is we don't have any throw away kids in this community, we need them all to succeed.

Why do we need this tool in our tool belt? It comes down to Rewards and timely Consequences

What we know, based on data and reputable studies, is that we need a wide range of options to address truancy and keep our kids engaged in school, which includes sanctions and consequences. (National Center for School Engagement, NEA, Office of Juvenile Justice Delinquency Prevention).

And rewards alone do not always work, much like the rest of our society, there is always a small group that needs consequences to conform. Almost all the studies I have seen going back almost 15 years that I've been involved in this specific area of truancy abatement, talk about the importance of rewards and consequences – some call it the carrot and the stick. The focus has been and should always be on

positive reinforcement and connecting with kids, but there are always some students, and frequently parents, who are not motivated until they know they know there may be a court consequence.

Since Truancy Court was halted we stopped issuing citations while we are in this review period, to allow the SD Task Force to develop their new process. We have already noticed an increase in truancy.

An SRO in a high school told me this just this week, “ we are already seeing what the consequences of not having Truancy enforced are. Just in the last week the Dean of Students and Associate Principal...were commenting on how the number of pages of students with Truancy issues has multiplied a couple times over.” “If this ordinance is eliminated we will continue to see a rapid decline in school attendance.”

An elementary school SRO shared with me the following, “Since we have stopped enforcing the truancy/contributing to truancy ordinances and statues, I have seen an uptick in the lack of compliance with the law. I have also heard, on many occasions, parents state that they are not making their kids go to school anymore because there are no consequences for them being truant.”

A school administrator told me today, they have high school students who are brazenly telling staff members that they aren’t going to class because they know they are not enforcing truancy anymore.

That’s the reality and the consequence of eliminating what we had in place with nothing in place to fill the void. That is the path we are on now, and it only took a couple months.

So how had we been doing? How do we compare to others and is the perception of the problem bigger than the problem?

The most recent data from WI Dept. of Public Instruction website and performance report is from 2015-16 school year. Looking at the top ten school districts in the state (not including Milwaukee) Appleton, Eau Claire, GB, Sheboygan, Janesville, etc.. The average Truancy Rate is 10.2% - Appleton’s is less than half that, 4.8% ...the lowest in the top 10 and significantly lower than the rest. The majority are 10-14%, and ours has gone down since we have had the systems in place that we had and is the only one under 5%. That should be recognized, we are doing things that are making our rates significantly better than our peers.

What we do, and how the citation is used, is very misunderstood. There are many steps that are followed before a citation is issued.

The SD, SRO, and school social workers are all involved at various times with the student and family when a student is identified as being truant. Frequently that means home visits and repeated calls or meetings with the student and their parent.

Before citations are issued a Truancy conference is held with the student, parent, guidance counselor, and any special education case managers. They follow an agenda and checklist that asks about possible schedule changes, any IEP's, is there a social worker, is there a mental health plan, do they have medical or aoda concerns, are they involved in the Boys and Girls Club TRAC program, do they have concerns with peers, do they have transportation concerns, housing concerns, child care concerns, or grade concerns.

So a perception that citations are issued frequently and randomly, and that we are not focusing on the root causes and trying to understand the issues, is absolutely false and is unfair to all those social workers, SRO's, mental health providers, and teachers who are working compassionately to help these children succeed.

We only issue around 100 citations a year for truancy violations, this for an enrollment of over 15,000 kids. And I am sure many of those are issued to multiple siblings in the same family. So the actual number of families is much less.

In 2015-16 there were 730 students who were habitually truant, we also know there were thousands of other days students were truant. What that means is it is very rare to issue a citation, even to those kids who are habitually truant. Only 100 citations, but over 700 kids who were habitally truant.

And when they are issued they are very frequently used as a tool and held over the head of the child or the parent. They reach an informal agreement with the SRO that they will vacate the ticket if the child can attend for so many days...so it is frequently used as positive re-enforcement for good behavior.

When it comes to the Accuracy of Information

There is a lot of in accurate information out there now about truancy. What I would remind everyone of is that when we hear stories about truancy, you are only hearing one side because the other side isn't allowed to disclose what may or may not be true. There has been a lot of incomplete information, but we have no

recourse to address it or correct the narrative. It is unfortunate that opinions are being formed on inaccurate information.

I appreciate those that have been very vocal on the topic locally, but we must keep in mind that our paradigms and perspectives are shaped by our own experiences. If you only work in a certain area, whether that's social work or the law enforcement side, that is your perspective, we all need to keep that in mind.

That is why we should look to best practices - and all the best practices will tell you that you need some court consequences for that small number of students and their families. Not having that will guarantee more students dropping out and perpetuating that cycle in many of their families. It is a form of a safety net; to try and keep those kids that nothing else works for, back to school. To eliminate this option will guarantee a higher truancy rate and we know that leads to a higher propensity to become involved in the CJ system.

Data takes the emotions out of decision making, and with all the discussion locally on this topic I haven't seen a lot of data. I shared with you the data on truancy rates, lowest in the state for comparable school districts, and data on the number of citations we actually issue; a miniscule amount considering the number of students actually truant, and the actual checklist and process that is followed to identify all those other contributing factors affecting a child before a citation is issued.

Some other important DATA - When I became Chief in 2015 we rolled out a 5 pillar initiative to engage our strategic plan. One of the pillars was Youth Intervention and Mentoring: working on opportunity gaps, and clarifying the roles of the SRO in the schools to not criminalize behavior and promote a philosophy of delaying contact with the criminal justice system as long as possible, and only if needed. Since then our number of yearly juvenile arrests has gone from 984 to 549...in 2017 dropped 14.8%, 2018 dropped 8.2%...since 2015 dropped a total of 44%...that isn't an accident that is an intentional philosophy.

Summer of Service – around 70% of those students are there because they had truancy and habitual truancy citations and community service they were working off. We all know how successful that program has been, they would not have been in that program if they had not be facing consequences and sanctions.

This is an important tool used to address truancy and decisions on how to address it that shouldn't be rushed. It needs to be a process that is done deliberately, with

educational professionals, social workers, mental health providers, law enforcement, and families involved. That is being done now with the task force formed by the SD. We need to allow them to finish their work



POLICE DEPARTMENT

222 South Walnut Street • Appleton, WI 54911-5899
(920) 832-5500

Date: May 6, 2019

To: Safety and Licensing Committee

Re: Truancy Resolution – School Resource Officer's Feedback

Safety and Licensing Committee Members:

As you all know, I like getting suggestions from the people who are working directly with an issue or problem; the boots on the ground.

I asked our School Resource Officers for their thoughts on the resolution to eliminate the option of a municipal ordinance violation for truancy violations. I've attached their comments, without editing, for your information.

Chief Todd Thomas

Feedback from Current SRO's on the proposed resolution

"I appreciate the alderpersons thoughts on truancy, but I don't think eliminating truancy would help a student's overall success. I think we truly have to take a step back and look at what is best for Appleton's youth. It is a pretty rare circumstance for a student to be issued a citation for truancy. The majority of students are written citations for habitual truancy; however, there are circumstances that dictate a truancy citation. As a SRO at AWHs, I have written citations for a multitude of truancy related issues. These citations are not written for punitive punishment. They are written to try and curb behavior and give a student a better chance to graduate. These citations are written as a last resort. Once they are written I have seen students change their behavior on multiple occasions. We have also seen these same changes in the behavior of parents. Without the ability to address truancy it will hinder the success of children in our community."

"It's a little difficult for me to concisely put into writing my thoughts and feelings on the truancy issue, so I apologize for the ramblings. Being at Central and working everyday with highly at-risk kids, I have seen first-hand the benefits of having truancy enforcement as a tool. Since losing truancy court, I have seen the drop in attendance and grades of some of our students who were on-track when held accountable by the truancy system. This has honestly lead to somewhat of an overall "vibe" that there is little teeth to school rules, and it shows in the kids attitudes.

I currently have 3 ordinance summons sitting open in Tracs for kids I have put on "desk probation" (2 for truancy), essentially adopting the same ideas that were prevalent in truancy court with the end-goal being to get kids to be in school, not necessarily punish. Like any charge in the juvenile system, it needs to be thought out and used as the means to accomplish the greater goal, no different than veterans court, or drug court, or working with the DA's office on charges to address mental health; it is a way to force a re-direction onto a road or path of change and improvement."

Core Values of the Appleton Police Department: "Compassion, Integrity, Courage"



“Excellence in Police Service”

POLICE DEPARTMENT

222 South Walnut Street • Appleton, WI 54911-5899
(920) 832-5500

“Thank you for reaching out to ask for input in this matter. I heard that this was a possibility, but wasn’t sure if it was fodder or legitimate. In reading your email I realize this is legitimate.

In my opinion dissolving this ordinance would be a huge mistake on the part of the city. This ordinance is not something we rely on heavily, even with the loss of Truancy Court, but it is tool we have. Eliminating this option would further hamper AASD and the city in working with the students enrolled in our schools. We have come to this place because of what I feel are a litany of bad decisions, and feel this would be another bad decision that would compound the issues with in the schools.

Lt. Frisch and the SRO cadre have worked hard to continue the great relationships that the SRO’s before us built within the district. With that we need to have all options available to help us be effective at our jobs. I feel that the statement by the Chief Judge was meant to make an example of how generous Judge McGinnis and the Outagamie County Circuit court Judges have been towards the district, not as a hard and fast statement on the standing of Truancy. If this were the case Truancy wouldn’t be a law in Wisconsin.

At the High School level we are already seeing what the consequences of not having Truancy enforced are. Just in the last week the Dean of Students, and Associated Principal at East were commenting on how the number of pages of students with Truancy issues has multiplied a couple of times over. This is due in part because we as a unit are holding off on issuing Ordinance summons in Truancy matters, while we wait for the school district to work out their plan. Without any enforcement I truly believe that this issue would become worse than it was before Truancy court was started.

Until AASD devises their plan we are basically in a holding pattern. If this ordinance is eliminated we will continue to see a rapid decline in school attendance, and ultimately, a decline in the quality of life in the City of Appleton. I lived this life having grown up in Racine.”

“I agree with Adam. In addition to the points he made, we also have to look at the issue of contribute to truancy which is most prevalent at the elementary school level. Although I have only been in the SRO unit for a year, I have personally seen many instances where the mention of the possibility of a contribute to truancy citation being issued was enough to get parents back on track. Typically this was brought up during the truancy conference to further impress upon the parents the importance of getting their children to school every day. Since we have stopped enforcing the truancy/contribute to truancy ordinances and statutes, I have seen an uptick in the lack of compliance with the law. I have also heard, on many occasions, parents state that they are not making their kids go to school anymore because there are no consequences for them being truant.

I am hopeful that we can continue to educate the community on the necessity of enforcing these laws.”

Core Values of the Appleton Police Department: “Compassion, Integrity, Courage”

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning _____ 20____ ;
ending _____ 20____

TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of
☒ City of } Appleton, WI

County of Outagamie Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☒ Individual ☐ Partnership ☐ Limited Liability Company
☐ Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Yang, Nusrata

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member		<u>Nusrata, Yang</u>	<u>806 W Harris</u>	<u>54914</u>
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent				
Directors/Managers				

3. Trade Name Jai Sung Mah Business Phone Number (920) 944-4375

4. Address of Premises 122 W. Wisconsin AVE Post Office & Zip Code 54911

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☐ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☐ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 2,500 Sq. Ft. Pool hall / restaurant / storage

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
- (b) If yes, under what name was license issued? Jai Sung mah Pool Club

12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. ☒ Yes ☐ No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. ☒ Yes ☐ No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

[Signature]
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



City of Appleton Liquor License Questionnaire

1. Name of Applicant: Nusara Yang
2. Name of Business: Jai Sung Mah
3. Address of Business: 122 W. Wisconsin AVE

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes X No

AND/OR been convicted of a felony? Yes X No

If yes to either question, please explain in detail:

Thai Illegal lottery.

5. List all partners, shareholders or investors. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

<u>Cher Thao</u>	<u>CT</u>	<u>Thao</u>	<u> </u> / <u> </u> / <u> </u>
First name	Initial	Last name	Date of Birth
<u> </u>	<u> </u>	<u> </u>	<u> </u> / <u> </u> / <u> </u>
First name	Initial	Last name	Date of Birth
<u> </u>	<u> </u>	<u> </u>	<u> </u> / <u> </u> / <u> </u>
First name	Initial	Last name	Date of Birth
<u> </u>	<u> </u>	<u> </u>	<u> </u> / <u> </u> / <u> </u>
First name	Initial	Last name	Date of Birth

6. Name of person/corporation you are buying the premises and equipment from?

Name:

First name	Initial	Last name
------------	---------	-----------

Address:

City, State, Zip:

7. What was the previous name and nature of the business operating at this location?

Beer
8. Are alcohol sales an existing use in this building? Yes X No _____
If no, When did the operation cease? _____ months ago.

9. Are alcohol sales a new use in this building? Yes _____ No _____
If yes, please contact the Community Development Department at 832-6468 to obtain a Special Use Permit.

10. Is your primary business restaurant? Yes X No _____

11. Seating capacity: Inside 30 Outside _____

12. Operating hours: 5pm - 1:30 am

13. Number of floor personnel 2 Number of door checkers —

14. In general, state the size, design and type of the proposed establishment and the operational details.

2,500 Sq. Ft. pool hall /
bar restaurant.

1/15/19
Date

[Signature]
Signature

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of Appleton County of Outagamie
☒ City

The undersigned duly authorized officer(s)/members/managers of Apple Hospitality Group, LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Applebee's Neighborhood Grill & Bar

(trade name)

located at 3040 East College Ave., Appleton, WI 54915

appoints Jeremy Alan Fischer

(name of appointed agent)

1610 N. McCarthy Rd. #3

(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 25 Years

Place of residence last year 1810 Taft Ave C8 Oshkosh, WI 54902

For: Apple Hospitality Group, LLC

(name of corporation/organization/limited liability company)

By: 

(signature of Officer/Member/Manager)

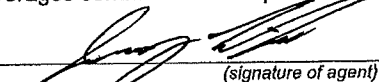
And: _____

(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Jeremy Alan Fischer, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.



(signature of agent)

4/3/19

(date)

Agent's age _____

Date of birth _____

1610 N. McCarthy Rd. #3

(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Fischer		Jeremy		Alan	
Home Address (street/route)		Post Office	City	State	Zip Code
1610 N. McCarthy Rt		Appleton	Appleton	WI	54913
Home Phone Number		Age	Date of Birth	Place of Birth	
				Appleton, WI	

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an individual.
- ☐ A member of a partnership which is making application for an alcohol beverage license.
- ☒ Agent of Apple Hospitality Group, LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- (a) How long have you continuously resided in Wisconsin prior to this date? 25 years
- (b) Have you resided in the City of Milwaukee continuously for one year immediately prior to this date? ☐ Yes ☒ No
- (a) Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, or laws of any other states? ☐ Yes ☒ No
- (b) Have you ever been convicted of any violations of any county or municipal ordinances? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No
If yes, identify. See attached
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
(If yes, identify.)
(Name of Wholesale Licensee or Permittee) (Address by City and County)

READ CAREFULLY BEFORE SIGNING: I, The undersigned, shall not willfully refuse to provide those services offered under this license, or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry; I shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. I also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.


(Signature of Named Individual)

Attachment to Auxilliary Questionnaire for Original Alcohol Beverage License Application

Additional Alcohol Beverage Licenses

Apple Hospitality Group, LLC

FEIN: 39-1928009

Unit	Address	City	State	Zip	Entity	Entity FEIN
146	5100 76th Street	Greenfield	WI	53129	Apple Hospitality Group, LLC	39-1928009
147	3730 West College Ave	Appleton	WI	54911	Apple Hospitality Group, LLC	39-1928009
148	5664 N. Port Washington Road	Glendale	WI	53127	Apple Hospitality Group, LLC	39-1928009
149	4710 East Town Blvd	Madison	WI	53704	Apple Hospitality Group, LLC	39-1928009
150	660 South Whitney Way	Madison	WI	53711	Apple Hospitality Group, LLC	39-1928009
151	900 Hansen Road	Ashwaubenon	WI	54304	Apple Hospitality Group, LLC	39-1928009
160	4745 Golf Road	East Claire	WI	54701	Apple Hospitality Group, LLC	39-1928009
161	2521 South Green Bay Rd.	Racine	WI	53405	Apple Hospitality Group, LLC	39-1928009
166	2221 Stewart Ave	Wausau	WI	54401	Apple Hospitality Group, LLC	39-1928009
192	6950 75th Street	Kenosha	WI	53142	Apple Hospitality Group, LLC	39-1928009
194	1700 South Koeller Street	Oshkosh	WI	54901	Apple Hospitality Group, LLC	39-1928009
209	2420 East Mason Street	Green Bay	WI	54302	Apple Hospitality Group, LLC	39-1928009
214	4435 Calumet Ave	Manitowoc	WI	54220	Apple Hospitality Group, LLC	39-1928009
216	5609 Highway 10 East	Stevens Point	WI	54481	Apple Hospitality Group, LLC	39-1928009
225	841 West Johnson Street	Fond du Lac	WI	54935	Apple Hospitality Group, LLC	39-1928009
227	2510 West Washington St.	West Bend	WI	53095	Apple Hospitality Group, LLC	39-1928009
238	3040 East College Ave	Appleton	WI	54915	Apple Hospitality Group, LLC	39-1928009
247	526 South Taylor Drive	Sheboygan	WI	53081	Apple Hospitality Group, LLC	39-1928009
249	9364 Highway 16	Onalaska	WI	54650	Apple Hospitality Group, LLC	39-1928009
260	W180 N9469 Premiere Ln.	Meno. Falls	WI	53051	Apple Hospitality Group, LLC	39-1928009
269	1267 W. Capital Drive	Pewaukee	WI	53072	Apple Hospitality Group, LLC	39-1928009
270	7135 S. 13th Street	Oak Creek	WI	53154	Apple Hospitality Group, LLC	39-1928009
272	2410 Roosevelt Rd.	Marinette	WI	54143	Apple Hospitality Group, LLC	39-1928009
273	2114 N Central Ave	Marshfield	WI	54449	Apple Hospitality Group, LLC	39-1928009
276	2865 S. 108th St	West Allis	WI	53214	Apple Hospitality Group, LLC	39-1928009
278	340 Highway 13	Wisconsin Dells	WI	53965	Apple Hospitality Group, LLC	39-1928009
280	4311 8th Street South	Wisconsin Rapids	WI	54494	Apple Hospitality Group, LLC	39-1928009
282	115 Industrial Drive East, Suite B	Beaver Dam	WI	53916	Apple Hospitality Group, LLC	39-1928009
283	3100 Golf Road	Delafield	WI	53018	Apple Hospitality Group, LLC	39-1928009
284	270 W. Holt Avenue	Milwaukee	WI	53207	Apple Hospitality Group, LLC	39-1928009
287	1111 Westowne Drive	Neenah	WI	54956	Apple Hospitality Group, LLC	39-1928009
288	1834 Miller Park Way	West Milwaukee	WI	53214	Apple Hospitality Group, LLC	39-1928009

WHG Development Company, LLC

FEIN: 39-1968376

Unit	Address	City	State	Zip	Entity	Owner Entity FEIN
271	15505 W. Rock Ridge Rd.	New Berlin	WI	53151	WHG Development Company LLC	39-1968376

Attachment to Auxilliary Questionnaire for Original Alcohol Beverage License Application

Additional Alcohol Beverage Licenses

PH Hospitality Group, LLC
FEIN: 39-1968379

Unit	Address	City	State	Zip	Entity	Entity FEIN
13246	1924 S Orfield St.	Appleton	WI	54915	PH Hospitality Group LLC	39-1968379
13248	1022 Washington St	Manitowoc	WI	54220	PH Hospitality Group LLC	39-1968379
13250	175 W Main St	Kaukauna	WI	54130	PH Hospitality Group LLC	39-1968379
13253	1120 S Koeller Rd	Oshkosh	WI	54235	PH Hospitality Group LLC	39-1968379
13256	1012 Taylor Street	Green Bay	WI	54241	PH Hospitality Group LLC	39-1968379
13261	1080 W Fulton	Waupaca	WI	54981	PH Hospitality Group LLC	39-1968379
13262	1122 N 4th Street	Tomahawk	WI	54487	PH Hospitality Group LLC	39-1968379
13263	801 E. Spruce St. East Hwy 29	Abbotsford	WI	54405	PH Hospitality Group LLC	39-1968379
13265	417 Division St	Stevens Point	WI	54481	PH Hospitality Group LLC	39-1968379
13266	1407 N Central Ave	Marshfield	WI	54449	PH Hospitality Group LLC	39-1968379
13267	205 W. Pine Street	Eagle River	WI	54521	PH Hospitality Group LLC	39-1968379
13268	2321 Post Road	Plover	WI	54467	PH Hospitality Group LLC	39-1968379
13269	2104 Neva Road	Antigo	WI	54409	PH Hospitality Group LLC	39-1968379
13270	303 E Division Street	Neilsville	WI	54456	PH Hospitality Group LLC	39-1968379
13271	816 E Green Bay St	Shawano	WI	54166	PH Hospitality Group LLC	39-1968379
13272	305 Main Street	Clintonville	WI	54929	PH Hospitality Group LLC	39-1968379
13275	901 N Center Ave	Merrill	WI	54501	PH Hospitality Group LLC	39-1968379
13279	2730 N Meade St Ste A	Appleton	WI	54452	PH Hospitality Group LLC	39-1968379
13282	1808 University Ave	Green Bay	WI	53406	PH Hospitality Group LLC	39-1968379
14671	400 Reid Street, Unit M	De Pere	WI	54115	PH Hospitality Group LLC	39-1968379
14717	2001 8th Street, South	Wisconsin Rapids	WI	54494	PH Hospitality Group LLC	39-1968379
23834	859 Lombardi Avenue	Green Bay	WI	54304	PH Hospitality Group LLC	39-1968379
29527	1814 Jackson Street	Oshkosh	WI	54901	PH Hospitality Group LLC	39-1968379
29556	559 S. Taylor Drive, Suite 660	Sheboygan	WI	53081	PH Hospitality Group LLC	39-1968379
29619	2205 Hall Avenue, Marinette	Marinette	WI	54143	PH Hospitality Group LLC	39-1968379
30354	965 S. Green Bay Road	Neenah	WI	54956	PH Hospitality Group LLC	39-1968379
30640	306 17th Street, Suite C	Wausau	WI	54401	PH Hospitality Group LLC	39-1968379
31020	315 S Courtney St	Rhineland	WI	54501	PH Hospitality Group LLC	39-1968379
31415	1125 Egg Harbor Road	Sturgeon Bay	WI	53221	PH Hospitality Group LLC	39-1968379
32799	2701 Schofield Avenue Ste A	Weston	WI	54476	PH Hospitality Group LLC	39-1968379
32958	N6667 Rolling Meadows Dr Ste 1	Fond du Lac	WI	54935	PH Hospitality Group LLC	39-1968379

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☐ Village of Appleton County of Outagamie
☒ City

The undersigned duly authorized officer(s)/members/managers of Asian Thai
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
Asian Thai
(trade name)

located at 201 W Northland Ave Appleton WI 54911

appoints Xue Chun Liu
(name of appointed agent)
714 E Florida Ave Appleton WI 54911
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2017-2019

Place of residence last year 714 E Florida Ave Appleton WI 54911

For: Xue Chun Liu
(name of corporation/organization/limited liability company)

By: Hua Chen
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Xue Chun Liu, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Xue Chun Liu 04/21/19 Agent's age _____
(signature of agent) (date)
714 E Florida Ave Appleton WI 54911 Date of birth _____
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Liu		Xuechun			
Home Address (street/route)		Post Office	City	State	Zip Code
714 E Florida Ave		54911	Appleton	WI	54911
Home Phone Number		Age	Date of Birth	Place of Birth	
				China	

The above named individual provides the following information as a person who is (check one):

☒ Applying for an alcohol beverage license as an **individual**.

☒ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Xuechun Liu of Asian Thai of Appleton, Inc
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 2017 - 2019

2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No

If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)

3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No

If yes, describe status of charges pending.

4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No

If yes, identify.

(Name, Location and Type of License/Permit)

5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No

If yes, identify.

(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Gina Rinza	2727A N Mayfair Rd Wauwatosa	2016	2017
Employer's Name	Employer's Address	Employed From	To

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)



"meeting community needs
.....enhancing quality of life"

**REQUEST for
Beer/Liquor License
Premise Amendment**

FEES ARE NON-REFUNDABLE

Date Rec'd 4/10/19

License Fee \$10.00/event

Acct: CLCAGP

Receipt

7950 - \$10

8121 - \$20

-4-15-19

SECTION 1 – LICENSE INFORMATION

Name of Establishment Mr Brews Taphouse

Address of Establishment 201 S Riverhead Way Ste 1100

Name of Agent Tammy Verhagen

Phone Number 920-819-7177

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:

A drawing/diagram of the proposed area must also be submitted with this application

Amend license for three dates this summer to allow customers on the boardwalk with beer and wine.

Is this change Permanent?

☐ YES

☒ NO

If this is temporary please specify the reason for the amendment:

concerts

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:

June 15th, July 13th, September 21st

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Tammy Verhagen

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L	Council		Date Issued	Exp. Date
				License Number

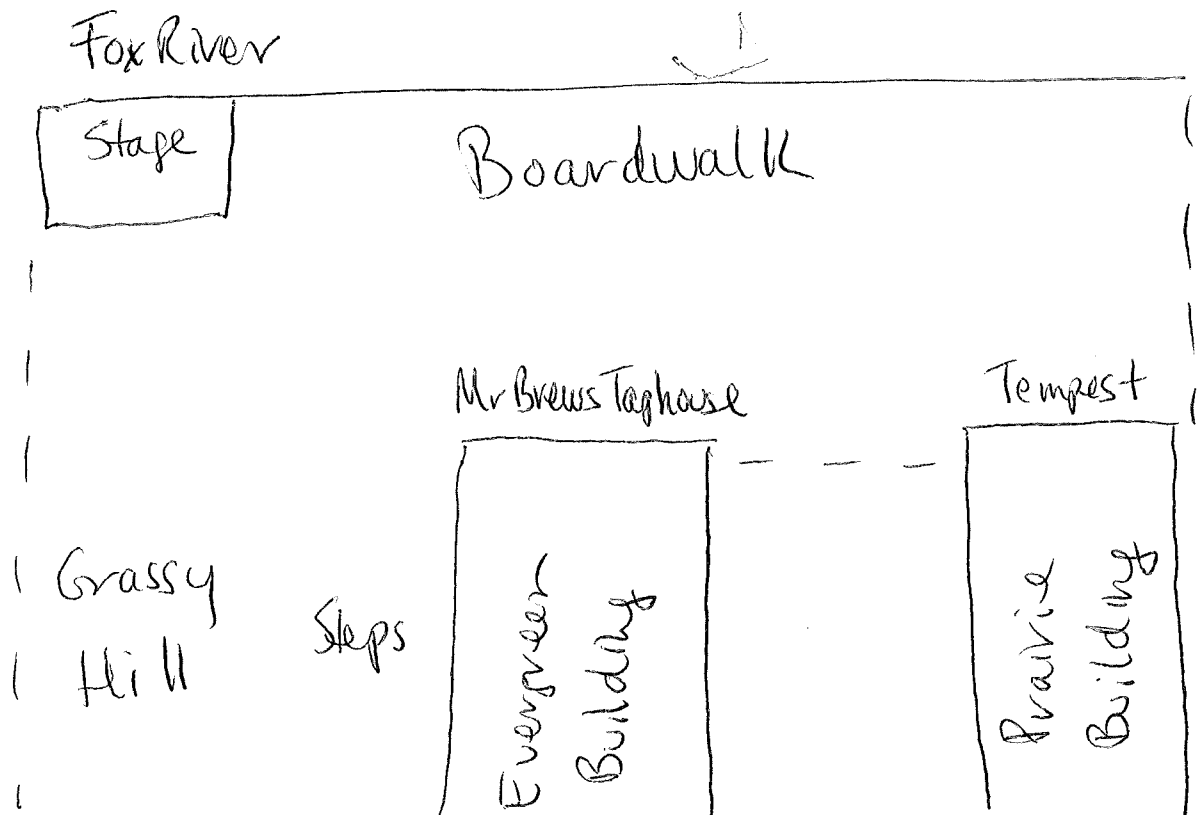
Submitted 4/10/19



Vers Venture, LLC would like to amend the description of their premises at 201 S. Riverheath Way, Suite 1100 to include the following:

- approx. 10,000 square feet of additional outdoor space
- entire boardwalk area outside of existing fenced patio
- stage
- grassy hill next to steps leading down to the boardwalk

This additional space will be used for specific events on the following dates: June 15th, July 13th, and September 21st.



Submit to municipal clerk.

TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } Appleton
☒ City of }

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Luangpraseuth, Bounpheng Ping; Thai Ginger Bistro LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	Member	Luangpraseuth, Bounpheng Ping	2903 N Rankin St, Apt 1, Appleton, WI 54911
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	▶ LUANGPRASEUTH BOUNPHENG PING.		
Directors/Managers			

3. Trade Name ▶	Thai Ginger Bistro LLC	Business Phone Number	N/A
4. Address of Premises ▶	1619 W College Ave. Suite F, Appleton	Post Office & Zip Code ▶	54914

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No

6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No

7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No

8. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date March 4, 2019 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Stored in cabinets & refrigerator in bar area, shelving in dining area and shelving & refrigerator in kitchen.

10. Legal description (omit if street address is given above): Sales & consumption in bar and dining areas. Records kept in office room.

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? N/A

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No

13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] ☒ Yes ☐ No


14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 15 day of April
Kyle Lin
(Clerk/Notary Public)

My commission expires 10/31/2021

A circular notary seal for Kayla Filem, Notary Public, State of Wisconsin. The seal includes the year 2019 and a signature.

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 4-15-19	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



City of Appleton

Liquor License Questionnaire

1. Name of Applicant: Luanpraseuth, Bounpheng Ping

2. Name of Business: Thai Ginger Bistro LLC

3. Address of Business: 1619 W College Ave, Suite F, Appleton, WI 54914

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No X _____

AND/OR been convicted of a felony? Yes _____ No X _____

If yes to either question, please explain in detail: _____

5. List all partners, shareholders or investors. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

Bounpheng	P	Luangpraseuth	____/____/____
First name	Initial	Last name	Date of Birth
____	____	____	____/____/____
First name	Initial	Last name	Date of Birth
____	____	____	____/____/____
First name	Initial	Last name	Date of Birth
____	____	____	____/____/____
First name	Initial	Last name	Date of Birth
____	____	____	____/____/____

6. Name of person/corporation you are buying the premises and equipment from?

Name: N/A

First name	Initial	Last name
------------	---------	-----------

Address: _____

City, State, Zip: _____

7. What was the previous name and nature of the business operating at this location?

Whimsical Charm - retail

8. Are alcohol sales an existing use in this building? Yes _____ No X

If no, When did the operation cease? about 12 months ago.

9. Are alcohol sales a new use in this building? Yes X No _____

If yes, please contact the Community Development Department at 832-6468 to obtain a Special Use Permit.

10. Is your primary business restaurant? Yes X No _____

11. Seating capacity: Inside 80 Outside Nil

12. Operating hours: 11:00 am to 10:00 pm

13. Number of floor personnel 4 Number of door checkers Nil

14. In general, state the size, design and type of the proposed establishment and the operational details.

The proposed establishment, once completed, will be a new independent, family-owned restaurant

that serves Thai food. The restaurant, still under construction, is in one of the tenant spaces of an

existing strip mall. The size of the restaurant is 50 ft x 80 ft. Beer, wine, liquor and other

non-alcoholic beverages will be served to complement the fine food prepared in the restaurant.

The alcoholic beverages will be brought to the tables or dispensed over bar counter by restaurant servers.

Date

4/19/19

Signature

[Signature]

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Operator's Licenses for 5/8/19 S & L

1. Linda M. Ahles	2516 Bishops Lane Neenah, WI 54956
2. Rajiv Amin	1306 S Oneida St Appleton, WI 54915
3. Amber L. Bryant	304 W Schindler Pl #210 Menasha, WI 54952
4. Heather L. Elias	1824 E. Amelia St Appleton, WI 54911
5. Emma M. Erickson	3525 Trilium Ln Appleton, WI 54915
6. Emily A. Fisher	1603 N Division St Appleton, WI 54911
7. Alexandria B. Hess	531 N Bateman St #2 Appleton, WI 54911
8. Christopher M. Kaluzienski	218 E South Island St Appleton, WI 54915
9. Tonee C. Kassulke	931 W Spencer St Appleton, WI 54914
10. Kayla M. Kuranda	648 Elizabeth St Menasha, WI 54952
11. Stephanie M. Lamers	3019 Chainr Dr #1 Menasha, WI 54952
12. Lisa J. Linder	4026 Towne LakesCir#2306 Appleton, WI 54913
13. Christopher A. Lowney	3305 N Casaloma Dr Appleton, WI 54911
14. Marissa Ann Mehlhorn	W2440 Hilbert St Bonduel, WI 54107
15. Merissa A. Neuman	2611 W Sunnyview Cir Appleton, WI 54914
16. John R. Pakala	211 Washington St Brillion, WI 54110
17. Issac Ramirez	212 E College Ave Appleton, WI 54911
18. Angela A. Schoepel	3921 E Applevue Dr Appleton, WI 54913
19. Alex T. Shea	1206 N Plateau St Appleton, WI 54911
20. Craig J. Skibo	1301 Rosehill Rd #5 Little Chute, WI 54140
21. Ovell Thomas	301 W Valley Rd Appleton, WI 54915
22. Andrew H. Zoellick	693 Division St Oshkosh, WI 54901

RENEWAL Operator's Licenses for 5/8/19 S & L

1. Maleva M. Butkiewicz	124 E Lake St Waupaca, WI 54981
2. Theresa B. Butler	W6912 Hillview Rd Greenville, WI 54942
3. Jennifer L. Cibrario	2724 S Carpenter St Appleton, WI 54915
4. Christina C. Cole	1425 ½ W Kamps Ave Appleton, WI 54914
5. Layla D. Cowper	1306 W Cedar St Appleton, WI 54914
6. Ned Curtiss	5 Regal Terrace Appleton, WI 54915
7. Susan Dorton	112 E Wilson Ave Appleton, WI 54915
8. Kenneth Flom	2120 Marathon Ave Neenah, WI 54956
9. Jerry Ewig	1128 W Cecil St Neenah, WI 54956
10. MacKenzie J Harris	829 6th St Menasha, WI 54952
11. Rebecca A. Justiniano	1215 S Webster Ave Green Bay WI 54301
12. Alanna L. Koch	1600 TriPark Way #8 Appleton, WI 54914
13. Jason A. Krentz	3550 N French Rd #20 Appleton, WI 54913
14. Jennifer Kuehl	N1060 Pebble Ridge Rd Greenville, WI 54942
15. Wayne Lauterbach	1455 Tullar Rd #6 Neenah, WI 54956
16. Meghan E.A. Leanna	314 W 12 th St Kaukauna, WI 54130
17. Brian Lundgren	220 Fury Ln Neenah, WI 54956
18. Debra Montesinos	336 W Commercial St Appleton, WI 54911
19. Cassandra E. Mannebach	34 Duchess Ct Appleton, WI 54914
20. Donny E. Orozco	2025 N Richmond St Appleton, WI 54911
21. Kythryn Ann Paulik	604 15 th St Menasha, WI 54952
22. Trevor J. Reader	W3841 Highview Dr Appleton, WI 54913
23. Michelle Waldrop	927 Meadowview Dr Menasha, WI 54952
24. Angela Westenberger	3511 Terri Ln Appleton, WI 54914



"meeting community needs
.....enhancing quality of life"

Appleton
DOWNTOWN
incorporated

WE HAVE MOVED!
Red Lion Paper Valley
333 W. College Ave
Suite 100
Appleton, WI 54911

1920
License Fees (See Section 5) \$ ~~1500~~ Acct 11030.4309 Date Rec'd 7/28/19
Investigation Fee - REQUIRED + \$7.00 Acct 100.2359 Receipt No. 5299
Total Amount Paid \$ 1927 ~~\$1807~~ FEES ARE NON-REFUNDABLE

FARM MARKET APPLICATION

ck# 17139
1.14.19 \$1927-

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly

Name of Organization Appleton Downtown Inc. - Summer Farm Mkt.
Street Address 333 W. College Ave. City Appleton State WI Zip 54911
Telephone Number 920.515.3547 Contact Person Dynara Hugdahl Contact Telephone No. ~~XXXXXXXXXX~~ Date of Birth ~~XXXXXXXXXX~~

SECTION 2 - EVENT INFORMATION

Location/Site where Farm Market will be held (Please be Specific)
College Ave. - Appleton to Drevr St., Houdini Plaza, Oneida - South
List ALL dates the market will be held
Saturdays - June 15 thru October 26 (19 wks. - no market Octoberfest)
Number of Vendors 750 160 Estimated number of persons attending the event
5000+

SECTION 3 - ADDITIONAL INFORMATION

	NO	YES	Action to be taken
Are you requesting any street closures?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please indicate which street and from what point to what point? <u>Same as previously</u>
NOTE: A permit cannot be issued for a major thoroughfare (arterial or collector streets; federal, state and county highways; bus routes) unless traffic flow can, in the opinion of the Traffic Section, be reasonably accommodated on adjacent streets.			
Are you requesting any special parking restrictions?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please contact the Appleton Police Department Operations Coordinator to discuss this request. (920.832.5500)
Will portable restrooms be used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Describe toilet facilities available to participants: <u>Rentals - Houdini Plaza, Morrison St. and grassy area near Taste of Thai.</u>
Will the event be held in an Appleton Park or utilize any park facilities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain. What Park? <u>Houdini Plaza</u> Contact the Appleton Parks and Recreation to reserve this park. (920.832.5905)
Will the event be held indoors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, what building (Provide street address)
Will a tent or any other temporary structure be erected?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Appleton Fire Department will need to review your structure plans (920.832.5810)
Will food be prepared and/or served at the event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain: Contact the Appleton Health Department (920.832.6429)
Will alcoholic beverages be served/sold?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, contact the City Clerk to obtain a "Special Class B" license to sell/serve beer and/or wine. (920.832.6443)

market
cell

SECTION 3 – ADDITIONAL INFORMATION (CONTINUED)

	NO	YES	Action to be taken
Do you have the correct level of insurance for this event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A license WILL NOT be issued without an approved Certificate of Insurance on file. For further questions you may contact the City's Risk Manager. (920.832.6300)

SPECIAL NOTE: Dumpsters and barricading of streets will NOT be provided by the City. You will be responsible to contract these services with an outside provider. For additional information, please contact the City of Appleton's Traffic Section (920.832.5580)

SECTION 4 – INSURANCE NOTICE

Insurance Coverage:

Insurance Carrier:

Insurance Agent Name and Phone Number:

Policy Number:

Policy Period:

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.

I certify that this application, and all information and documentation provided therein, is true and accurate.

Signature

SECTION 5 – FEE STRUCTURE

2 to 10 Vendors	\$120.00
11 or more Vendors	\$12.00 each $(150 \times \$12.00) = \$1,800$ $160 \times \$12.00 = \$1,920$

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
Community Development				
City Sealer				

Public Works				
Parks and Rec				
Safety & Licensing date			Common Council	
Date Issued			Expiration Date	
			License Number	

8-10-12

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



Name: _____

PLEASE MARK THE DATES YOU WISH TO RESERVE YOUR SPACE
FOR SATURDAY ATTENDANCE AT THE **2019** FARM MARKET.

June 15 _____

June 29 _____

June 22 _____

July 6 _____

July 20 _____

July 13 _____

July 27 _____

.....

August 3 _____

August 24 _____

August 10 _____

August 31 _____

August 17 _____

September 7 _____

September 21 _____

September 14 _____

Note: No Farm Market on Saturday, September 28th – Octoberfest weekend!!!

October 5 _____

October 19 _____

October 12 _____

October 26 _____

.....

Please fill out the above schedule & return ASAP!

Thank You!



"meeting community needs
.....enhancing quality of life"

License Fees (See Section 5) \$ <u>120</u>	ChargeCode: CLLFAR
Investigation Fee - REQUIRED + \$7.00	ChargeCode: CLCPIF
Total Amount Paid \$ <u>127</u>	Date Rec'd <u>4, 16 19</u>
FEES ARE NON-REFUNDABLE	
Receipt # <u>8212</u>	

FARM MARKET APPLICATION

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly

Name of Organization <u>Long Cheng Market place</u>			
Street Address <u>1804 S. Lawe Street</u>		City <u>Appleton</u>	State <u>WI</u>
Zip <u>54915</u>	Telephone Number <u>920.428.6484</u>	Contact Person <u>Maiyoua Thao</u>	Contact Telephone No. XXXXXXXXXX
Date of Birth XXXXXXXXXX			

SECTION 2 - EVENT INFORMATION

Location/Site where Farm Market will be held (Please be Specific) <u>1804 S. Lawe Street Appleton - parking lot</u>	
List ALL dates the market will be held <u>mid June - October Wed - Thurs</u>	
Number of Vendors <u>10</u>	Estimated number of persons attending the event <u>50</u>

SECTION 3 - ADDITIONAL INFORMATION

	NO	YES	Action to be taken
Are you requesting any street closures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please indicate which street and from what point to what point?
NOTE: A permit cannot be issued for a major thoroughfare (arterial or collector streets; federal, state and county highways; bus routes) unless traffic flow can, in the opinion of the Traffic Section, be reasonably accommodated on adjacent streets.			
Are you requesting any special parking restrictions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please contact the Appleton Police Department Operations Coordinator to discuss this request. (920.832.5500)
Will portable restrooms be used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe toilet facilities available to participants:
Is this event on private property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please contact Community Development at (920-832-6468)
Will the event be held in an Appleton Park or utilize any park facilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please explain. What Park? Contact the Appleton Parks and Recreation to reserve this park. (920.832.5905)
Will the event be held indoors?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, what building (Provide street address) <u>1804 S. Lawe St.</u>
Will a tent or any other temporary structure be erected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Appleton Fire Department will need to review your structure plans (920.832.5810)
Will food be prepared and/or served at the event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain: Contact the Appleton Health Department (920.832.6429)

Will alcoholic beverages be served/sold?	✓	If Yes, contact the City Clerk to obtain a "Special Class B" license to sell/serve beer and/or wine. (920.832.6443)
SECTION 3 – ADDITIONAL INFORMATION (CONTINUED)		
	NO	YES
Action to be taken		
Do you have the correct level of insurance for this event?		✓
A license WILL NOT be issued without an approved Certificate of Insurance on file. For further questions you may contact the City's Risk Manager. (920.832.6300)		
SPECIAL NOTE: Dumpsters and barricading of streets will NOT be provided by the City. You will be responsible to contract these services with an outside provider. For additional information, please contact the City of Appleton's Traffic Section (920.832.5580)		
SECTION 4 – INSURANCE NOTICE		
<u>Insurance Coverage:</u>		
Insurance Carrier: <u>Secura insurance companies</u>		
Insurance Agent Name and Phone Number: <u>Ruth Vorwald 262-697-7250</u>		
Policy Number: <u>20-CP-003256875-8/000</u>		
Policy Period: <u>9/1/18-9/1/19</u>		
<p>I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.</p> <p>I certify that this application, and all information and documentation provided therein, is true and accurate.</p> <p>Signature <u>Kellie [Signature]</u></p>		
SECTION 5 – FEE STRUCTURE		
2 to 10 Vendors	10	\$120.00
11 or more Vendors		\$12.00 each (_____ X \$12.00) =

Date sent for approvals = 4/25/19

FOR OFFICE USE ONLY				
Department	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
Community				

Development				
City Sealer				
Public Works				
Parks and Rec				
Safety & Licensing date			Common Council	
Date Issued			Expiration Date	
			License Number	

1/18/19

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



"meeting community needs
.....enhancing quality of life"

License Fees (See Section 5) \$	<u>480</u>	Acct 1030.4309	Date Rec'd	<u>4,15,19</u>
Investigation Fee - REQUIRED	+ \$7.00	Acct 100.2339	Receipt No.	<u>8118</u>
Total Amount Paid	\$ <u>487</u>	FEEs ARE NON-REFUNDABLE		

FARM MARKET APPLICATION

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly			
Name of Organization Festival Foods			
Street Address 1200 W. Northland Ave.		City Appleton	State WI
Zip 54942			
Telephone Number 920-968-2212	Contact Person Kyle Nelson	Contact Telephone No. XXXXXXXXXX	Date of Birth XXXXXXXXXX
SECTION 2 - EVENT INFORMATION			
Location/Site where Farm Market will be held (Please be Specific) South West Corner of parking lot along Northland Ave. at 1200 W. Northland Ave.			
List ALL dates the market will be held Wednesdays- June 5,12,19,26, July 3,10,17,24 August 7,14,21,28, September 4,11,18,25, October 2,9,16,23,30			
Number of Vendors 40	Estimated number of persons attending the event 500		
SECTION 3 - ADDITIONAL INFORMATION			
	NO	YES	Action to be taken
Are you requesting any street closures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please indicate which street and from what point to what point?
NOTE: A permit cannot be issued for a major thoroughfare (arterial or collector streets; federal, state and county highways; bus routes) unless traffic flow can, in the opinion of the Traffic Section, be reasonably accommodated on adjacent streets.			
Are you requesting any special parking restrictions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please contact the Appleton Police Department Operations Coordinator to discuss this request. (920.832.5500)
Will portable restrooms be used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe toilet facilities available to participants:
Will the event be held in an Appleton Park or utilize any park facilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please explain. What Park? Contact the Appleton Parks and Recreation to reserve this park. (920.832.5905)
Will the event be held indoors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, what building (Provide street address)
Will a tent or any other temporary structure be erected?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Appleton Fire Department will need to review your structure plans (920.832.5810)
Will food be prepared and/or served at the event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain: Contact the Appleton Health Department (920.832.6429)
Will alcoholic beverages be served/sold?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, contact the City Clerk to obtain a "Special Class B" license to sell/serve beer and/or wine. (920.832.6443)

SECTION 3 – ADDITIONAL INFORMATION (CONTINUED)

	NO	YES	Action to be taken
Do you have the correct level of insurance for this event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A license WILL NOT be issued without an approved Certificate of Insurance on file. For further questions you may contact the City's Risk Manager. (920.832.6300)

SPECIAL NOTE: Dumpsters and barricading of streets will NOT be provided by the City. You will be responsible to contract these services with an outside provider. For additional information, please contact the City of Appleton's Traffic Section (920.832.5580)

SECTION 4 – INSURANCE NOTICEInsurance Coverage:

Insurance Carrier: Zurich American Insurance Company

Insurance Agent Name and Phone Number: Arthur J. Gallagher Risk Management Services, Inc. 952-358-7500

Policy Number: GLO9801393 01

Policy Period: 01/01/2019 Through 03/01/2020

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.

I certify that this application and all information and documentation provided therein, is true and accurate.

Signature _____

SECTION 5 – FEE STRUCTURE

2 to 10 Vendors	\$120.00
11 or more Vendors	\$12.00 each (⁴⁰ _____ X \$12.00) = \$ 480.00

Date Sent for approvals: 4/17/19

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
Community Development				
City Sealer				

Public Works				
Parks and Rec				
Safety & Licensing date			Common Council	
Date Issued			Expiration Date	
			License Number	

8-10-12

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



SKOGFES-01

RFMCGILL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/02/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 3600 American Blvd. West, Suite 500 Bloomington, MN 55431	CONTACT NAME:	
	PHONE (A/C, No, Ext): (952) 358-7500	FAX (A/C, No): (952) 358-7501
INSURED Skogen's Foodliner, Inc. 3800 Emerald Drive East Onalaska, WI 54650	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Zurich American Insurance Company	NAIC # 16535
	INSURER B: XL Specialty Insurance Company	37885
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		GLO9801393 01	03/01/2019	03/01/2020	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> Liquor Liab \$1M/\$2M						MED EXP (Any one person) \$ Excluded
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: \$10,000,000 Aggregate						PERSONAL & ADV INJURY \$ 2,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB			US00088595LI19A	01/01/2019	03/01/2020	EACH OCCURRENCE \$ 25,000,000
	<input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 25,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N N	N/A	WC9801392 01	03/01/2019	03/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder reads as City of Appleton, and its officers, council members, agents, employees, and authorized volunteers and will be shown as ADDITIONAL INSURED as regards the Farmers Market to be located in the parking lot of the Northland Ave Festival Foods in Appleton, WI.

CERTIFICATE HOLDER City of Appleton 100 North Appleton Street Appleton, WI 54911-4799	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE A.B. Mih
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